



505 Third Street
Hudson, Wisconsin 54016-1694
FAX: (715)386-3385
www.ci.hudson.wi.us

City of Hudson Sidewalk Snow Removal Standard Operations Procedure (SOP)

Background

Per City of Hudson code 212-9, the owner/occupant shall remove all snow from sidewalks 24 hours after cessation of a snowfall or the City will remove the snow and ice, and the cost will be billed to the property owner (per current City Fee Schedule). Failure to pay for said services, upon billing, will result in the costs being special assessed against the property and placed on the annual tax roll.

Procedures

First Violation- If a violation of Code 212-9 is found to exist, staff will take a photo, hang an accompanying snow violation door hanger, record the address, date, and time. A receipt of the violation will be kept on file for future inspection.

Subsequent Violation- Following an initial warning via the door hanger, any subsequent time the property is found to be in violation of the City Code, staff will take a photo, remove the snow, complete and return a work order receipt with accompanying photo to the Public Works office which will be billed to the property owner at a rate of 66.56/hr. per the average full-time employee wage and 2018 Wisconsin DOT Toolcat hourly rate.

The minimum rate to remove sidewalk snow is 66.56.

***The resident will receive only one warning for the entire winter season.**

The Public Work Department will keep a file of all non-compliance properties that have received the initial warning.