

Common Council Meeting  
October 22, 2018 7:00 p.m.  
Council Chambers, 505 Third Street, Hudson, WI

The Common Council meeting was called to order by Mayor Rich O'Connor at 7:00 p.m. Mayor O'Connor led those present in the Pledge of Allegiance.

Members Present: Mayor Rich O'Connor, Randy Morrissette II, Bill Alms, Paul Deziel, Jim Webber, Sarah Atkins-Hoggatt and Joyce Hall.

Also Present: Catherine Munkittrick, Devin Willi, Mike Johnson, Brenda Malinowski, Scott St. Martin, Mike Mroz, Kip Peters, Bryan Watson, Josh Olson and others.

Proclamation Regarding Manufacturers Month

Mayor O'Connor announced that Wisconsin presently has 490,000 manufacturing jobs, which puts Wisconsin at second in the country. Mayor O'Connor then read a Proclamation announcing October as Manufacturing Month in the City of Hudson. Representatives from various manufacturing companies were present, including Hudson's Chamber of Commerce.

Public Hearing

Public Hearing on Resolution 13-18 to partially discontinue a portion of public right of way generally located east side of First Street from the intersection of Buckeye Street northerly to the intersection of Wisconsin Street.

At 7:03, Mayor O'Connor opened the hearing for public comment. No public comment was received. Morrissette made a motion, second by Alms, to close the public hearing. Roll Call Vote: All Ayes (6) Motion Carried.

Discussion and Possible Action on Resolution 13-18 to partially discontinue a portion of public right of way generally located east side of First Street from the intersection of Buckeye Street northerly to the intersection of Wisconsin Street.

Tiffany Weiss explained that the River City Center is requesting that the rear portion of their property be turned over to them so that they can create additional parking spaces and repair the existing sidewalk. Discussion was held at the latest Planning Commission and approval was suggested with the condition that an easement is drafted. Staff is recommending approval of this resolution.

Morrissette made a motion, second by Hall, to suspend the rules. Roll Call Vote: All Ayes (6) Motion Carried. Morrissette made a motion, second by Alms, to adopt Resolution 13-18.

Jim Webber expressed concerns relating to the continuity of sidewalks on First Street as property develops north to the property. Roll Call Vote: All Ayes (6) Motion Carried.

Discussion and Possible Action on a utility easement at the partially discontinued portion of public right of way generally located east side of First Street from the intersection of Buckeye Street northerly to the intersection of Wisconsin Street.

Tiffany Weiss explained that this is the utility easement agreement mentioned in Resolution 13-18. Adjustments to the legal description will be made as suggested by city attorney, Cathy Munkittrick.

Morrisette made a motion, second by Webber, to approve the utility easement with the conditions laid out. Roll Call Vote: All Ayes (6) Motion Carried

#### Comments and Suggestions from Citizens Present

Comments are limited to five (5) minutes; must address items not listed on the agenda; are limited to issues that have an impact of the City of Hudson, and that the Common Council may address at a future meeting and must not include endorsements of any candidates or other electioneering. An exception to the five (5) minute limit may be made at the discretion of the Mayor. As presiding officer, the Mayor, may allow public comment on agenda items during discussion by the Common Council following a motion and a second being made on said agenda item. The Mayor may place time limits on individual comments as he or she deems necessary.

No public comment was received.

#### Consent Agenda Items

- A. Minutes from the Regular Council Meeting of October 1, 2018, Special Meeting Minutes of October 5, 2018 and Special Meeting Minutes of October 8, 2018.
- B. Claims in the amount of \$789,819.28. Detailed information is available at the Clerk's office.
- C. Public Utilities Commission Meeting Minutes of September 9, 2018 and October 9, 2018.
- D. Approval of 6 Regular Operator's Licenses
- E. Conditional Use Permit (CUP) twelve-month review for Indue Sales & Services to have a temporary use structure (temporary office structure) at 2800 Enloe Street.
- F. ~~Discussion and Possible Action on Purchasing New Fire Hoses~~
- G. Discussion and Possible Action Regarding the Tax Collection Agreement with St. Croix County for Tax Year 2018.
- H. Agreement with Town of Hudson to terminate EMS Contract effective December 31, 2018.
- I. Discussion and Possible Action regarding funding assistance for EMS RFP Proposal.
- J. Discussion and Possible Action on Parking Change to Restrict Parking
- K. Discussion and Possible Action on School Bus Parking at Willow River School
- L. Discussion and Possible Action on Non-Compliance Enforcement SOP M. Discussion and Possible Action on Speed Limit Signs at Mont Croix 7.

Item I was pulled from the consent agenda.

Morrisette made a motion, second by Hall, to approve the consent agenda. Roll Call Vote: All Ayes (6) Motion Carried.

#### Discussion and Possible Action regarding funding assistance for EMS RFP Proposal

Josh Olson stated that a request for funding assistance was submitted to assist with writing the RFP for the EMS proposal. He received two quotes which didn't exceed \$5,000. Alms questioned where the

funding would come from. Brenda Malinowski replied that there are two funding source options. One is the general contingency fund and the other is the EMS budget. It would be up to council to decide, but she recommended using funds from the general contingency funds. Morrisette asked Josh Olson if he had a recommendation. Josh Olson recommended Synergen.

Deziel made a motion, second by Atkins-Hoggatt to approve the Synergen proposal to assist the EMS department to create an RFP proposal, using funds from the general fund contingency budget.  
Roll Call Vote: All Ayes (6) Motion Carried.

### Unfinished Business

#### Timely start-up extension for CEC Theatres

Tony Tillemans, VP of Cinema Entertainment, owner of Hudson Theatres, stated that his liquor license was approved on August 20<sup>th</sup>. Planning took longer than expected. Equipment has been ordered and is expected to be delivered at the end of November. Estimated completion is at the end of December. Morrisette made a motion, second by Hall, to approve the extension to January 31, 2019.  
Roll Call Vote: All Ayes (6) Motion Carried.

### New Business

#### Discussion and Possible Action on final development plans for Thrivent Financial Building at 2220 Jack Breault Drive.

Mike Johnson stated Thrivent Financial proposed an approximate 6,000 sq. ft. two story office building. It is one of the last remaining lots in that plat. The two story building will have adequate space for both Thrivent Financial and space to lease. Staff recommends approval.

Morrisette made a motion, second by Deziel, to approve the final development plans as proposed.  
Roll Call Vote: All Ayes (6) Motion Carried.

#### Discussion and Possible Action on a Pre-Annexation Agreement between the City of Hudson, Wisconsin and Robert A. Atwood, as trustee of the Edna F.L. Atwood Revocable Trust dated July 22, 2008 (Owner) and Hearth Development, LLC (Purchaser) for an annexation proposal.

Mike Johnson stated that this is the same pre-annexation agreement proposed approximately four or five months ago with the previous development group that was looking to develop the property. The new group, Hearth Development, is petitioning for an annexation. Mike Johnson added that he has been working with SEH and MSA to develop what it would cost to arrive at an updated capital cost study and a budget study. They've deposited \$10,000 so that the review can move forward and update to the studies can be made.

Morrisette made a motion, second by Alms, to approve the pre-annexation agreement.  
Roll Call Vote: 6-1 Motion Carried.

Discussion and Possible Action on an agreement between Cale America, Inc. and the City of Hudson for provision of a multi-space parking meter system.

Mike Johnson reported that in March of 2018, the City solicited bid for a multi pay-stations for the downtown area. Four proposals were received to deploy what was recommended in the parking study done by Rich & Associates two years ago.

Staff and other department heads have worked on trying to determine a plan for the downtown area. An ad hock committee was created for parking. Public safety recommends moving forward with the Kelly proposal at the cost of \$381,000. The funds were budgeted and are currently available. Estimated deployment is spring of 2019. Mike Johnson will continue to work on developing an implementation strategy plan. Partnerships will be created with the Chamber, businesses located in the downtown area and with residents to ensure that everyone is comfortable with the final implementation plan.

Mike Johnson is seeking council approval for the purchase of equipment and supporting licensing. The Council, Public Safety Committee and Parking Committee will be included in the development plan and arriving at a final implementation strategy.

The meters will have touch screen technology and will operate using solar power. Payback on the investment is estimated at three years. Meter pricing will vary according to zone and various payment options will be available.

Morriessette made a motion, second by Deziel to approve the agreement between Cale America, Inc. and the City of Hudson for a multi-space meter system. Roll Call Vote: 6-1 Motion Carried.

Discussion and Possible Action on Resolution 18-18, Consenting to an agreement for conditional assignment to development rights with St. Croix Meadows, LLC and Phillips-Medisize, LLC for the Brecken Drive construction and associated utility relocation at 2200 Carmichael Road.

Mike Johnson stated that this was intended to go concurrently with the development agreement which was approved at the last council meeting regarding Phillilps-Medisize and St. Croix Meadows, LLC. This agreement will allow Phillips-Medisize to complete the necessary road and utility improvements in the event that St. Croix Meadows defaults; they'll receive proceeds from the City to continue with the work.

Morriessette made a motion, second by Hall, to suspend the rules.  
Roll Call Vote: All Ayes (6) Motion Carried.

Morriessette made a motion, second by Alms, to approve Resolution 18-18.  
Roll Call Vote: All Ayes (6) Motion Carried.

2019- 2023 Capital Projects

Brenda Malinowski provided a presentation outlining the 2019-2023 Capital Projects. This report is updated every five years. Projects scheduled for 2019 -2020 were the main focus of this presentation. Brenda Malinowski and several department head staff members outlined projects relating to their departments and explained the costs associated with each project. Detailed information can be found in

the clerk's office. Brenda Malinowski and various department head staff members answered questions from the council.

Update from Operations Supervisor regarding St. Croix EMS

Josh Olson provided the Mayor and Council members with a written update regarding the St. Croix EMS department. Council commended Josh Olson on the job well done. Josh Olson answered questions regarding staffing needs and scheduling within the department.

Communications and Recommendations of the Mayor

Mayor O' Connor conveyed Jeff Johnson's appreciation for the consideration on the contract. He appreciates the consideration given to the Town of Hudson and looks forward to continuing working with the City in any partnerships available.

Randy Morrissette announced that a member of the rotary and founder of the Little Free Library, Todd Bol, passed away. Morrissette expressed thoughts and prayers for Todd Bull's family.

Closed Session Discussion and possible action on convening into closed session under Wis. Stat. 19.85 (1)(g) to confer with legal counsel regarding litigation the City is likely to become involved in relating to employee termination.

Hall made a motion, second by Alms to enter into closed session.

Council entered into closed session.

Reconvene into open session for possible action regarding matters discussed in closed session above.

Morrissette made a motion, second by Alms to reconvene into open session.

No discussion was held after reconvening into open session.

Alms made a motion, second by Atkins-Hoggatt, to adjourn the meeting at 8:20 pm.

Jennifer Rogers, City Clerk



I hereby certify that the City Clerk has submitted the foregoing minutes to me and hereby by my signature approve said minutes and all acts of the Common Council as set forth therein.

Rich O'Connor, Mayor



Date approved by Council: 11-12-18