

PUBLIC WORKS COMMITTEE MEETING  
CITY HALL COUNCIL CHAMBERS  
AUGUST 28, 2018

MEMBERS PRESENT Jim Webber, Paul Deziel, Sarah Atkins Hoggatt

OTHERS PRESENT Michael Mroz, Deb Andrews

Meeting was called to order by Webber. 5:30 p.m. Webber introduced Public Works Director Michael Mroz.

PUBLIC WORKS COMMITTEE MEETING MINUTES JULY 31, 2018 MOTION by Deziel, second by Webber, to approve the July 31, 2018 Public Works Committee meeting minutes. MOTION CARRIED.

DISCUSSION AND POSSIBLE ACTION ON THE LOE FOR THE 9<sup>TH</sup> STREET RETAINING WALL

Michael Mroz referenced the ongoing discussions in regards to the retaining wall adjacent to the property located at 125 9<sup>th</sup> Street. He noted that the most recent survey completed in 2017 indicates the wall encroaches on city owned right of way.

Mroz stated city engineers, Bolton & Menk, met on site with city staff to review the retaining wall and have provided a LOE for engineering services in the amount of \$8,950. He noted the engineering tasks are based on the retaining wall being constructed in the same location.

Following conversations between city staff, Mroz recommended to search other community's policies specific to retaining walls and to write a policy specific to Hudson. The overall Committee agreed to place the LOE on hold, seek legal advice on a policy for retaining walls and present at a later meeting.

DISCUSSION AND POSSIBLE ACTION ON THE IMPROVEMENTS TO THE CARMICHAEL ROAD AND CRESTVIEW DRIVE TRAFFIC SIGNAL CABINET

Mroz stated the Carmichael Road and Crestview Drive signal cabinet replacement in the amount of \$15,000 was included in the 2017-2018 capital requests. Mroz addressed on-going maintenance issues related to the deterioration of the cabinet, the loop detector system, etc. He stated the upgrades are based on the engineering study recommendations and will be compatible with future signal system improvements for this area. Mroz stated costs for replacement of the cabinet, including wiring and video detection is roughly \$40,000

Mroz recommended using \$34,000 from the capital funds that were allocated for a Flashing Yellow Left Turn (FYLT) lane at Carmichael Road and Hanley Road. Noted the FYLT light was placed on hold until the Carmichael Corridor study was complete.

MOTION by Deziel, second by Atkins Hoggatt to recommend the reallocation of capital funds in the amount of \$34,000 from the Carmichael/Hanley flashing left turn light to the Crestview & Carmichael cabinet improvement fund. MOTION CARRIED

SCHEDULE THE PUBLIC WORKS FACILITIES TOUR – SEPTEMBER 5, 2018, 3:30 P.M. The Committee agreed to tour the Public Works facilities on September 5, 2018 beginning at 3:30 p.m. Noted an agenda will be posted and sent out this week that will include a brief summary of each of the facilities that will be toured.

UPDATE: URBAN FORESTRY Webber complimented the Hudson Urban Forestry Board on their ongoing efforts in preparation of Emerald Ash Borer (EAB) within the community. Mroz stated the recent EAB finding within the City limits has created many questions from the public. He noted that the city web site has been updated to include EAB information, including decision making questionnaires, pictures, EAB links, etc. Atkins-Hoggatt added that early detection of EAB can add possibly extend life to the tree with an injection treatment process done by certified arborists.

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UPDATE: MS4 ANNUAL REPORT Mroz referred to the WI DNR letter dated August 15, 2018 confirming the extension of the city's Hudson Urban Water Management and Master Planning grant period to December 31, 2018. Mroz noted that SEH has been assisting with several of the grant components that include Stormwater Modeling, Management Plan, Public Outreach and Stormwater ordinance. Deziel commented on city staffing needs and whether additional staffing will be needed to comply with the city's MS4 requirements. The overall Committee suggested engineers to provide an update at the next meeting.

PROJECT UPDATE Mroz provided an update on city projects.

- Zappa Brothers - started working on the stormwater improvement projects throughout the city.
- Fahrner Asphalt - crack filling and seal coating projects expected to start at the end of September.
- Hanley Road – punch list items including restoration of boulevard and curb and gutter remain
- Prospect Park – Phase 2 is scheduled for The Munch Bunch grazing project
- Public Works and Parks seasonal help have decreased due to school starting up

REVIEW PUBLIC WORKS TEN YEAR PLAN 2018-2028 Mroz referred to the spreadsheet that includes proposed city capital improvement projects. The overall Committee had suggestions on improving the layout of the document for future meetings.

ITEMS FOR FUTURE AGENDAS

Webber requested an update on the Vine Street schedule.

Atkins-Hoggatt requested the standard operating procedures for non-compliance matters be added to a future meeting.

MOTION by Deziel, second by Atkins-Hoggatt to adjourn the meeting. 6:35 p.m. MOTION CARRIED.

Submitted by,

Deb Andrews  
Secretary