

PUBLIC WORKS COMMITTEE MEETING
CITY HALL COUNCIL CHAMBERS
JUNE 25, 2018

MEMBERS PRESENT: Jim Webber, and Paul Deziel.

OTHERS PRESENT: Tom Zeuli.

Motion by Deziel, second by Webber to appoint Webber as Chairman for the meeting. MOTION CARRIED.

Meeting was called to order by Webber. 5:30 p.m.

PUBLIC WORKS COMMITTEE MEETING MINUTES MAY 21, 2018 MOTION by Webber, second by Deziel, to approve the May 21, 2018 Public Works meeting minutes. MOTION CARRIED.

DISCUSSION AND POSSIBLE ACTION ON A LEASE AGREEMENT FOR USE OF OUTLOT 2 IN THE ST CROIX BUSINESS PARK FOR SNOW STORAGE OPERATIONS Zeuli stated Outlot 2 in the St Croix Business Park is adjacent to the gravel pit and could be considered for snow storage operations and potentially a location for a future Public Works facility.

Zeuli provided a draft lease agreement for use of the space provided by Community Development Director, Mike Johnson. The draft identifies the term of five years with a yearly payment of current year taxes. He noted that the purchase price was not provided in the draft

MOTION by Deziel, second by Webber to proceed with the improvements to Outlot 2 of the St Croix Business Park for snow storage operations contingent on a funding source per the lease terms, including the costs for the engineering for improvements and construction costs for the site. MOTION CARRIED.

DISCUSSION AND POSSIBLE ACTION ON THE OPTION TO PURCHASE OUTLOT 2 IN ST CROIX BUSINESS PARK FOR FUTURE PUBLIC WORKS FACILITIES Deziel asked whether other sites have been explored for PW facilities. Zeuli stated the Ward Avenue site and Public Water Utilities locations have been considered but due to the large equipment storage needs, salt storage, crushed rock, gravel mixes, fuel tanks, and many other items, these sites did not meet the overall needs. Zeuli commented that currently equipment is stored at various locations such as the Ward Avenue building, the east and west garage sites, Buckeye garage and the old landfill site.

The overall Committee agreed to schedule a tour of all public works facilities in the future.

UPDATE: RETAINING WALL POLICY Zeuli stated the city does not currently have a retaining wall policy for assessing properties for improvements. He noted that in 1994 the retaining wall on Coulee Road was built as part of the sidewalk improvements and properties were assessed based on the front footages. He added that New Richmond and River Falls do not have a policy available but that some other examples have been provided by the City Building Inspector.

DISCUSSION AND POSSIBLE ACTION ON THE CITY PLANS AND SPECIFICATIONS Zeuli stated the city plans and specifications are in need of updating. He stated these are used for all city projects and developments and that a letter of engagement from one of the engineering firms will be provided at a future meeting. This item was postponed.

DISCUSSION AND POSSIBLE ACTION ON A PAVEMENT ANALYSIS PLAN Zeuli stated a Pavement Analysis plan would be a beneficial tool in preparing for city street improvements. Noted the plan would provide the existing condition and estimated costs for the project. It was recommended a Letter of Engagement be provided at a future meeting.

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DISCUSSION AND POSSIBLE ACTION ON THE IMPROVEMENTS TO THE RETAINING WALL ON COULEE ROAD Zeuli stated the retaining wall on Coulee Road, east of the Holiday gas station, collapsed in April. He stated that due to the steep slope that abuts the retaining wall, city engineers, Bolton & Menk, met on site to investigate the area and to discuss the improvements. Zeuli stated a letter of engagement will be provided at the next Council meeting.

MOTION by Deziel, second by Webber to recommend city engineers to provide a letter of engagement for the design, specifications and construction for the retaining wall on Coulee Road and to identify ownership. MOTION CARRIED.

REVIEW PUBLIC WORKS TEN YEAR PLAN 2018-2028 Webber stated the 10 year plan includes current year projects and proposed future projects.

Zeuli recommended that Hwy 35 project be added for 2021 noting that pedestrian crossings, upgraded traffic signals will be included in the design. It was also suggested that the Locust Street improvements be tied into the project. Zeuli stated that 6th Street, Walnut to Division, has had a series of maintenance improvements done over the past several years that included spray patching, flex patching and seal coating to lengthen the life. He noted the street is concrete and a total reconstruction would be needed.

Zeuli stated the main thoroughfares have been improved and that alley improvements should be included in future improvements.

MOTION by Deziel, second by Webber to adjourn the meeting. 5:58 p.m. MOTION CARRIED.

Submitted by,

Deb Andrews
Secretary