

PUBLIC WORKS COMMITTEE MEETING
CITY HALL COUNCIL CHAMBERS
MAY 21, 2018

MEMBERS PRESENT: Jim Webber, and Paul Deziel.

OTHERS PRESENT: Erik Henningsgard, Tom Zeuli and Kevin Soltis.

Motion by Deziel, second by Webber to appoint Webber as Chairman for the meeting. MOTION CARRIED.

Meeting was called to order by Webber. 5:30 p.m. Paul Deziel was introduced to the Committee.

PUBLIC WORKS COMMITTEE MEETING MINUTES MARCH 27, 2018 MOTION by Deziel, second by Webber, to approve the March 27, 2018 Public Works meeting minutes. MOTION CARRIED.

DECLARATION OF EXCEPTION TO A PUBLIC EMERGENCY PER WISCONSIN STATS 62.15 – HANLEY ROAD STREET IMPROVEMENT PROJECT 2018 Zeuli stated that during the curb and gutter removal along Hanley Road it was found that the existing street lighting conduit was located too close to the curb line resulting in the lighting to be disconnected on the entire stretch of roadway. Zeuli reference Wisconsin Statutes 62.15 (1b) noting the need to declare the street lighting repairs as an emergency on Hanley Road and that the cost for relocating the conduit could be funded through the contingency fund set up for the project.

MOTION by Webber, second by Deziel to proclaim the street lighting repairs on Hanley Road as a public emergency per Wisconsin Statute 62.15(1b) and to recommend proceeding with the work using contingency funds set aside for the project. Webber commented on the need to continue working towards widening the path along Hanley Road to accommodate bike and pedestrian traffic. MOTION CARRIED.

DISCUSSION AND POSSIBLE ACTION ON THE REALLOCATION OF FUNDS FOR THE TRAIL IMPROVEMENTS ON HEGGEN STREET Zeuli is requesting funds be reallocated from the sidewalk, curb and gutter replacement program to the Heggen Street Trail improvement project. He stated the trail was on a maintenance schedule for 2017 but due to the deterioration it was deemed a reconstruction project.

MOTION by Deziel, second by Webber to recommend a reallocation of funds from the 2017-2018 sidewalk program to be put towards the Heggen Street Trail Improvements. Webber commented on the importance of maintaining the bicycle and pedestrian routes throughout the city. MOTION CARRIED.

DISCUSSION AND POSSIBLE ACTION ON THE LOE FROM BOLTON & MENK FOR ENGINEERING SERVICES FOR THE HEGGEN STREET TRAIL IMPROVEMENTS Zeuli stated the Bolton and Menk engineering costs in the amount of \$17,100 include tasks associated with the planning phase, construction phase and scheduling for the Heggen Street trail. He noted that the specifications will include reclamation of materials, pedestrian crossings improvements at six intersections and possible alternates, etc.

MOTION by Webber, second by Deziel to recommend approval of the LOE with Bolton & Menk in the amount of \$17,100 for engineering services for the Heggen Street Trail contingent on the reallocation of funds. MOTION CARRIED.

DISCUSSION AND POSSIBLE ACTION ON THE LOE WITH BOLTON & MENK FOR PRELIMINARY DESIGN ON THE 2019 VINE STREET RECONSTRUCTION PROJECT Zeuli stated the Bolton & Menk LOE in the amount of \$35,100 is for the preliminary design for the Vine Street project include

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survey work, preliminary cost estimates, preliminary assessment roll, private utility conflicts, coordination of televising and soil borings(not included in the cost) and reviews and the preparation of a feasibility report outlining the scope, etc. Noted future LOE's will be provided for the design, construction, scheduling phases.

MOTION by Deziel, second by Webber to recommend approval of the LOE with Bolton & Menk in the amount of \$35,100 for the preliminary design of the 2019 Vine Street Improvement project. Zeuli noted the city was awarded a LRIP grant for \$486,784.00 for eligible costs associated with the project. MOTION CARRIED.

DISCUSSION AND POSSIBLE ACTION ON THE SEH LOE FOR ENGINEERING SERVICES FOR MS4 DOCUMENTATION Erik Henningsgard, SEH, stated the City reached MS4 status in 2010 upon reaching the 10,000+ population. He stated the city applied for a stormwater grant to meet the MS4 obligations and that storm sewer mapping, storm water ordinance development, pollutant modeling and education and outreach have been accomplished to date. Henningsgard then summarized each of the remaining tasks identified in the LOE for engineering services related to the MS4 documentation and added that the city was granted an extension on the stormwater grant to 12/31/18.

Deziel asked about the education and public outreach task. Zeuli stated the city is a member of the Rain to Rivers (R2R) organization which meets the MS4 Public Education and Outreach of the permitting requirements. He explained that the R2R members include a large number of municipalities who meet on a regular basis to create educational materials and activities related to stormwater. Zeuli added that the Plinko Board and Interactive Water Pollutant activity boards were obtained through small grant requests and are continuously being used for a variety of educational events throughout the year.

MOTION by Deziel, second by Webber to recommend approval of the LOE with SEH for MS4 Documentation in the amount of \$27,400.00. MOTION CARRIED.

AUTHORIZE CITY STAFF TO PROCEED WITH A LOE FOR THE RETAINING WALL AT 125 9TH STREET Zeuli stated the retaining wall at 125 9th Street has been discussed for numerous years. He referenced the wall photos that are deteriorating and noted the survey work indicating the wall to be on city property. Zeuli stated the wall was built in the 1950-60's in part of the city's alley project.

Zeuli referred to the city's building code that requires retaining wall construction of five feet be required to use a registered engineer or architect drawing. The overall Committee recommended the Building Inspectors and city staff work on a retaining wall policy.

MOTION by Dezeil, second by Webber to postpone action on the retaining wall at 125 9th Street and to recommend city staff create a policy specific to retaining walls. MOTION CARRIED.

DISCUSSION AND POSSIBLE ACTION ON THE USE OF LAND FOR SNOW REMOVAL OPERATIONS Zeuli stated the snow storage site at the old dog track site is currently under construction and will not be available for use by the city any longer. He referred to the lot in the St Croix Business Park at the southwest corner of O'Neil and Hanley Road, adjacent to the quarry as a potential future public works facility. Zeuli stated discussions have been held with the Community Development Director, Mike Johnson, as to the process for acquiring the property.

MOTION by Dezeil, second by Webber to recommend city staff work with the St Croix Business Park on securing the land at O'Neil & Hanley Road for snow storage and for a future public works facility. It was suggested the 2019-2020 capital improvements include costs for the possible land acquisition,

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engineering and design for the facility. Webber suggested touring the Public Works facilities at a future meeting. MOTION CARRIED.

FUTURE AGENDA ITEMS Webber suggested Winter Snow Management be discussed that would include the specific procedures, snow removals, non compliance shoveling, and additional development impacts on snow operations, manpower and equipment. The Committee recommended a tour of the facilities be scheduled.

PROJECT UPDATE Zeuli stated the updates on the WI DOT I-94 projects is on the city web page. He added that Hanley Road and Walnut Street Bridge updates are also posted on a weekly basis. Note the Walnut Street Bridge is expected to open prior to Memorial Day weekend.

MOTION by Deziel, second by Webber to adjourn the meeting. 6:21 P.M. MOTION CARRIED.

Submitted by,

Deb Andrews
Secretary