

PUBLIC WORKS SPECIAL COMMITTEE MEETING
CITY HALL COUNCIL CHAMBERS
MAY 24, 2016

MEMBERS PRESENT: Chairman John Hoggatt, Jim Webber, and Tom McCormick

OTHERS PRESENT: Tom Zeuli , Tom Syfko, Kip Peters, Dave Prissell, Marion Webber, Sharron Buffington, Katherine and others.

Meeting was called to order by Chairman Hoggatt at 5:30 p.m.

CONSIDERATION OF PUBLIC WORKS MEETING MINUTES – MARCH 22, 2016 MOTION by McCormick, second by Hoggatt to approve the minutes of the March 22, 2016 Public Works Committee meeting. MOTION CARRIED.

DISCUSSION AND POSSIBLE ACTION ON THE CONSOLIDATION OF WATER AND SEWER UTILITIES Kip Peters stated the Sewer Utility is currently kept under control by the Public Works Committee and the City Council. Peters is recommending the consolidation of the Water and Sewer utilities in efforts to be more efficient and would then be controlled by the Utility Commission. Peters noted that during the interview process for the Utility Director position that he currently holds, this matter was heavily stressed.

Peters commented on some of the benefits of a consolidation and stated that the utility rates are tied together however the operational budgets would continue to be addressed separately. He noted that certifications for the operators for each of the departments are different and that the likelihoods of having personnel trained in both areas are doable.

Peters provided other municipal codes that have combined departments. The Committee further discussed City Ordinance Chapter 242-1 in reference to the Utility Commission. It was recommended that an ordinance change to reflect the members, management, rules, etc.

MOTION by Webber, second by Hoggatt to authorize Peters to research the consolidation of the sewer and water utilities and to recommend an ordinance change that would permit the consolidation. It was recommended the Utility Director provide the Committee with the last 6 months meeting minutes.

VINE STREET RECONSTRUCTION PROJECT UPDATE Syfko stated the Vine Street project is underway and that the detour is expected to last 3 weeks. He noted that 2nd Street from St. Croix Street to Vine Street will be closed with the detour being 1st Street. The Committee discussed marking No Parking on one side of 1st Street during the detour. Syfko stated the Local Business only will be posted on the detour routes. Syfko stated the proposed schedule notes that 1st Street will be open for the 4th of July and that other events have been notified of possible parking lot closures and street detours.

PROJECT UPDATE Syfko stated the 2016 Street Improvement Notice of Public Hearing and Special Assessments were mailed out the property owners. Noted the bids are due on June 30th with the expected award date of July 5, 2016. Syfko stated the sections of Carmichael Road near the Middle School, Hunter Hill Road, Fairway Drive east of 17th Street and Pinewood Lane are included in the project.

Zeuli stated the 2016 Street Maintenance project bid opening is June 30th with expected award date of July 5th, 2016. Noted crack sealing, slurry seal and flex patching are among the list of maintenance that various streets throughout the city are included.

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Syfko stated the Tower Road Improvement contract was awarded to Albrightson Excavating. He noted a neighborhood meeting and pre-construction meeting will be scheduled. It is expected that the project will take 8-9 weeks to complete.

Mc Cormick mentioned the recent article in the St. Paul newspaper in reference to the special assessment imposed on Stillwater properties.

Zeuli stated the painting of the crosswalks throughout the city is scheduled prior to the start up of the school year. He noted the striping of city streets will also be done over the next few months.

FUTURE AGENDA ITEMS Hoggatt recommended the City's Procurement Policy be added to a future agenda. Webber recommended revisiting the Vine Street bike lane issue. Hoggatt noted the Consolidation of the Utilities will be added to the next agenda.

MOTION by McCormick, second by Webber to adjourn the meeting. 6:28 p.m. MOTION CARRIED.

Submitted by,

Deb Andrews
Secretary