

**Agenda for a Regular Meeting of the
Finance Committee of the Common Council of the City of Hudson**
Monday, December 3, 2018
6:45 p.m.
Council Chambers of City Hall, 505 Third Street

1. Call to Order
2. **Discussion and Possible Action on Minutes from November 19, 2018**
3. **Discussion and Possible Action on Claims from December 3, 2018**
4. **Discussion and Possible Action on Regular Operators Licenses**
5. **Discussion and Possible Action on Temporary Class “B” License for Hudson Hockey Association**
6. Discussion and Possible Action on the Purchase of two (2) squad vehicles from 2019 budget appropriation
7. Items for Future Agendas
8. Adjournment

Rich O’Connor, Mayor

Posted in City Hall lobbies and emailed to Hudson Star 11-30-2018

Some agenda items may be taken up earlier in the meeting, or in a different order than listed. Upon reasonable notice, an interpreter or other auxiliary aids will be provided at the meeting to accommodate the needs of the public. Please contact the City Clerk at 715-386-4765, ext. 140.

Notice is hereby given that a majority of the Common Council of the City of Hudson, Wisconsin, may be present at the foregoing meeting. This may constitute a meeting of the Common Council pursuant to *State ex. Rel. Badke v. Greendale Village Board*, 174 Wis.2d 553, 494 N.W.2d 408 (1993), although the Council will not take any formal action at this meeting.

FINANCE COMMITTEE MEETING OF THE COMMON COUNCIL
CITY OF HUDSON, WISCONSIN
MONDAY, NOVEMBER 19, 2018

UNAPPROVED

Meeting called to order by Mayor O'Connor at 6:33 pm.

PRESENT: Mayor Rich O'Connor. Alderpersons Bill Alms, Joyce Hall, and Randy Morrissette II.

ABSENT: None

OTHERS PRESENT: Cathy Munkittrick, Devin Willi, Jim Webber, Mike Johnson, Mike Mroz, Jennifer Rogers, Scott St. Martin, Bryan Watson, Geoff Willems, and others.

MINUTES: MOTION by Alms, second by Hall, to approve the Regular Meeting Minutes of November 12, 2018. Ayes (4). MOTION CARRIED:

CLAIMS: MOTION by Alms, second by Hall, to recommend the payment of the following claims:

| Fund | | A/P Amounts | P/R Amounts | Totals |
|------|--------------------------|----------------------|---------------------|----------------------|
| 100 | General | 113,889.89 | 166,120.20 | 280,010.09 |
| 310 | Debt Service | 87,050.00 | 0.00 | 87,050.00 |
| 450 | Capital Projects | 126.84 | 0.00 | 126.84 |
| 451 | 2017 & 2018 Cap Projects | 364,095.28 | 0.00 | 364,095.28 |
| 620 | Parking | 705.00 | 1,606.13 | 2,311.13 |
| 630 | Ambulance | 7,515.19 | 27,357.47 | 34,872.66 |
| 640 | Storm Sewer | 1,480.39 | 1,330.95 | 2,811.34 |
| | Totals | \$ 574,862.59 | \$196,414.75 | \$ 771,277.34 |

Ayes (4). MOTION CARRIED.

OPERATOR'S LICENSES: MOTION by Hall, second by Alms to recommend approval of 3 Regular Operator Licenses for the period of November 20, 2018 to June 30, 2020 to: Amy Evgen, Shelbi Wold and Ana Larsen, contingent on payment of any outstanding debt owed to the City and successful completion of the background check. Ayes (4). MOTION CARRIED.

2019 VINE STREET PROJECT: MOTION by Morrissette, second by Hall to recommend approval of the 2019 Vine Street Feasibility Report, authorize plans and specs, and authorize the Letter of Engagement for engineering services with Bolton & Menk in the amount of \$258,900. Bid packet is to include an alternate bid for a signal light or other traffic improvements at the intersection of Wisconsin and Vine. Funding for 2019 Vine Street is from the unspent 2017 Bonds in the amount of \$205,600 and future 2019 Bonds. Ayes (4). MOTION CARRIED.

COULEE ROAD RETAINING WALL: MOTION by Morrissette, second by Alms to reject all submitted bids for the Coulee Road Retaining Wall Project and recommend approval of soil boring tests, subject to looking into the liability limitation in section 10 of the terms and agreements with NTI. The soil boring expense is to be funded by savings in original Letter of Engagement in the amount of \$2,750. After receiving the test results, proceed with bid resubmission by Bolton & Menk with an alternate bid for small block construction. Consensus to

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discuss with Bolton & Menk why soil boring tests were not completed for the original bid. Ayes (4). MOTION CARRIED.

SQUAD VEHICLE REPLACEMENT: MOTION by Hall, second by Alms to recommend award approval of the purchase of one squad in the amount of \$29,319.00 to replace the squad totaled in November. Funding is salary savings in the Police Department Budget approved at the last Council Meeting. Ayes (4). MOTION CARRIED.

INFORMATION TECHNOLOGY BUDGET: MOTION by Hall, second by Morrissette to recommend purchase of
1)a Windows Server 2019 from SHI, Inc through the State Contract in the amount of \$27,061.57. Funding is to be a reallocation of IT Capital Project Funds (Infrastructure Upgrades \$15,000, Windows 10 \$8,000, and Storage Upgrades \$4,100).
2) and to recommend the upgrade of the Police Department Training Room in the amount of \$13,500. Funding is to be a reallocation of IT Funds (Storage Upgrade \$2,300, Unallocated 2018 Capital Project Funds for IT \$8,800, and General Fund Telephone savings \$2,400). Ayes (4). MOTION CARRIED.

2019 ENTERPRISE FUND BUDGET: Enterprise Budgets were reviewed including the Water, Wastewater, Parking, Ambulance, and Storm Water. Rate increases in Wastewater, Ambulance, and Storm Water were reviewed.

2019 GENERAL FUND BUDGET: No questions or discussion by the Committee.

ITEMS FOR FUTURE AGENDAS: None

ADJOURNMENT: MOTION by Hall, second by Alms, to adjourn at 7:00 p.m. Ayes (4). MOTION CARRIED.

Brenda L Malinowski
Finance Director

COUNCIL CLAIMS - December 3, 2018

| Fund | | A/P Amounts | P/R Amounts | Totals |
|-------------|--------------------------|----------------------|----------------------|----------------------|
| 100 | General | 87,377.62 | 136,714.22 | 224,091.84 |
| 220 | Stormwater MS-4 | 10,852.60 | | 10,852.60 |
| 415 | Tid 1-5 | 2,247.00 | | 2,247.00 |
| 416 | Tid 1-6 | 10,709.19 | | 10,709.19 |
| 450 | Capital Projects | 3,209.00 | | 3,209.00 |
| 451 | 2017 & 2018 Cap Projects | 70,865.01 | | 70,865.01 |
| 620 | Parking | 2,216.48 | 1,568.70 | 3,785.18 |
| 630 | Ambulance | 10,075.91 | 23,243.24 | 33,319.15 |
| 640 | Storm Sewer | 319.55 | 248.90 | 568.45 |
| | Totals | \$ 197,872.36 | \$ 161,775.06 | \$ 359,647.42 |

**CITY OF HUDSON
COUNCIL/COMMITTEE ISSUES**

SUBMITTED TO: FINANCE/Common Council

DATE: 12/03/2018

SUBMITTED BY: KAREN DUCHOW, Deputy Clerk

REGARDING: APPLICATION(S) FOR OPERATOR'S LICENSES

ISSUE: Applications for Operator's Licenses are on file in the Clerk's office and are available upon request. If approved by Council, the licenses will be issued after successful completion of the background check and any outstanding debt owed to the City has been paid.

STAFF RECOMMENDATION: Contingent on payment of any outstanding debt owed to the City and successful completion of the background check, approve the issuance of 6 Regular Operator Licenses for the period of December 4, 2018, to June 30, 2020 to: Melissa Davis, Zachary Latson, Emily Devins, Sacsha Bailey, Joseph Mausolf and Robert Connors.

COUNCIL/COMMITTEE ISSUES

SUBMITTED TO: FINANCE COMMITTEE/COMMON COUNCIL

DATE: 12/03/2018

SUBMITTED BY: KAREN DUCHOW

REGARDING: TEMPORARY CLASS "B" BEVERAGE LICENSE
APPLICATION FROM HUDSON HOCKEY ASSOCIATION

ISSUE: Hudson Hockey Association/Hudson Blue Line Club has submitted an application for a Temporary Class "B"/"Class B" Retailers license for Hudson Hockey Alumni Tournament on 12/28/2018 from 5:00 pm to Midnight at 1820 Hanley Road, Gornick Arena.

RECOMMENDATION: Consider approving the Class "B" (beer) license application for Hudson Hockey Association for their upcoming event.