

EMS AD HOC COMMITTEE
6:30 PM THURSDAY MARCH 1, 2018
CITY HALL COUNCIL CHAMBERS
505 THIRD ST, HUDSON WI 54016

AGENDA

1. Call to order.
2. Comments and suggestions from the community.
3. Comments and suggestions from EMS staff.
4. Discussion and possible action on Ad Hoc Committee minutes of 02/05/18.
5. Discussion and possible action on work groups.
6. Discussion of River Falls and St. Paul Assessments.
7. Discussion and possible action on Strategic Plan
8. EMS items for discussion only.
9. Future agenda items.
10. Next meeting time and date.
11. Adjourn.

Joyce Hall, Committee Chair

cc: Rich O'Connor, Mayor
Devin Willi, City Administrator
Brenda Malinowski, Finance Officer
Nate Skoog, River Channel

Posted in City Hall lobbies on 02/22/2018. Emailed to the Ad Hoc Committee members, E.M.S. Commission members, *Hudson Star Observer*, City Council Members, Mike Bahneman and St. Croix E.M.S. members on 02/22/2018.

Notice is hereby given that a majority of the City Council may be present at the aforementioned meeting of the E.M.S. Commission to gather information about a subject over which they have decision-making responsibility.

*This constitutes a meeting of the City Council pursuant to **State ex rel. Badke v. Greendale Village Bd.**, 173 Wis.2d 553, 494 N.W. 2d 408 (1993), and must be noticed as such, although the Council will not take any formal action at this meeting.*

**MINUTES
EMS AD HOC COMMITTEE
FEBRUARY 5, 2018**

Draft

MEMBERS PRESENT: Joyce Hall, Bill Campbell, and Jim Webber

MEMBERS ABSENT: John Tremble and Paul Rode

OTHERS PRESENT: Brandon Lyksett (EMS Chief), Joe Elkin (Paramedic), Tom Borowski (Hudson Hospital CEO), and Joanne Kenney (Administrative Assistant/Recording Secretary).

CALL TO ORDER:

Meeting called to order by Joyce Hall at 5:30 p.m.

COMMENTS AND SUGGESTIONS FROM COMMUNITY:

None

COMMENTS AND SUGGESTIONS FROM EMS STAFF:

None

DISCUSSION AND POSSIBLE ACTION ON AD HOC COMMITTEE MINUTES OF JANUARY 10, 2018.

Motion to approve the minutes of January 10, 2018 as presented by Bill Campbell, second by Jim Webber. All ayes. MOTION CARRIED.

DISCUSSION AND POSSIBLE ACTION ON WORK GROUPS:

Staffing Work Group:

Brandon Lyksett responded in regard to the January 25, 2018 meeting. We had some clarification from Devin Willi on hour requirements and our ability to be flexible with the hours so we have implanted some changes to make sure shifts are covered. It is a temporary fix. It does have an affect on us as staff can pick up more hours earlier in the year but there is still an annual cap. Toward the end of the year we could have an issue.

TV's were donated by Paul Rode for each of the bedrooms and those are being installed.

Suggestion box is installed, but no suggestions have been made.

Facilities Work Group:

Jim Webber indicated that the Site Presentation for the Fire Department and the RFP for design services at Ward Avenue would be presented at City Council tonight.

Financial Work Group:

John Tremble had requested some information but was not at the meeting.

DISCUSSION OF RIVER FALLS AND ST. PAUL ASSESSMENTS:

Jim Webber suggested that we be in conversation with River Falls—to improve how we overlap coverage area.

**MINUTES
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DISCUSSION AND POSSIBLE ACTION ON STRATEGIC PLAN:

One of the items in the River Falls Study was a lack of a Strategic Plan. The last one formally done for our service was in 2011 by Eric Christensen. Issues presented were to continue to staff full time paramedics, should SCEMS be treated as a public service or business, how to pay for this as a public service, how much is the community willing to pay for this service, what do we want our service to look like in 3-5 years, should this be a combination of EMTs and fire fighters. Brandon suggested that input from the EMS Commission would be a start and to put that on their next agenda.

EMS ITEMS FOR DISCUSSION ONLY:

No monthly meeting has been scheduled for February.

FUTURE AGENDA ITEMS:

NEXT MEETING TIME AND DATE:

Next meeting date is Thursday March 1, 2018 at 6:30 p.m. in the Hudson Council Chambers.

ADJOURN:

Motion to adjourn by Bill Campbell, second by Jim Webber. Meeting adjourned at 5:52 p.m.

Respectfully submitted,

Joanne Kenney, Administrative Assistant

Meeting available to watch: <https://www.youtube.com/watch?v=RhidNA13KbY>