

**Agenda for a Regular Meeting of the
Finance Committee of the Common Council of the City of Hudson
Monday, February 5, 2018
6:45 p.m. (note time)
Council Chambers of City Hall, 505 Third Street**

1. Call to Order
2. **Discussion and Possible Action on Minutes from January 8, 2018**
3. **Discussion and Possible Action on Claims (for 1/22/18 and 2/5/18)**
4. **Discussion and Possible Action on Operators Licenses**
5. **Discussion and Possible Action on Temporary Class B Picnic Beer and Wine License for Knights of Columbus Fish Fry dates in 2018**
6. **Discussion and Possible Action on New Agent for Applebee's**
7. **Discussion and Possible Action on Purchase of Ford Explorer for Hudson Fire Department**
8. Items for Future Agendas
9. Adjournment

Rich O'Connor, Mayor

Posted in City Hall lobbies and emailed to Hudson Star Observer 2-1-2018

Some agenda items may be taken up earlier in the meeting, or in a different order than listed. Upon reasonable notice, an interpreter or other auxiliary aids will be provided at the meeting to accommodate the needs of the public. Please contact the City Clerk at 715-386-4765, ext. 140.

Notice is hereby given that a majority of the Common Council of the City of Hudson, Wisconsin, may be present at the foregoing meeting. This may constitute a meeting of the Common Council pursuant to **State ex. Rel. Badke v. Greendale Village Board**, 174 Wis.2d 553, 494 N.W.2d 408 (1993), although the Council will not take any formal action at this meeting.

FINANCE COMMITTEE MEETING OF THE COMMON COUNCIL
CITY OF HUDSON, WISCONSIN
MONDAY, JANUARY 8, 2018

UNAPPROVED

Meeting called to order by Mayor O'Connor at 6:45 p.m.

PRESENT: Alderpersons John Hoggatt, Tom McCormick, and Randy Morrisette II.

ABSENT: None

OTHERS PRESENT: Bill Alms, Joyce Hall, Jim Webber, Cathy Munkittrick, Devin Willi, Marty Jensen, Tom Syfko, Scott St. Martin, Jennifer Zeiler, Tom Zeuli, and others.

MINUTES: MOTION by McCormick, second by Hoggatt, to approve the Regular Meeting Minutes of December 4, 2017. Ayes (4). MOTION CARRIED.

CLAIMS: MOTION by Hoggatt, second by McCormick, to recommend the payment of the following claims:

| Fund | | A/P Amounts | P/R Amounts | Totals |
|------|--------------------------|----------------------|----------------------|----------------------|
| 100 | General | 210,026.07 | 345,523.80 | 555,549.87 |
| 220 | Stormwater - MS4 | 1,927.40 | 172.07 | 2,099.47 |
| 225 | Impact Collection | 24,625.04 | 0.00 | 24,625.04 |
| 235 | Room Tax/Comm. Subs. | 6,811.00 | 0.00 | 6,811.00 |
| 280 | Park Dedication Fees | 13,375.00 | 0.00 | 13,375.00 |
| 290 | Police Donations | 38.15 | 0.00 | 38.15 |
| 415 | TID 5 | 1,500.00 | 0.00 | 1,500.00 |
| 450 | Capital Projects | 13,627.57 | 0.00 | 13,627.57 |
| 451 | 2017/18 Capital Projects | 140,341.96 | 1,392.56 | 141,734.52 |
| 620 | Parking | 2,282.96 | 3,061.79 | 5,344.75 |
| 640 | Storm Sewer | 4,842.46 | 440.91 | 5,283.37 |
| 630 | Ambulance | 13,029.36 | 30,124.18 | 43,153.54 |
| | Totals | \$ 432,426.97 | \$ 380,715.31 | \$ 813,142.28 |

Ayes (4). MOTION CARRIED.

OPERATOR'S LICENSES: MOTION by McCormick, second by Hoggatt to recommend approval of 3 Regular Operator Licenses, contingent on payment of any outstanding debt owed to the City and successful completion of the background check for the period of January 9, 2018 to June 30, 2019 to Kendall Tierney, McKenna Anderson and Alexandra Delahousaye. Ayes (4). MOTION CARRIED.

CLASS B BEER AND CLASS C WINE LICENSE: MOTION by McCormick, second by Hoggatt to recommend approval of a Class B Beer and Class C Wine License to Cat Junction, LLC DBA Urban Olive and Vine, Carol Trainor, Agent located at 520 2nd Street contingent upon surrender of the alcohol license that was issued to Timm La Dolce Vita, LLC for this address. Ayes (4). MOTION CARRIED.

FINANCE COMMITTEE MEETING OF THE COMMON COUNCIL
CITY OF HUDSON, WISCONSIN
MONDAY, JANUARY 8, 2018

SECONDHAND JEWERY DEALER LICENSE: MOTION by Hoggatt, second by McCormick to recommend approving the Secondhand Jewelry Dealer License to David Inlow from Inlow Designs, contingent on the standard background check and payment of any outstanding debt owed to the City. Ayes (4). MOTION CARRIED.

ITEMS FOR FUTURE AGENDAS: None

ADJOURNMENT: MOTION by Morrissette, second by Hoggatt, to adjourn at 6:48 p.m. Ayes (4). MOTION CARRIED.

Brenda L Malinowski
Finance Officer

COUNCIL CLAIMS - JANUARY 22, 2018

| Fund | | A/P Amounts | P/R Amounts | Totals |
|-------------|--------------------------|------------------------|----------------------|------------------------|
| 100 | General | 329,687.52 | 160,107.86 | 489,795.38 |
| 220 | Stormwater - MS4 | 0.00 | 175.56 | 175.56 |
| 225 | Impact Collection | 0.00 | 0.00 | 0.00 |
| 235 | Room Tax/Comm. Subs. | 2,432.50 | 0.00 | 2,432.50 |
| 280 | Park Dedication Fees | 33,042.00 | 0.00 | 33,042.00 |
| 290 | Police Donations | 3,500.00 | 0.00 | 3,500.00 |
| 415 | TID 5 | 0.00 | 576.83 | 576.83 |
| 450 | Capital Projects | 44,758.74 | 0.00 | 44,758.74 |
| 451 | 2017/18 Capital Projects | 34,784.64 | 0.00 | 34,784.64 |
| 620 | Parking | 2,648.37 | 1,428.49 | 4,076.86 |
| 640 | Storm Sewer | 1,856.02 | 76.92 | 1,932.94 |
| 630 | EMS | 45,232.73 | 16,064.35 | 61,297.08 |
| 860 | Tax Agency | 3,415,505.17 | 0.00 | 3,415,505.17 |
| | Totals | \$ 3,913,447.69 | \$ 178,430.01 | \$ 4,091,877.70 |

February 5, 2018

| COUNCIL CLAIMS - FEBRUARY 5, 2018 | | | | |
|--|--------------------------|--------------------|--------------------|-------------------|
| | | A/P Amounts | P/R Amounts | Totals |
| 100 | General | 99,359.18 | 201,322.09 | 300,681.27 |
| 220 | Stormwater MS-4 | 968.20 | 231.11 | 1,199.31 |
| 280 | Park Dedication Fees | 4,042.68 | 0.00 | 4,042.68 |
| 290 | Police Donations | 2,834.00 | 0.00 | 2,834.00 |
| 451 | 2017 & 2018 Cap Projects | 1,800.17 | 873.06 | 2,673.23 |
| 620 | Parking | 1,793.61 | 1,461.48 | 3,255.09 |
| 640 | Storm Sewer | 0.00 | 211.42 | 211.42 |
| 630 | Ambulance | 7,774.19 | 16,632.14 | 24,406.33 |
| | Totals | 118,572.03 | 220,731.30 | 339,303.33 |

**CITY OF HUDSON
COUNCIL/COMMITTEE ISSUES**

SUBMITTED TO: FINANCE/COMMON COUNCIL

DATE: 02/06/2018

SUBMITTED BY: KAREN DUCHOW, DEPUTY CLERK

REGARDING: APPLICATION(S) FOR OPERATOR'S LICENSES

ISSUE: Applications for Operator's Licenses are on file in the Clerk's office and are available upon request. If approved by Council, the licenses will be issued after successful completion of the background check and any outstanding debt owed to the City has been paid.

STAFF RECOMMENDATION: Contingent on payment of any outstanding debt owed to the City and successful completion of the background check, approve the issuance of 4 Regular Operator Licenses for the period of February 6 to June 30, 2019 to: Jason Bieza, Edward Wolbank, Raymond Merrill and Edward Hanson.

COUNCIL/COMMITTEE ISSUES

SUBMITTED TO: Finance Committee and Common Council

DATE: 1/22/2018

SUBMITTED BY: Karen Duchow, Deputy Clerk

REGARDING: Temporary Class "B" / "Class B" Retailers License for Knights of Columbus

ISSUE: To approve the issuance of a Temporary Class "B" Beer License and Temporary Class "B" Wine License for Knights of Columbus for Fish Fry at 1500 Vine Street, lower level. The Fish Fry dates are 2/16/2018, 3/2/2018 and 3/23/2018 from 4:00 p.m. to 8:00 p.m. Wine and beer will be served on the dates of 2/16 and 3/2 and just beer on 3/23.

The complete application is available for review in the City Clerk's office.

RECOMMENDATION: Approve the Temporary Class "B" Beer License and Temporary Class "B" Wine License for the Knights of Columbus Fish Fry dates.

COUNCIL/COMMITTEE ISSUES

SUBMITTED TO: Finance Committee/Common Council

DATE: January 22, 2018

SUBMITTED BY: Karen Duchow, Deputy Clerk

REGARDING: Change of agent request

ISSUE: A request for change of agent has been received from Apple Minnesota, LLC D/B/A Applebee's Neighborhood Grill & Bar. The required documents and payment have been received and the background check was approved. An amended liquor license will be created to replace the current license at the establishment.

RECOMMENDATION: Approve the request for an agent change to Wendy Hill at Apple Minnesota, LLC, D/B/A Applebee's Neighborhood Grill & Bar for the license year ending June 30, 2018, contingent on payment of any outstanding debt owed to the City, and surrender of the current liquor license.

COUNCIL/COMMITTEE ISSUES

SUBMITTED TO: Finance Committee

DATE: 1-24-2018

SUBMITTED BY: Scott St. Martin Fire Chief

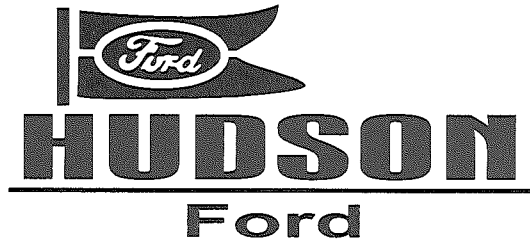
REGARDING: Vehicle purchase

ISSUE: We were approved to purchase 1 Ford Explorer in the 2018 budget for \$25,000. We received 3 price quotes for fleet purchase. Lowest bid was Hudson Ford at \$24,990, next closet was Flagship Ford, Baldwin for \$27,598 and Ewald Motors (State Bid) for \$28,204.

BUDGET IMPACT: No impact; Purchase price is under prior approval allotted amount.

FUNDING SOURCE: 2018 operating budget

RECOMMENDATION: Purchase vehicle from Hudson Ford for \$24,990.



Hudson Fire Department
Scott St. Martin

2018 Ford Explorer 4WD
Oxford White
Medium Light Stone Cloth Bucket
3.5 V6
Automatic Transmission
Painted Wheels 18"
\$24990.00

Thank you,

A handwritten signature in black ink that reads "Connie Schmit". The signature is written in a cursive style with a long horizontal flourish at the end.

Connie Schmit
Hudson Ford
715-377-6123

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2018 Fleet/Non-Retail Ford Explorer Base 4WD K8B

QUOTE WORKSHEET

QUOTE WORKSHEET - 2018 Fleet/Non-Retail K8B Base 4WD

| | |
|---------------------------------------|--------------|
| MSRP | \$34,140.00 |
| Destination Charge | \$995.00 |
| Optional Equipment | \$570.00 |
| Dealer Advertising | \$0.00 |
| PRE-TAX ADJUSTMENTS: | |
| STATE OF WISCONSIN MUNICIPAL DISCOUNT | (\$7,501.00) |
| Total Pre-Tax Adjustments | (\$7,501.00) |
| Taxable Price | \$28,204.00 |
| | |
| TOTAL | \$28,204.00 |

Customer Signature / Date

Dealer Signature / Date

2018 FORD EXPLORER BASE 4WD TO YOUR SPECS AS DETAILED. REGISTRATION FEES ARE EXTRA. DELIVERY CAN BE ANTICIPATED 90-120 DAYS FROM RECEIPT OF YOUR ORDER. PAYMENT TERMS ARE NET TEN DAYS.

FINAL ORDER DATE 6/1/18.

Report content is based on current data version referenced. Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

GM AutoBook, Data Version: 526.0, Data updated 1/16/2018
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2018 Fleet/Non-Retail Ford Explorer Base 4WD K8B

STANDARD EQUIPMENT

STANDARD EQUIPMENT - 2018 Fleet/Non-Retail K8B Base 4WD

ENTERTAINMENT

- Radio: AM/FM Stereo -inc: MP3 capability, 6 speakers and speed-compensated volume
- Radio w/Seek-Scan, Clock and Steering Wheel Controls
- Wireless Streaming
- Integrated Roof Antenna
- SYNC Communication & Entertainment System -inc: enhanced voice recognition, 911 Assist, 4.2" LCD screen in center stack, AppLink and 1 smart-charging multimedia USB port in the Media Hub
- Bluetooth Wireless Phone Connectivity

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2018 Fleet/Non-Retail Ford Explorer Base 4WD K8B

STANDARD EQUIPMENT

STANDARD EQUIPMENT - 2018 Fleet/Non-Retail K8B Base 4WD

EXTERIOR

- Wheels: 18" Painted Aluminum
- Tires: P245/60R18 AS BSW
- Steel Spare Wheel
- Compact Spare Tire Mounted Inside Under Cargo
- Clearcoat Paint
- Body-Colored Front Bumper w/Black Rub Strip/Fascia Accent
- Body-Colored Rear Step Bumper w/Black Rub Strip/Fascia Accent
- Black Bodyside Cladding and Black Wheel Well Trim
- Black Side Windows Trim and Black Front Windshield Trim
- Black Door Handles
- Black Power Heated Side Mirrors w/Convex Spotter and Manual Folding
- Fixed Rear Window w/Fixed Interval Wiper, Heated Wiper Park and Defroster
- Deep Tinted Glass
- Speed Sensitive Variable Intermittent Wipers
- Front Windshield -inc: Sun Visor Strip
- Galvanized Steel/Aluminum Panels
- Lip Spoiler
- Gray Grille
- Liftgate Rear Cargo Access
- Tailgate/Rear Door Lock Included w/Power Door Locks
- Roof Rack Rails Only
- Fully Automatic Aero-Composite Led Low Beam Daytime Running Lights Preference Setting Headlamps w/Delay-Off
- LED Brakelights
- Laminated Glass

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2018 Fleet/Non-Retail Ford Explorer Base 4WD K8B

STANDARD EQUIPMENT

STANDARD EQUIPMENT - 2018 Fleet/Non-Retail K8B Base 4WD

INTERIOR

- 60-40 Folding Split-Bench Front Facing Manual Reclining Tumble Forward Cloth Rear Seat
- Manual Tilt/Telescoping Steering Column
- Gauges -inc: Speedometer, Odometer, Engine Coolant Temp, Tachometer, Trip Odometer and Trip Computer
- Power Rear Windows and Fixed 3rd Row Windows
- Fixed 50-50 Split-Bench Cloth 3rd Row Seat Front, Manual Fold Into Floor and 2 Fixed Head Restraints
- Front Cupholder
- Rear Cupholder
- Compass
- Remote Keyless Entry w/Integrated Key Transmitter, Illuminated Entry and Panic Button
- Cruise Control w/Steering Wheel Controls
- Manual Air Conditioning
- Rear HVAC w/Separate Controls
- HVAC -inc: Underseat Ducts, Auxiliary Rear Heater and Headliner/Pillar Ducts
- Illuminated Locking Glove Box
- Driver Foot Rest
- Interior Trim -inc: Metal-Look Instrument Panel Insert, Metal-Look Door Panel Insert, Metal-Look Console Insert and Metal-Look Interior Accents
- Full Cloth Headliner
- Cloth Door Trim Insert
- Leather/Chrome Gear Shift Knob
- Cloth Bucket Seats -inc: 8-way power driver's seat w/power lumbar and manual recline, 4-way manual front passenger seat w/manual recline and 4-way manually adjustable driver and front passenger head restraints
- Day-Night Rearview Mirror
- Driver And Passenger Visor Vanity Mirrors w/Driver And Passenger Illumination
- Full Floor Console w/Covered Storage, Full Overhead Console w/Storage and 4 12V DC Power Outlets

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2018 Fleet/Non-Retail Ford Explorer Base 4WD K8B

STANDARD EQUIPMENT

STANDARD EQUIPMENT - 2018 Fleet/Non-Retail K8B Base 4WD

- Front And Rear Map Lights
- Fade-To-Off Interior Lighting
- Full Carpet Floor Covering -inc: Carpet Front And Rear Floor Mats
- Carpet Floor Trim
- Cargo Space Lights
- Driver / Passenger And Rear Door Bins
- Power 1st Row Windows w/Driver And Passenger 1-Touch Up/Down
- Delayed Accessory Power
- Power Door Locks w/Autolock Feature
- Systems Monitor
- Trip Computer
- Outside Temp Gauge
- Analog Display
- Seats w/Cloth Back Material
- Fixed Rear Head Restraints
- Front Center Armrest and Rear Center Armrest
- 2 Seatback Storage Pockets
- Securilock Anti-Theft Ignition (pats) Engine Immobilizer
- 4 12V DC Power Outlets
- Air Filtration

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2018 Fleet/Non-Retail Ford Explorer Base 4WD K8B

STANDARD EQUIPMENT

STANDARD EQUIPMENT - 2018 Fleet/Non-Retail K8B Base 4WD

MECHANICAL

- Engine: 3.5L Ti-VCT V6 (FFV) -inc: Flexible Fuel Vehicle (FFV) system is standard equipment for vehicles w/the 3.5L Ti-VCT V6 engine shipped to Federal Emissions States or Cross Border State dealers and is only available w/a Federal emissions system, (FFV system not available w/code 422 and requires code 936 or 423 if applicable for California Emissions State dealer destinations). Cross border states include AZ, DC, ID, NH, NV, OH, VA, WV Not standard equipment in CA Emissions States.
- Transmission: 6-Speed SelectShift Automatic
- 3.65 Axle Ratio
- GVWR: 6,160 lbs
- Electronic Transfer Case
- Automatic Full-Time Four-Wheel Drive
- 58-Amp/Hr 540CCA Maintenance-Free Battery w/Run Down Protection
- 175 Amp Alternator
- Towing w/Trailer Sway Control
- Gas-Pressurized Shock Absorbers
- Front And Rear Anti-Roll Bars
- Electric Power-Assist Speed-Sensing Steering
- 18.6 Gal. Fuel Tank
- Quasi-Dual Stainless Steel Exhaust
- Auto Locking Hubs
- Strut Front Suspension w/Coil Springs
- Multi-Link Rear Suspension w/Coil Springs
- 4-Wheel Disc Brakes w/4-Wheel ABS, Front And Rear Vented Discs, Brake Assist and Hill Hold Control

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2018 Fleet/Non-Retail Ford Explorer Base 4WD K8B

STANDARD EQUIPMENT

STANDARD EQUIPMENT - 2018 Fleet/Non-Retail K8B Base 4WD

SAFETY

- Advancetrac w/Roll Stability Control Electronic Stability Control (ESC) And Roll Stability Control (RSC)
- Terrain Management System ABS And Driveline Traction Control
- Side Impact Beams
- Dual Stage Driver And Passenger Seat-Mounted Side Airbags
- Tire Specific Low Tire Pressure Warning
- Dual Stage Driver And Passenger Front Airbags
- Safety Canopy System Curtain 1st, 2nd And 3rd Row Airbags
- Airbag Occupancy Sensor
- Passenger Knee Airbag
- Mykey System -inc: Top Speed Limiter, Audio Volume Limiter, Early Low Fuel Warning, Programmable Sound Chimes and Beltminder w/Audio Mute
- Rear Child Safety Locks
- Outboard Front Lap And Shoulder Safety Belts -inc: Rear Center 3 Point, Height Adjusters and Pretensioners
- Back-Up Camera w/Washer

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2018 Fleet/Non-Retail Ford Explorer Base 4WD K8B

SELECTED MODEL & OPTIONS

SELECTED MODEL - 2018 Fleet/Non-Retail K8B Base 4WD

| <u>Code</u> | <u>Description</u> | <u>MSRP</u> |
|-------------|-----------------------------|-------------|
| K8B | 2018 Ford Explorer Base 4WD | \$34,140.00 |

SELECTED VEHICLE COLORS - 2018 Fleet/Non-Retail K8B Base 4WD

| <u>Code</u> | <u>Description</u> |
|-------------|---|
| - | Interior: No color has been selected. |
| - | Exterior 1: No color has been selected. |
| - | Exterior 2: No color has been selected. |

SELECTED OPTIONS - 2018 Fleet/Non-Retail K8B Base 4WD

CATEGORY

| <u>Code</u> | <u>Description</u> | <u>MSRP</u> |
|------------------------|--|-------------|
| ENGINE 998 | ENGINE: 3.5L TI-VCT V6 (FFV) -inc: Flexible Fuel Vehicle (FFV) system is standard equipment for vehicles w/the 3.5L Ti-VCT V6 engine shipped to Federal Emissions States or Cross Border State dealers and is only available w/a Federal emissions system, (FFV system not available w/code 422 and requires code 936 or 423 if applicable for California Emissions State dealer destinations).Cross border states include AZ, DC, ID, NH, NV, OH, VA, WV (STD) Not standard equipment in CA Emissions States. | INC |
| TRANSMISSION 44C | TRANSMISSION: 6-SPEED SELECTSHIFT AUTOMATIC (44C) (Requires 52T) | \$0.00 |
| OPTION PACKAGE 100A | EQUIPMENT GROUP 100A | \$0.00 |
| PRIMARY PAINT FT | BLUE METALLIC | \$0.00 |

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2018 Fleet/Non-Retail Ford Explorer Base 4WD K8B

SELECTED MODEL & OPTIONS

SELECTED OPTIONS - 2018 Fleet/Non-Retail K8B Base 4WD

CATEGORY

| Code | Description | MSRP |
|-----------------------------|---|-----------------|
| PAINT SCHEME | | |
| — | STANDARD PAINT | \$0.00 |
| SEAT TYPE | | |
| 7L | MEDIUM STONE, CLOTH BUCKET SEATS -inc: 8-way power driver's seat w/power lumbar and manual recline, 4-way manual front passenger seat w/manual recline and 4-way manually adjustable driver and front passenger head restraints | \$0.00 |
| ADDITIONAL EQUIPMENT | | |
| 52T | CLASS III TRAILER TOW PACKAGE (Requires 44C) | \$570.00 |
| OPTIONS TOTAL | | \$570.00 |

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2018 Fleet/Non-Retail Ford Explorer Base 4WD K8B

PRICING SUMMARY

PRICING SUMMARY - 2018 Fleet/Non-Retail K8B Base 4WD

| | <i>MSRP</i> |
|--------------------|--------------------|
| Base Price | \$34,140.00 |
| Total Options: | \$570.00 |
| Vehicle Subtotal | \$34,710.00 |
| Advert/Adjustments | \$0.00 |
| Destination Charge | \$995.00 |
| GRAND TOTAL | \$35,705.00 |

Report content is based on current data version referenced. Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

GM AutoBook, Data Version: 526.0, Data updated 1/16/2018
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Customer File: