

## **COMMON COUNCIL OF THE CITY OF HUDSON, WISCONSIN**

**Monday, January 8, 2018 7:00 p.m.**  
**Council Chambers of City Hall, 505 Third Street**

**(Click on agenda items highlighted in blue to access documents related to that item)**

1. Call to Order and Pledge of Allegiance
2. Clerk's Roll Call
3. Comments and Suggestions from Citizens Present  
Comments are limited to five (5) minutes; must address items not listed on the agenda; are limited to issues that have an impact of the City of Hudson, and that the Common Council may address at a future meeting, and must not include endorsements of any candidates or other electioneering. An exception to the five (5) minute limit may be made at the discretion of the Mayor. As presiding officer, the Mayor, may allow public comment on agenda items during discussion by the Common Council following a motion and a second being made on said agenda item. The Mayor may place time limits on individual comments as he or she deems necessary.
4. Discussion and Possible Action on Consent Agenda Items  
A motion, second and majority roll call vote of the Council will approve all of the following items listed. Any item may be pulled from the list and handled separately.
  - A. [Minutes from the Regular Meeting of December 4, 2017 and Special Meeting of December 7, 2017](#)
  - B. [Claims](#)
  - C. [Operator Licenses](#)
  - D. [December 12, 2017 Public Utility Commission Meeting Minutes](#)
  - E. [Secondhand Jewelry Dealer License from David Inlow, Inlow Designs for the period of 1/4/2018-12/31/2018](#)
5. Update – 2018 Street Improvements-Hanley Road (Carmichael Road to Heritage Blvd)
6. [Presentation - Carmichael Road Corridor Study](#)
7. Unfinished Business
8. New Business
  - A. Fire Department Video
  - B. [Discussion and Possible Action on Approval of Class B Beer and Class C Wine License Application from Cat Junction, LLC DBA Urban Olive and Vine, Carol Trainor, Agent](#)
  - C. [Discussion and Possible Action to Set Bond Amount for Drone Violation Ordinance](#)
9. Communications and Recommendations of the Mayor
  - A. Discussion and Possible Action on Appointment of John Tremble to St. Croix EMS Ad Hoc Committee
10. Communications and Items for Future Agendas
  - A. Common Council members
  - B. City Attorney and/or City Staff
11. Discussion and Possible Action on entering into Closed Session pursuant to Wis. Stats. 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining

reasons require a closed session regarding: Possible Amendment to the Exclusive Negotiating Rights Agreement regarding city property at 221 Commercial Street and 418 Second Street and other properties in the City.

12. Reconvene in open session for the any discussion and possible action on:
  - A. Possible amendment to Exclusive Negotiating Rights Agreement for city property at 221 Commercial Street and 418 Second Street and other properties in the City
13. Adjournment

Posted in City Hall lobbies and emailed to Hudson Star Observer on 1/5/18

Some agenda items may be taken up earlier in the meeting, or in a different order than listed. Upon reasonable notice, an interpreter or other auxiliary aids will be provided at the meeting to accommodate the needs of the public. Please contact the City Clerk at 715-386-4765, ext. 140.

REGULAR MEETING OF THE COMMON COUNCIL  
CITY OF HUDSON  
Monday, December 4, 2017

The Common Council meeting was called to order by Mayor Rich O'Connor at 7 p.m. Mayor O'Connor led those present in the Pledge of Allegiance.

PRESENT. Mayor Rich O'Connor, Randy Morrissette II, Tom McCormick, Bill Alms, Jim Webber, John Hoggatt and Joyce Hall.

OTHERS PRESENT. Rebecca Mariscal, Catherine Munkittrick, Marty Jensen, Brenda Malinowski, Mike Johnson and many others present.

COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT. None

CONSENT AGENDA. Motion by Webber, seconded by Hall approve the following consent agenda items:

- A. Minutes. To approve the minutes of the regular meeting of November 20, 2017.
- B. Claims. To approve the following claims:

COUNCIL CLAIMS - DECEMBER 4, 2017

Fund		A/P Amounts	P/R Amounts	Totals
100	General	64,766.58	181,563.12	246,329.70
220	Stormwater - MS4	0.00	804.44	804.44
235	Room Tax/Comm. Subs.	70.00	0.00	70.00
415	TID 5	6,840.00	0.00	6,840.00
450	Capital Projects	67,880.47	0.00	67,880.47
451	2017/18 Capital Projects	7,240.00	507.15	7,747.15
620	Parking	1,102.14	1,333.72	2,435.86
640	Storm Sewer	363.47	660.34	1,023.81
630	Ambulance	4,761.88	23,976.20	28,738.08
<b>Totals</b>		<b>\$153,024.54</b>	<b>\$208,844.97</b>	<b>\$361,869.51</b>

- C. Operator Licenses. Contingent on payment of any outstanding debt owed to the City and successful completion of the background check, approve the issuance of 5 Regular Operator Licenses for the period of December 5, 2017 to June 30, 2019 to: Ryan Waterhouse, Justice Carpenter, Taylor Stensgaard, James Trainor and Carol Trainor. Also, to approve the issuance of two temporary operator licenses for the Hockey Alumni game on December 23, 2017, to Kerri Hanson and Brent Hanson.
- D. Hot Air Affair Special Event. To approve the issuance of a Special Event Permit for the Hudson Hot Air Affair torchlight parade and hot air balloon launch events on January 26-28, 2018.
- E. EP Rock Elementary Fun Run on May 5, 2018. To approve the EP Rock Elementary Foot Race on May 5, 2018 from 9-10:30 a.m.
- F. No parking on Fillmore Street between 12<sup>th</sup> and 11<sup>th</sup> Street. To approve no parking on Fillmore Street between 12<sup>th</sup> and 11<sup>th</sup> Street.
- G. Halos of the St. Croix Valley 5K Fun Run/Walk on August 4, 2018. To approve the Halos of the St. Croix Valley 5K Fun Run/Walk on August 4, 2018.

REGULAR MEETING OF THE COMMON COUNCIL  
CITY OF HUDSON

Monday, December 4, 2017

- H. Letter of Understanding for Impound Housing Services with Animal Humane Society for 2018. To approve the Letter of Understanding for Impound Services with the Animal Humane Society for 2018.
- I. Appointment of Election Inspectors for 2018-2019 term. To approve the appointment of election inspectors for the 2018-2019 term.
- J. Filling vacant patrol position from eligibility list. To authorize the Police Chief to fill the open patrol officer position from the current eligibility list.
- K. Purchase of 2018 Squad Vehicles. To purchase two sport utility squads (Explorers) from Hudson Ford in the amount of \$49,800.
- L. Secondhand Jewelry Dealer License for JR Haubrich-210 Locust Street and a Secondhand Jewelry & Secondhand Article Dealer License for the Old Coin Shop at 521<sup>st</sup> 2<sup>nd</sup> Street: To approve the application for a Secondhand Jewelry Dealer License for Roy Leek of JR Haubrich at 210 Locust Street and approve the application for Brian Aspen of the Old Coin Shop at 521 2nd Street for the period of January 1, 2018 through December 31, 2018, contingent on payment of any outstanding debt owed to the City.
- M. Temporary Class B Beer License for Hudson Blue Line Club for event on 12/23/17. To approve a temporary class B beer license for Hudson Blue Line Club for an event on 12/23/2017.

Roll Call Vote Taken. All ayes (6). Motion Carried.

UNFINISHED BUSINESS. NONE

NEW BUSINESS.

- A. Discussion and Possible Action to approve Ordinance 19-17 Amending Chapter 187 of the City of Hudson City Code to Prohibit the Unlawful Use of Drones. Motion by McCormick, seconded by Hoggatt to suspend the rules regarding adoption of Ordinance 19-17. Roll Call Vote Taken. All ayes (6). Motion carried. Motion by McCormick, seconded by Alms to adopt Ordinance 19-17 Amending Chapter 187 of the City of Hudson Code to Prohibit the Unlawful Use of Drones. All ayes (6) Motion Carried.
- B. Discussion and possible action on a letter of engagement with Ehlers approving the Phase 1 – Feasibility Analysis of Tax Increment District No. 6 in the City of Hudson. Motion by Morrissette, seconded by Hall to approve the letter of engagement with Ehlers approving the Phase 1 Feasibility Analysis of Tax Increment District No. 6. All ayes (6). Motion Carried.

COMMUNICATION FROM MAYOR. None

ADJOURNMENT. Motion by Hoggatt seconded by Alms to adjourn. All ayes (6). Motion Carried.

Jennifer Zeiler, City Clerk

REGULAR MEETING OF THE COMMON COUNCIL  
CITY OF HUDSON

Monday, December 4, 2017

I hereby certify that the City Clerk has submitted the foregoing minutes to me and hereby by my signature approve said minutes and all acts of the Common Council as set forth therein.

Rich O'Connor, Mayor

Date approved by Council: 1/8/2018

SPECIAL MEETING OF THE COMMON COUNCIL  
CITY OF HUDSON  
Thursday, December 7, 2017

The Common Council meeting was called to order by Mayor Rich O'Connor at 5 p.m. Mayor O'Connor led those present in the Pledge of Allegiance.

PRESENT: Mayor Rich O'Connor, Randy Morrissette II, Tom McCormick, Jim Webber, John Hoggatt and Joyce Hall.

ABSENT: Bill Alms

OTHERS PRESENT: Catherine Munkittrick, Marty Jensen, Tom Syfko, Scott St. Martin, Mike Kruger

Discussion and Possible Action on Hanley Road Traffic Study (Carmichael Road to Heritage Boulevard). Glen Van Wormer of SEH presented a powerpoint on the Hanley Road Traffic Study. Discussion was held.

Mayor O'Connor read into the meeting Alderperson Bill Alms comments on this topic as Alms is absent from the meeting.

Motion by Webber, seconded by Hoggatt to move forward with plans for Hanley Road with the option of three lanes and medians and to investigate right turn lanes. All ayes (5). Motion Carried.

Adjournment. Motion by Morrissette, seconded by Hoggatt to adjourn at 6 p.m. All ayes (5). Motion Carried.

Jennifer Zeiler, City Clerk

I hereby certify that the City Clerk has submitted the foregoing minutes to me and hereby by my signature approve said minutes and all acts of the Common Council as set forth therein.

Rich O'Connor, Mayor

Date approved by Council: 1/8/2018

COUNCIL CLAIMS - JANUARY 8, 2018

<b>Fund</b>		<b>A/P Amounts</b>	<b>P/R Amounts</b>	<b>Totals</b>
100	General	210,026.07	345,523.80	555,549.87
220	Stormwater - MS4	1,927.40	172.07	2,099.47
225	Impact Collection	24,625.04	0.00	24,625.04
235	Room Tax/Comm. Subs.	6,811.00	0.00	6,811.00
280	Park Dedication Fees	13,375.00	0.00	13,375.00
290	Police Donations	38.15	0.00	38.15
415	TID 5	1,500.00	0.00	1,500.00
450	Capital Projects	13,627.57	0.00	13,627.57
451	2017/18 Capital Projects	140,341.96	1,392.56	141,734.52
620	Parking	2,282.96	3,061.79	5,344.75
640	Storm Sewer	4,842.46	440.91	5,283.37
630	Ambulance	13,029.36	30,124.18	43,153.54
	<b>Totals</b>	<b>\$ 432,426.97</b>	<b>\$ 380,715.31</b>	<b>\$ 813,142.28</b>

**CITY OF HUDSON  
COUNCIL/COMMITTEE ISSUES**

**SUBMITTED TO:** FINANCE/COMMON COUNCIL

**DATE:** 01/09/2018

**SUBMITTED BY:** KAREN DUCHOW, DEPUTY CLERK

**REGARDING:** APPLICATION(S) FOR OPERATOR'S LICENSES

**ISSUE:** Applications for Operator's Licenses are on file in the Clerk's office and are available upon request. If approved by Council, the licenses will be issued after successful completion of the background check and any outstanding debt owed to the City has been paid.

**STAFF RECOMMENDATION:** Contingent on payment of any outstanding debt owed to the City and successful completion of the background check, approve the issuance of 3 Regular Operator License for the period of January 9, 2018 to June 30, 2019 to: Kendall Tierney, McKenna Anderson and Alexandra Delahousaye.



**PUBLIC UTILITIES COMMISSION MEETING  
CITY OF HUDSON, WISCONSIN  
TUESDAY, DECEMBER 12, 2017**

Vice Chairperson Andy Hassan presiding. Meeting called to order by Vice Chairperson Hassan at 6:00 p.m.

PRESENT: Andy Hassan, Vice Chairperson; Joyce Hall, Suzy Korum, Pat Nolan, and Kurt TeWinkel, Commissioners.

ABSENT: Dave Prissel, Chairperson and Chris Adams, Commissioner.

ALSO PRESENT: Kip Peters and Jace Holzemer, Hudson Public Utilities.

APPROVAL OF NOVEMBER 14, 2017 REGULAR MEETING MINUTES: Motion by Hall, second by TeWinkel to approve the minutes of the November 14, 2017 Public Utilities Commission meeting. **MOTION CARRIED.**

DISCUSSION AND POSSIBLE ACTION ON RICE LAKE CONSTRUCTION GROUP'S PAY REQUEST #4 FOR THE CONSTRUCTION OF WELL/TREATMENT PLANT #10: Peters reviewed Rice Lake Construction Group's Pay Request #4. He said the project is on schedule and recommends payment of the pay request.

Motion by Hall, second by TeWinkel to approve Rice Lake Construction Group's Pay Request #4, as recommended by SEH, in the amount of \$141,498.98. **MOTION CARRIED.**

DISCUSSION AND POSSIBLE ACTION ON UTILITY SERVICE CENTER (1201 LIVINGSTONE RD.) REMODEL/TIMELINE: Peters briefly reviewed the results of the building inspections. He then presented a drawing of the remodeling being proposed and Elliot Architect's remodeling construction cost estimates. Discussion followed on the scope, timetable, and costs of the remodeling project. Peters then presented a time line for what needs to be done to get the building ready for occupancy by Utility staff.

Motion by Hall, second by TeWinkel to allow the Utility to put out for bids the various components of the remodeling project. **MOTION CARRIED.**

DISCUSSION AND POSSIBLE ACTION ON UPDATED JOB DESCRIPTIONS: Peters presented an issue sheet showing proposed updates in water/wastewater operator job descriptions. He said the updates were a combination of what he believes are needed and changes in WIDNR certification requirements. Motion by Hall, second by TeWinkel to approve the updating of the water/wastewater operator job descriptions. **MOTION CARRIED.**

PROJECT UPDATES/PROJECT STATUS REPORT: Peters said discussion with city staff has started regarding the sale of the 5<sup>th</sup> St Meter Shop (815 5<sup>th</sup> St). He said the parcel will need to be re-zoned before it can be listed as for sale and that the re-zoning process should take 3-6 months.

OTHER BUSINESS FOR INFORMATION PURPOSES ONLY OR FOR UPCOMING AGENDA: There was none.

WATER AND WASTEWATER UTILITY'S CASH REPORTS: The water and wastewater utility's monthly cash reports were presented for the Commission's review.

DISCUSSION AND POSSIBLE ACTION ON THE CLAIMS: Motion by Hall, second by Nolan to approve claims as reviewed by Commissioners. **MOTION CARRIED.**

ADJOURNMENT: Motion by Hall, second by TeWinkel to adjourn. **MOTION CARRIED.** – 6:45 p.m.

Jace Holzemer,  
Recording Secretary

## COUNCIL/COMMITTEE ISSUES

**SUBMITTED TO:** Finance Committee/Common Council

**DATE:** 01/09/2018

**SUBMITTED BY:** Karen Duchow, Deputy Clerk

**REGARDING:** Secondhand Jewelry dealer

**ISSUE:** An application has been received from David Inlow from Inlow Designs for a Secondhand Jewelry Dealer for the period of 01/09/2018 through 12/31/2018

The application is on file in the Clerk's office.

**RECOMMENDATION:** Approve the Secondhand Jewelry Dealer License contingent on the standard background check and payment of any outstanding debt owed to the City.

**CITY OF HUDSON  
REPORT TO THE HUDSON COMMON COUNCIL**

**ITEM:** Presentation regarding Carmichael Road Corridor Study by SEH

**MEETING DATE:** January 8, 2018

**SUMMARY EXPLANATION:**

Short Elliot Hendrickson (SEH) will be presenting data and results regarding the Carmichael Road Corridor Study. Information will include traffic volume forecasts, impacts on intersections, and options for improvements.

**STAFF RECOMMENDATION:**

None

Prepared by: Mike Johnson, AICP, Community Development Director

## COUNCIL/COMMITTEE ISSUE SHEET

Submitted to:	Finance Committee/Common Council
Date:	January 5, 2018
Submitted by:	Jennifer Zeiler, City Clerk
Regarding:	Application for Class B Beer and Class C Wine License

**Issue:** An application has been received from Cat Junction, LLC DBA Urban Olive and Vine, Carol Trainor, Agent, for a Class B Beer and Class C Wine alcohol license. The application was found to be in order, a criminal background check was completed and no outstanding debt is owed to the City. Cat Junction, LLC is purchasing this establishment located at 520 2<sup>nd</sup> Street from Timm La Dolce Vita, LLC.

**Staff Recommendation:** Consider approval of a Class B Beer and Class C Wine License to Cat Junction, LLC DBA Urban Olive and Vine, Carol Trainor, Agent located at 520 2<sup>nd</sup> Street contingent upon surrender of the alcohol license that was issued to Timm La Dolce Vita, LLC for this address.

**CITY OF HUDSON  
COUNCIL/COMMITTEE ISSUES**

<b>SUBMITTED TO:</b>	COMMON COUNCIL	DATE: 12/18/2017
<b>SUBMITTED BY:</b>	Judge Susan Gherty Angela Tomars, Clerk of Court	
<b>REGARDING:</b>	Approval of bond for Drone Violation 187-20	

ISSUE: The Court asks that the bond amount of \$218.50 be approved for Drone violation of 187-20. Please see Section 3 of attached Ordinance 187-20 for reference.

CITY OF HUDSON  
ORDINANCE NO. 19-17

AN ORDINANCE AMENDING CHAPTER 187 OF THE CITY OF HUDSON CITY CODE TO PROHIBIT THE UNLAWFUL USE OF DRONES

WHEREAS, the Common Council may prohibit conduct in the City of Hudson that is also prohibited under Chapter 941 to 948 of the Wisconsin Statutes; and

WHEREAS, the Common Council deems it in the public interest to prohibit the unlawful use of drones to protect the public's right to privacy as well as the general safety, benefit and welfare of residents and visitors to the City of Hudson;

NOW THEREFORE, the Common Council of the City of Hudson hereby ordains as follows:

Section 1: Chapter 187 of the Hudson City Code is amended to add the following Section 187-20:

187-20. As provided in Wis. Stat. 942.10, which is hereby adopted by reference, No person shall use a drone, as defined in Wis. Stat. 175.55 (1)(a), with the intent to photograph, record, or otherwise observe another individual in a place or location where the individual has a reasonable expectation of privacy. This section does not apply to a law enforcement officer authorized to use a drone pursuant to Wis. Stat. 175.55 (2).

Section 2: Definition of Drone.

As provided in Wis. Stat. 175.55 (1)(a), "Drone" means a powered, aerial vehicle that carries or is equipped with a device that in analog, digital, or other form, gathers, records, or transmits a sound or image, that does not carry a human operator, uses aerodynamic forces to provide vehicle lift, and can fly autonomously or be piloted remotely. A drone may be expendable or recoverable.

Section 3: Penalty for Violation. Penalty for violation of Section 187-20 shall be as provided in 187-17.

Section 4: Effective Date. This ordinance shall take effect the day after its passage and publication as provided by law.

Adopted at a regular Common Council meeting this 4th day of December, 2017.

  
Rich O'Connor, Mayor

Attest:

  
Jennifer Zeiler, City Clerk

Date Adopted: 12/4/2017

Date Published: