

**Agenda for a Regular Meeting of the
Finance Committee of the Common Council of the City of Hudson**
Monday, January 7, 2019
6:45 p.m.
Council Chambers of City Hall, 505 Third Street

1. Call to Order
2. **Discussion and Possible Action on Minutes from December 17, 2018**
3. **Discussion and Possible Action on Claims from January 7, 2019**
4. **Discussion and Possible Action on Regular Operators Licenses**
5. **Discussion and Possible Action on the appropriation of funds for certain 2019 Capital Projects**
6. Items for Future Agendas
7. Adjournment

Rich O'Connor, Mayor

Posted in City Hall lobbies and emailed to Hudson Star 1-3-2019

Some agenda items may be taken up earlier in the meeting, or in a different order than listed. Upon reasonable notice, an interpreter or other auxiliary aids will be provided at the meeting to accommodate the needs of the public. Please contact the City Clerk at 715-386-4765, ext. 140.

Notice is hereby given that a majority of the Common Council of the City of Hudson, Wisconsin, may be present at the foregoing meeting. This may constitute a meeting of the Common Council pursuant to *State ex. Rel. Badke v. Greendale Village Board*, 174 Wis.2d 553, 494 N.W.2d 408 (1993), although the Council will not take any formal action at this meeting.

FINANCE COMMITTEE MEETING OF THE COMMON COUNCIL
CITY OF HUDSON, WISCONSIN
MONDAY, DECEMBER 17, 2018

UNAPPROVED

Meeting called to order by Mayor O'Connor at 6:30 pm.

PRESENT: Mayor Rich O'Connor. Alderpersons Bill Alms, Joyce Hall, and Randy Morrissette II.

ABSENT: None

OTHERS PRESENT: Cathy Munkittrick, Devin Willi, Sarah Atkins Hoggatt, Jim Webber, Mike Johnson, Mike Mroz, Jennifer Rogers, Scott St. Martin, Geoff Willems, and others.

MINUTES: MOTION by Morrissette, second by Alms, to approve the Regular Meeting Minutes of December 3, 2018. Ayes (4). MOTION CARRIED.

CLAIMS: MOTION by Alms, second by Hall, to recommend the payment of the following claims:

	Fund	A/P Amounts	P/R Amounts	Totals
100	General	558,997.83	95,145.35	654,143.18
220	Stormwater MS-4	0.00	97.31	97.31
225	Inpact Collection	116,465.22		116,465.22
280	Park Dedication Fees	12,960.00		12,960.00
290	Police Donations	38.51		38.51
452	2019 & 2020 Cap Projects	46,221.24		46,221.24
620	Parking	726.46	1,467.29	2,193.75
630	Ambulance	10,617.74	20,241.03	30,858.77
640	Storm Sewer	138,947.97	450.97	139,398.94
	Totals	\$ 884,974.97	\$ 117,401.95	\$ 1,002,376.92

Ayes (4). MOTION CARRIED.

OPERATOR'S LICENSES: MOTION by Alms, second by Hall to recommend approval of 2 Regular Operator License for the period of December 18, 2018, to June 30, 2020 to: Sophia Fischer, and Abigail Hunn, contingent on payment of any outstanding debt owed to the City and successful completion of the background check. Ayes (4). MOTION CARRIED.

GIS: MOTION by Morrissette, second by Alms to recommend approval of the purchase of Geographic Information Systems (GIS) licensing, training and supporting equipment in an amount not to exceed \$50,000. Funding is 2015 Capital Project Funds for GIS implementation. Ayes (4). MOTION CARRIED.

STANDARD SPECIFICATIONS AND PLATES: MOTION by Morrissette, second by Hall to recommend the LOE with Bolton & Menk to update the Public Works Standard Specifications and Detail Plates in the amount of \$40,000. Funding is Council Contingency in the amount of \$30,000 and the Storm Water Utility in the amount of \$10,000. Ayes (4). MOTION CARRIED.

2019 FEE SCHEDULE: MOTION by Morrissette, second by Alms to recommend approval of the 2019 Fee Schedule. Ayes (4). MOTION CARRIED.

FINANCE COMMITTEE MEETING OF THE COMMON COUNCIL
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ITEMS FOR FUTURE AGENDAS: None

ADJOURNMENT: MOTION by Morrisette, second by Alms, to adjourn at 6:43 p.m. Ayes (4).
MOTION CARRIED.

Brenda L Malinowski
Finance Director

COUNCIL CLAIMS - January 7, 2019

Fund		A/P Amounts	P/R Amounts	Totals
100	General	182,013.43	112,410.43	294,423.86
220	Stormwater MS-4	2,188.82		2,188.82
225	Impact Collection	19,750.78		19,750.78
235	Room Tax & Comm Subs	2,897.00		2,897.00
290	Police Donations	3,164.95		3,164.95
416	Tid 1-6	950.59		950.59
450	Police Drug Forfeiture	11,117.00		11,117.00
451	2017 & 2018 Cap Projects	66,457.34		66,457.34
452	2019 & 2020 Cap Projects	46,110.00		46,110.00
620	Parking	1,911.13	1,517.90	3,429.03
630	Ambulance	17,486.86	20,081.88	37,568.74
640	Storm Sewer	2,390.91	776.33	3,167.24
	Totals	\$ 356,438.81	\$ 134,786.54	\$ 491,225.35

**CITY OF HUDSON
COUNCIL/COMMITTEE ISSUES**

SUBMITTED TO: FINANCE/COMMON COUNCIL

DATE: 01/07/2019

SUBMITTED BY: KAREN DUCHOW, DEPUTY CLERK

REGARDING: APPLICATION(S) FOR OPERATOR'S LICENSES

ISSUE: Applications for Operator's Licenses are on file in the Clerk's office and are available upon request. If approved by Council, the licenses will be issued after successful completion of the background check and any outstanding debt owed to the City has been paid.

STAFF RECOMMENDATION: Contingent on payment of any outstanding debt owed to the City and successful completion of the background check, approve the issuance of 2 Regular Operator Licenses for the period of January 8, 2019 to June 30, 2020 to: Cody Cicha and Meghan Malaney.

**CITY OF HUDSON
FINANCE/COMMON COUNCIL ISSUES**

SUBMITTED TO: Finance and Common Council
DATE: January 3, 2019
SUBMITTED BY: Brenda Malinowski
REGARDING: 2019 Capital Projects Appropriation

Background

Last meeting, the Council approved the Capital Improvement Plan for 2019-2023. Since the notes/bonds for these projects will not be issued until April, Council will need to appropriate funds for certain 2019 projects so that these projects can begin prior to the bond sale. These projects are listed as follows:

Project	Cost	Other Funding	Bond&Notes
Window Replacement-City Hall	\$230,000	\$97,795	\$132,235
Police Radio Replacement	79,935	-	79,935
¾ Diesel Truck with box	50,000	1,500	48,500
F-550 Cab & Chassis (Cement Truck)	50,000	-	50,000
Flatbed for F-550	15,000	6,000	9,000
Plow Truck (Tandem)	240,000	37,000	203,000
Vine Street	1,140,105	692,385	447,720
Coulee Road Retaining Wall	60,000	-	60,000
Fire Station Architect/Project Manager	500,000	-	500,000
Total	\$2,365,040	\$834,680	\$1,530,390

The detail of all the 2019 projects are listed on the next page.

Action Requested

Appropriate funds for the 2019 Capital Projects totaling \$2,365,040 and to authorize the City Administrator to sign the Declaration of Official Intent.

CITY OF HUDSON
CAPITAL PROJECTS

2019 Projects

Projects	Project #	Cost	Other		Description
			Funding	Bonds& Notes	
BUILDINGS					
Window Replacement at City Hall		230,000	97,765	132,235	2nd Floor- 3rd year of a 3 year project
Carpet Replacement & Painting		20,000		20,000	3rd Floor
Fire Station at Ward Avenue		7,000,000	2,000,000	5,000,000	New Building
Total Buildings		7,250,000	2,097,765	5,152,235	
INFORMATION TECHNOLOGY					
City Hall Rewire	IT-1	30,000	-	30,000	-
Total Information Technology		30,000	-	30,000	
EQUIPMENT					
Police					
Patrol Rifle Replacement (8)	EQ-2	15,000		15,000	-
Portable Radio Replacement (37)	EQ-3	79,935		79,935	
Total Police Equipment		94,935	-	94,935	
Public Works Equipment					
Pickup - used 4 x 4 1/2-3/4 ton(seasonal use)	EQ-8	15,000	1,000	14,000	Sell/trade 1999 1/2 ton pickup 2008 Ford F350 #47 to Seasonals
3/4 Diesel Truck w/box	EQ-9	50,000	1,500	48,500	2002 Ford F150 #39 to be Sold
F-550 Cab & Chassis (Cement Truck)	EQ-10	50,000		50,000	Sell 1999 F350 Truck Unit #21 (Keep Flatbed)
Flatbed for F-550	EQ-11	15,000	6,000	9,000	Sell 1999 F350 Truck Unit #21 (Keep Flatbed)
Plow Truck - Tandem	EQ-12	240,000	37,000	203,000	Sell/trade 2006 Mack Tandem
Total Public Works Equipment		370,000	45,500	324,500	
STREET AND INFRASTRUCTURE					
Vine Street (9th to WI Street)		1,140,105	692,385	447,720	Full Reconstruction
Coulee Road Retaining Wall		60,000		60,000	-
Street Maintenance Program		230,000		230,000	Crackfilling, Sealcoating, Flex Patch
Sidewalk Curb&Gutter Program		75,000		75,000	Replacement & repairs-City-wide (assessments)
Heggen Street Trail		150,000	90,250	59,750	Total Reconst.(Crest View to Heggen)
St Lights Stageline Road (O'Neil to Old Hwy 35)		105,000		105,000	(47 lights @ \$2240/pole)
Total Streets and Infrastructure		1,760,105	782,635	977,470	
PARKS					
Restroom Upgrades-Buckeye		50,000	50,000	-	New fixtures, including toilets, sinks, partition, hand dryers, flooring, lighting Construct Permanent restroom/pavilion near Castle Playground to serve athletic fields, playground, and dog park.
GRANDVIEW Restrooms Near Play structure		250,000	250,000	-	
MISC PARK ITEMS Tables, Grill, Cans		10,000		10,000	-
Total Parks		310,000	300,000	10,000	
UTILITIES					
Water					
Vine Street watermain improve.	UT-1	242,300	242,300	-	Replace watermain & laterals
Highway 35/2nd Street	UT-2	87,310	87,310	-	Repair & replacement of water mains & services
Sewer					
Vine Street wastewater improve.	UT-3	294,600	294,600	-	Replace mainline sanitary sewer & laterals
WWTP Expansion & Update	UT-4	548,000	548,000	-	WWTP Expansion & Update
Highway 35/2nd Street	UT-5	107,575	107,575	-	Sanitary sewer replacement & repairs
Total Utilities		1,279,785	1,279,785	-	

\$ 11,094,825 \$ 4,505,685 \$ 6,589,140