

**Agenda for a Regular Meeting of the
Finance Committee of the Common Council of the City of Hudson
Monday, November 14, 2016
6:30 p.m.
Council Chambers of City Hall, 505 Third Street**

[\(Click on agenda items highlighted in blue to access documents related to that item\)](#)

1. Call to Order
2. Discussion and Possible Action on Minutes of Regular Meeting of October 24, 2016
3. Discussion and Possible Action on Claims
4. Discussion and Possible Action on Regular and Temporary Operators Licenses
5. Discussion and Possible Action on Police Chief's recommendation to deny an Operators License
6. Discussion and Possible Action on Temporary Class "B" Beer and "Class B" wine license for Hudson Hockey Blue Line Club for an event on December 23, 2016.
7. Discussion and Possible Action on Premises Description Change for HAG Inc., d/b/a Pudges
8. Discussion and Possible Action on Bids Received for SCBA equipment
9. Items for Future Agendas
10. Adjournment

Rich O'Connor, Mayor

Posted in City Hall lobbies and emailed to Hudson Star Observer on 11-11-16

Some agenda items may be taken up earlier in the meeting, or in a different order than listed. Upon reasonable notice, an interpreter or other auxiliary aids will be provided at the meeting to accommodate the needs of the public. Please contact the City Clerk at 715-386-4765, ext. 140.

Notice is hereby given that a majority of the Common Council of the City of Hudson, Wisconsin, may be present at the foregoing meeting. This may constitute a meeting of the Common Council pursuant to **State ex. Rel. Badke v. Greendale Village Board**, 174 Wis.2d 553, 494 N.W.2d 408 (1993), although the Council will not take any formal action at this meeting.

FINANCE COMMITTEE MEETING OF THE COMMON COUNCIL
CITY OF HUDSON, WISCONSIN
MONDAY, OCTOBER 24, 2016

UNAPPROVED

Meeting called to order by Mayor Rich O'Connor at 6:30 p.m.

PRESENT: Mayor O'Connor, Alderpersons Tom McCormick and Randy Morrissette II.

ABSENT: None

OTHERS PRESENT: Catherine Munkittrick, Bill Alms, Joyce Hall, Jim Webber, Devin Willi, Marty Jensen, Kip Peters, Denny Darnold, and others.

MINUTES. MOTION by McCormick, second by Morrissette, to approve the minutes of the regular meeting of October 3, 2016, and the special meetings of October 10, 2016 and October 18, 2016. Ayes (3). MOTION CARRIED.

CLAIMS: MOTION by Morrissette, second by McCormick, to recommend the payment of the following claims:

Fund		A/P Amounts	P/R Amounts	Totals
100	General	121,914.74	145,836.10	267,750.84
220	Stormwater - MS4	4,401.04	789.22	5,190.26
270	Police Drug Forfeiture	339.18	0.00	339.18
280	Park Dedication Fee	4,468.00	0.00	4,468.00
290	Police Donations	164.97	0.00	164.97
310	Debt Service	367,425.00	0.00	367,425.00
450	Capital Projects	84,654.71	1,981.20	86,635.91
620	Parking	2,798.46	1,259.64	4,058.10
640	Storm Sewer	2,785.78	2,320.28	5,106.06
630	Ambulance	9,386.30	8,942.16	18,328.46
	Totals	\$ 598,338.18	\$ 161,128.60	\$ 759,466.78

Ayes (3). MOTION CARRIED.

OPERATOR'S LICENSES: MOTION by McCormick, second by Morrissette to recommend, contingent on payment of any outstanding debt owed to the City and successful completion of the background check, the issuance of seven Regular Operator Licenses for the period October 25, 2016 to June 30, 2018 to: Jamie Hielkema, Jill Steffens, Wendy Peterson, Kendrick Hulse, Jackson Raley, Anna Koosman, and Alexander Carlson. Ayes (3). MOTION CARRIED.

Permanent Wastewater part-time position: Utility Director Peters requested a wastewater position that would be authorized to work 20 hours per week. The position would help with jetting and general maintenance. Position is in the proposed 2017 wastewater budget. MOTION by McCormick, second by Morrissette to recommend

FINANCE COMMITTEE MEETING OF THE COMMON COUNCIL
CITY OF HUDSON, WISCONSIN
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approval of the request for a permanent part-time position in the Wastewater department. Ayes (3). MOTION CARRIED.

INTERAGENCY AGREEMENT BETWEEN THE HUDSON SCHOOL DISTRICT AND THE HUDSON POLICE DEPARTMENT: Chief Jensen outlined the agreement between the School District and the Police Department that would allow both parties to share information more efficiently. MOTION by Morrissette, second by McCormick to recommend approval of the interagency agreement between the Hudson School District and the Hudson Police Department. Ayes (3). MOTION CARRIED.

CARMICHAEL CORRIDOR STUDY: Community Development Darnold reviewed the Public Works Commission request to secure funding for a Carmichael Corridor Study. MOTION by McCormick, second by Morrissette to recommend approval of a Carmichael Corridor Study in the amount of \$50,000. The funding will be the 2016 Contingency Fund. Ayes (3). MOTION CARRIED.

ITEMS FOR FUTURE AGENDAS: City Administrator Willi distributed the 2017 Preliminary Budgets at the meeting. The budget hearing will be held on November 14, 2016.

ADJOURNMENT: MOTION by Morrissette, second by McCormick, to adjourn at 6:43 p.m. Ayes (3). MOTION CARRIED.

Brenda L Malinowski
Finance Officer

COUNCIL CLAIMS - NOVEMBER, 2016

Fund		A/P Amounts	P/R Amounts	Totals
100	General	122,292.95	314,498.16	436,791.11
220	Stormwater - MS4	269.08	1,684.14	1,953.22
270	Police Drug Forfeiture	0.00	0.00	0.00
280	Park Dedication Fee	5,927.68	0.00	5,927.68
290	Police Donations	120.00	0.00	120.00
310	Debt Service	20,000.00	0.00	20,000.00
450	Capital Projects	95,883.54	998.55	96,882.09
620	Parking	13,700.39	2,546.48	16,246.87
640	Storm Sewer	2,223.02	5,341.48	7,564.50
630	Ambulance	8,634.92	33,076.64	41,711.56
	Totals	\$ 269,051.58	\$ 358,145.45	\$ 627,197.03

**CITY OF HUDSON
COUNCIL/COMMITTEE ISSUES**

SUBMITTED TO: FINANCE/COMMON COUNCIL

DATE: 11/14/2016

SUBMITTED BY: KAREN DUCHOW

REGARDING: APPLICATION(S) FOR OPERATOR'S LICENSES

ISSUE: Applications for Operator's Licenses are on file in the Clerk's office and are available upon request. If approved by Council, the licenses will be issued after successful completion of the background check and any outstanding debt owed to the City has been paid.

STAFF RECOMMENDATION: Contingent on payment of any outstanding debt owed to the City and successful completion of the background check, approve the issuance of 7 Regular Operator Licenses for the period November 15, 2016 to June 30, 2018 to: Abigail Faulhaber, Nathan Wagner, Darian Jaeger, Casey VanDusartz, Brady Munich, Diane Lanphear, Elliot McMahon and 2 Temporary Operator licenses for the Hudson Hockey Alumni game for 12/23/2016 to Keri Gornick and Megan Gornick.

And consider denial of an Operator's License to Jonathan Houareau as recommended by Police Chief Marty Jensen due to Mr. Houareau's history of alcohol convictions and failure to list all violations he had been convicted of on his application.

Memo

To: City Council
From: Chief Marty Jensen
CC:
Date: 10/27/16
Re: Jonathan Houareau Permit Denial

I am recommending that the city council deny an operator's license to sell and/or dispense alcoholic beverages to Jonathan Houareau. This denial is due to Mr. Houareau's history of alcohol convictions. Also Mr. Houareau did not list all violations he had been convicted of on his application form.

3-DWI's on history: MN-10/12/2012 & WI-01/13/2011 & 08/10/2016

COUNCIL/COMMITTEE ISSUES

SUBMITTED TO: FINANCE COMMITTEE/COMMON COUNCIL **DATE:** 11/14/2016

SUBMITTED BY: KAREN DUCHOW

REGARDING: TEMPORARY CLASS "B" (beer) and "Class B" (wine)
BEVERAGE LICENSE APPLICATION FOR HUDSON HOCKEY BLUE LINE CLUB

ISSUE: The Hudson Hockey Blue Line Club has submitted an application for a Temporary Class "B" (beer) and "Class B" (wine) license and requests approval to serve beer and wine at the Hockey Alumni Game at 1820 Hanley Rd on 12/23/16.

RECOMMENDATION: Consider approving the Class "B" (beer) and "Class B" (wine) license application for the Hudson Hockey Blue Line Club on December 23, 2016 from 6:00 to 10:00 p.m.

COUNCIL/COMMITTEE ISSUES

SUBMITTED TO: COMMON COUNCIL

DATE: 11/14/2016

SUBMITTED BY: KAREN DUCHOW

REGARDING: REQUEST TO AMEND THE ALCOHOL PREMISES
DESCRIPTION AT HAG, INC

ISSUE: Michael Murphy has filed a written request (see attached letter) to amend the premises description for the “Class B” Retail License at Hag, Inc. D/B/A Pudges Bar located at 302 2nd Street. Present description is Alcohol is served and files stored on premise on first floor, basement and cave at 302 and 304 2nd St. Main level and outdoor patio/garden area 21.8 ft north/south and 28 ft wide from public sidewalk easterly, with no amplified music unless approved by council. According to the Municipal Licensing and Regulation of Alcohol Beverages Manual, it is within the discretion of the governing body to approve or disapprove the change.

If the premises description change is approved, the current license will need to be turned in when the amended license is picked up; it must be posted on the premises.

RECOMMENDATION: Consider approving the request to amend the alcohol premises description for Hag, Inc. to include: Alcohol is served and files store on premises on first floor, basement, second floor, at 302 and 304 2nd St., including porches on first and second floors of 302 2nd St. and deck of 304 2nd St. that runs 21.8 ft north/south and 28 ft easterly wide from public sidewalk on west, a smoking garden on east side of building running 18 ft west/east and 35 ft north to south.

Contingent on approval by the Building Inspector, Fire Inspector and Police Chief.

As submitted by Michael Murphy of Hag, Inc. DBA Pudge’s Bar.

CITY OF HUDSON
COUNCIL/COMMITTEE ISSUES

SUBMITTED TO: Common Council **DATE:** November 10, 2016

SUBMITTED BY: Scott St. Martin, Fire Chief

REGARDING: SCBA Purchase

ISSUE: The fire department has a need to replace all their SCBA's because they are outdated and have an extreme amount of maintenance that needs to be done. We advertised for bids and received one quote from that advertisement.

BUDGET: \$245,000.00 was allocated in the 2015-16 capital budget to purchase SCBA's.

RECOMMENDATION: I recommend that we purchase the SCBA's from 5-Alarm Fire and Safety Equipment at a cost of \$237,048.81 which is under budget. If prepaid by 12/1/16, for delivery in January 2017, there would be a savings of \$2,300 from the above quote.



FIRE AND SAFETY EQUIPMENT, LLC.
PROTECTING AMERICA'S HEROES

350 Austin Circle
Delafield WI, 53018-2171
Phone: (262) 646-5911 Fax: (262) 646-5912
Toll-Free: (800) 615-6789
Web: www.5alarm.com

QUOTE

Number 161003-0

Quote Date 09/23/2016

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Bill to: HUDSON FIRE DEPT
222 WALNUT ST
HUDSON, WI 54016-1540

Ship to: HUDSON FIRE DEPT
222 WALNUT ST
HUDSON, WI 54016-1540

Phone: (715) 386-4765 Fax: (715) 386-5862
Email: SSTMARTIN@CI.HUDSON.WI.US

Phone: (715) 386-4765 Fax: (715) 386-5862
Email: SSTMARTIN@CI.HUDSON.WI.US

Cust Code	Ordered By	Salesman	Job/Rel#	Customer PO	Wanted Date
1162	SCOTT ST. MARTIN	GERRY FLEISHER		MSA G1	09/23/2016
Entered By		Ship Via		Terms	
Sheila Sciortino		UNITED PARCEL SERVICE		NET 10	

Customer/Order Instructions

FIRST, SECOND, and THIRD YEAR (2017,2018,2019) FLOW TEST ON 32 G1 SCBA'S W/ A TOTAL OF 60 FACEPIECES - NO CHARGE. \$5580.00 VALUE.

INITIAL ORDER FIT TEST - NO CHARGE. \$450.00 VALUE

Quantity	U/M	Item #	Description	Price	Extension
32	EA	SPECIAL ITEM	A-G1FS-441MF2C2LAR MSA G1 NON ADJ. BACKREST W/QUICK CONN BUDDY BREATHER, LITHIUM BATT	4787.9566	153214.61
64	EA	10127945-SP	MSA H-45 SUPERLITE CARBON CYL	769.3000	49235.20
60	EA	A-G1FP-FM1M4C1	G1 FACEPIECE- MED 4 PT ADJ., CLOTH, FIXED PTC	272.1950	16331.70
3	EA	10169711	MSA G1 RIT SYSTEM 4500 W/FCPC, REGULATOR, 6' QFILL & EXTEND- AIRE II SYSTEMS, REMOTE GAUGE, URC.** W/60 MIN CYLINDER	4699.1000	14097.30
1	EA	10158385	MSA G1 CHARGING STATION-6 BANK	495.0000	495.00
3	EA	10148741-SP	MSA G1 LITHIUM BATTERY PACK	275.0000	825.00
6	EA	10162403	MSA G1 QUICK CONNECT ADAPTER FOR FILL STATION (10158408)	475.0000	2850.00

SubTotal 237,048.81

Total 237,048.81

SHIPPING CHARGES EXTRA
PRICE GOOD FOR 30 DAYS OR UNTIL MFG. PRICE INCREASE.



FIRE AND SAFETY EQUIPMENT, LLC.

Protecting america's heroes

NUMBER: 161003
 DATE: 11/9/2016
 TAXABLE: N

INVOICE

SOLD TO: HUDSON FIRE DEPT
 222 WALNUT STREET
 HUDSON, WI 54016

SHIP TO: HUDSON FIRE DEPT
 222 WALNUT STREET
 HUDSON, WI 54016

Entered By: SHEILA

ORDER #	ORDER DATE	CUSTOMER #	SALESPERSON	PO #.	TERMS
161003	11/9/2016	1162	GERRY FLEISHER	MSA G1	NET 10

CUSTOMER / ORDER INSTRUCTIONS

FIRST, SECOND, and THIRD YEAR (2017, 2018, & 2019) FLOW TEST ON 32 G1 SCBA'S W/ A TOTAL OF 60 FACEPIECES - NO CHARGE. (\$5580.00 VALUE)
 INITIAL ORDER FIT TEST - NO CHARGE. (\$450.00 VALUE)

QTY ORDERED	QTY SHIPPED	QTY B/O	ITEM NUMBER	5-ALARM PRODUCT DESCRIPTION	UNIT PRICE	EXTENDED PRICE
32	32		A-G1FS-441MF2C2LAR	MSA G1 NON ADJ BACKREST W/ QUICK CONNECT BUDDY BREATHER, LITHIUM BATT	\$4,787.96	\$153,214.61
64	64		10127945-SP	MSA H-45 SUPERLITE CARBON CYLINDER	\$769.30	\$49,235.20
60	60		A-G1FP-FM1M4C1	MSA G1 FACEPIECE - MED 4 PT ADJ, CLOTH , FIXED PTC	272.20	16,331.70
3	3		10169711	MSA G1 RIT SYSTEM 4500 W/FCPC, REGULATOR, 6' QUICKFILL & EXTENDAIRE II SYSTEMS, REMOTE GAUGE, URC W/60 MIN CYL	4699.10	14,097.30
1	1		10158385	MSA G1 CHARGING STATION - 6 BANK	495.00	495.00
3	3		10148741-SP	MSA G1 LITHIUM BATTERY PACK	275.00	825.00
6	6		10162403	MSA G1 QUICK CONNECT ADAPTER FOR FILL STATION (10158408)	475.00	2,850.00

SUBTOTAL 237,048.81

EARLY PAYMENT DISCOUNT IF PAYMENT RECEIVED BY DECEMBER 1, 2016 (2,300.00)

TAX -

TOTAL \$234,748.81