

**Agenda for a Regular Meeting of the
Finance Committee of the Common Council of the City of Hudson
Council Chambers of City Hall, 505 Third Street
Monday, September 19, 2016
6:30 p.m.**

(Click on agenda items highlighted in blue to access documents related to that item)

1. Call to Order
2. Discussion and Possible Action on Minutes of Regular Meeting of September 6, 2016
3. Discussion and Possible Action on Claims
4. Discussion and Possible Action on Operators Licenses
5. Discussion and Possible Action on Temporary Class "B" (beer) license application for the Hudson Hockey Association for October 1, 2016
6. Discussion and Possible Action on Temporary Class "B" (beer) and "Class B" (wine) license application for the Visual Arts Council of the Phipps Center for 10/21/16
7. Items for Future Agendas
8. Discussion and Possible Action on entering Closed session pursuant to 19.85(1)(c) considering employment, compensation or performance evaluation data or any public employee over which the governmental body has jurisdiction or exercises responsibility
 - A. Review of City Clerk Applications**NOTE: Closed Session will be held in Mayor's office**
9. Reconvene in Open Session
10. Discussion and any Possible Action on recruitment for City Clerk position
11. Adjournment

Rich O'Connor, Mayor

Posted in City Hall lobbies and emailed to Hudson Star Observer on 9-2-16

Some agenda items may be taken up earlier in the meeting, or in a different order than listed. Upon reasonable notice, an interpreter or other auxiliary aids will be provided at the meeting to accommodate the needs of the public. Please contact the City Clerk at 715-386-4765, ext. 140.

Notice is hereby given that a majority of the Common Council of the City of Hudson, Wisconsin, may be present at the foregoing meeting. This may constitute a meeting of the Common Council pursuant to **State ex. Rel. Badke v. Greendale Village Board**, 174 Wis.2d 553, 494 N.W.2d 408 (1993), although the Council will not take any formal action at this meeting.

FINANCE COMMITTEE MEETING OF THE COMMON COUNCIL
CITY OF HUDSON, WISCONSIN
TUESDAY, SEPTEMBER 6, 2016

UNAPPROVED

Meeting called to order by Mayor Rich O'Connor at 6:31 p.m.

PRESENT: Mayor O'Connor, Alderpersons John Hoggatt, Tom McCormick and Randy Morrissette II.

ABSENT: None

OTHERS PRESENT: Catherine Munkittrick, Bill Alms, Joyce Hall, Jim Webber, Devin Willi, Marty Jensen, Tom Zeuli, Tom Syfko, Brandon Lyksett, and Sean Lenz.

MINUTES. MOTION by Morrissette, second by McCormick, to approve the minutes of the regular meeting of August 15, 2016 and the special meeting of August 18, 2016. Ayes (4). MOTION CARRIED.

CLAIMS: MOTION by Hoggatt, second by McCormick, to recommend the payment of the following claims:

	Fund	A/P Amounts	P/R Amounts	Totals
100	General	116,213.21	189,145.42	305,358.63
220	Stormwater - MS4	13,941.69	551.99	14,493.68
250	Sewer Collection Sys	36,642.00	0.00	36,642.00
280	Park Dedication Fee	1,451.33	0.00	1,451.33
450	Capital Projects	806,562.80	1,040.43	807,603.23
610	Sewer	77,558.21	11,235.00	88,793.21
620	Parking	792.47	1,337.88	2,130.35
640	Storm Sewer	11,916.25	1,536.69	13,452.94
630	Ambulance	233,086.83	25,248.79	258,335.62
860	Tax Agency	24,512.06	0.00	24,512.06
	Totals	\$ 1,322,676.85	\$ 230,096.20	\$ 1,552,773.05

Ayes (4). MOTION CARRIED.

RESOLUTION 21-16 REQUESTING APPLICATION FOR EXEMPTION FROM COUNTY LIBRARY TAX: MOTION by Morrissette, second by McCormick, to recommend approving Resolution 21-16: Requesting application for exemption from County Library Tax Levy. O'Connor clarified that the additional \$40,000 that was approved by Council last year is included in the three-year average. Ayes (4). MOTION CARRIED.

CLASS "B" (BEER) and CLASS "C" (WINE) LICENSE: MOTION by McCormick, second by Hoggatt to recommend approval of Class "B" (beer) and Class "C" (wine) license application to St. Patrick's Church Fall Dinner on September 24, 2016. Ayes (4). MOTION CARRIED.

FINANCE COMMITTEE MEETING OF THE COMMON COUNCIL
CITY OF HUDSON, WISCONSIN
TUESDAY, SEPTEMBER 6, 2016

2016 STORM SEWER REPAIR PROJECT: City Engineer, Tom Syfko requested that the bid (\$123,990) and Change Order #1 (deduction \$16,520) for the 2016 Storm Sewer Repair Project be awarded to Zappa Brothers, Inc. The change order is for removing hydro-mulching from the bid and the correction of a conversion factor between square yards versus square feet. Motion by McCormick, second by Hoggatt to recommend approval of the 2016 Storm Sewer Repair net contract in the amount of \$107,470 to Zappa Brothers, Inc. Ayes (4). MOTION CARRIED.

\$1,885,000 General Obligation Promissory Notes, Series 2016B: Sean Lenz from Ehlers presented a current refunding opportunity for the 2008A Notes. Projected debt service savings from the refunding would approximately \$19,000. The Notes would be offered at a limited solicitation to local banks which is the same method that was used with the 2015C Note Refunding. Motion by Hoggatt, second by McCormick to recommend approval of Resolution 22-16: Providing for the sale of \$1,885,000 General Obligation Promissory Note, Series 2016B. Ayes (4). MOTION CARRIED.

TWO FULL-TIME PARAMEDIC POSITIONS: EMS Coordinator, Brandon Lyksett, requested approval for the City Administrator to begin recruitment for two open paramedic positions. McCormick asked if there was a budget effect for these two positions. Lyksett said there would not be a budget effect because these positions were vacant positions that are in the current budget. Motion by Hoggatt, second by McCormick to recommend approval for the City Administrator to begin recruitment of the two open paramedic positions. Ayes (4). MOTION CARRIED

ITEMS FOR FUTURE AGENDAS: Morrissette wanted to know if there was an exit interview with the former City Clerk. Mayor O'Connor said he conducted the exit interview with the former City Clerk. She had a couple recommendations on how to proceed in the department. Morrissette thought that there would be a more formal exit interview with the Finance Committee/Personnel Committee. O'Connor said it fell on him and recommended that the Finance Personnel Committee should establish a process for the future.

ADJOURNMENT: MOTION by McCormick, second by Hoggatt, to adjourn at 6:53 p.m. Ayes (4). MOTION CARRIED.

Brenda L Malinowski
Finance Officer

COUNCIL CLAIMS - SEPTEMBER 19, 2016

Fund		A/P Amounts	P/R Amounts	Totals
100	General	117,533.35	200,609.97	318,143.32
220	Stormwater - MS4	0.00	1,105.89	1,105.89
250	Sewer Collection Sys	13,002.00	0.00	13,002.00
280	Park Dedication Fee	602.00	0.00	602.00
310	Debt Service	1,006,611.25	0.00	1,006,611.25
450	Capital Projects	263,652.79	820.59	264,473.38
620	Parking	418.03	1,230.12	1,648.15
640	Storm Sewer	2,705.14	644.27	3,349.41
630	Ambulance	3,777.03	9,503.65	13,280.68
	Totals	\$ 1,408,301.59	\$ 213,914.49	\$ 1,622,216.08

**CITY OF HUDSON
COUNCIL/COMMITTEE ISSUES**

SUBMITTED TO: FINANCE/COMMON COUNCIL

DATE: 09/19/2016

SUBMITTED BY: KAREN DUCHOW

REGARDING: APPLICATION(S) FOR OPERATOR'S LICENSES

ISSUE: Applications for Operator's Licenses are on file in the Clerk's office and are available upon request. If approved by Council, the licenses will be issued after successful completion of the background check and any outstanding debt owed to the City has been paid.

STAFF RECOMMENDATION: Contingent on payment of any outstanding debt owed to the City and successful completion of the background check, approve the issuance of 1 Regular Operator License for the period of September 20, 2016 to June 30, 2018 to: Scott Sippel.

**CITY OF HUDSON
COUNCIL/COMMITTEE ISSUES**

SUBMITTED TO: FINANCE/COMMON COUNCIL

DATE: 9/19/2016

SUBMITTED BY: KAREN DUCHOW

REGARDING: APPLICATION(S) FOR TEMP OPERATOR'S LICENSES

ISSUE: Applications for Temporary Operator's Licenses are on file in the Clerk's office and are available upon request. If approved by Council, the licenses will be issued after successful completion of the background check and any outstanding debt owed to the City has been paid.

STAFF RECOMMENDATION: Contingent on payment of any outstanding debt owed to the City and successful completion of the background check, approve the issuance of 2 Temporary Operator Licenses for the date of 10/1/2016 to Trisha Danielson and Alexis Fremling.

COUNCIL/COMMITTEE ISSUES

SUBMITTED TO: FINANCE COMMITTEE/COMMON COUNCIL

DATE: 9/19/2016

SUBMITTED BY: KAREN DUCHOW

REGARDING: TEMPORARY CLASS "B" BEVERAGE LICENSE
APPLICATION FROM HUDSON HOCKEY ASSOCIATION

ISSUE: Hudson Hockey Association has submitted an application for a Class "B" beer license for Hudson Hockey Pig roast and 3-on-3 Tournament on Saturday October 1, 2016.

They have applied for 2 Temporary Operator Licenses for the Event.

RECOMMENDATION: Consider approving the Class "B" (beer) license application for Hudson Hockey Association on 10/1/2016

COUNCIL/COMMITTEE ISSUES

SUBMITTED TO: FINANCE COMMITTEE/COMMON COUNCIL **DATE:** 9/19/2016

SUBMITTED BY: KAREN DUCHOW

REGARDING: TEMPORARY CLASS "B" (beer) and "Class B" (wine)
BEVERAGE LICENSE APPLICATION FOR VISUAL ARTS COUNCIL OF THE
PHIPPS CENTER FOR THE ARTS

ISSUE: The Visual Arts Council of the Phipps Center for the Arts has submitted an application for a Temporary Class "B" (beer) and "Class B" (wine) license and requests approval to serve beer and wine at the National Park Service (NPS) Centennial Exhibition Reception Post Party on October 21, 2016 at The Phipps Center for the Arts.

RECOMMENDATION: Consider approving the Class "B" (beer) and "Class C" (wine) license application for the Phipps Center for the Arts for October 21, 2016.