

**Agenda for a Regular Meeting of the
Common Council of the City of Hudson
Council Chambers of City Hall, 505 Third Street
7:00 p.m. August 15, 2016**

1. Call to Order and Pledge of Allegiance
2. Clerk's Roll Call
3. Comments and Suggestions from Citizens Present
Comments are limited to five (5) minutes; must address items not listed on the agenda; are limited to issues that have an impact of the City of Hudson, and that the Common Council may address at a future meeting, and must not include endorsements of any candidates or other electioneering. An exception to the five (5) minute limit may be made at the discretion of the Mayor.
4. Discussion and Possible Action on Consent Agenda Items
A motion, second and majority roll call vote of the Council will approve all of the following items listed. Any item may be pulled from the list and handled separately.
 - A. [Minutes from the Regular Meeting of August 1, 2016](#)
 - B. [Claims](#)
 - C. [Operator's Licenses](#)
 - D. [Del Este Small Plates and Lounge Update and Extension](#)
 - E. [Hudson High School Homecoming Parade](#)
 - F. [Request for Residential Parking Restriction on 11th Street](#)
 - G. [Youth Action Hudson 5K Run/Walk](#)
 - H. [Appointment of Unaffiliated Election Inspectors for the 2016-2017 Term](#)
 - I. [2016 Water Utility 2nd Quarter Report](#)
 - J. [Public Utility Commission Meeting Minutes of August 9, 2016](#)
 - K. [Donation Sign for Weitkamp Park](#)
 - L. [Purchase of New Ambulance](#)
5. Unfinished Business
 - A. Discussion and Possible Action on Pursuing Discussions integrating St. Croix EMS with Hudson Hospital/Health Partners
6. New Business
 - A. [Discussion and Possible Action on Resolution 18-16: Disallowance of Claim of Emily Janisch](#)
 - B. [Discussion and Possible Action on the donation of a Memorial Bench in Honor of John Mingo for Lakefront Park](#)
 - C. [Discussion and Possible Action on the request by Dag Selander to hold the USA Cyclecross race at Grandview Park on October 1, 2016](#)
 - D. [Discussion and Possible Action on filling the open Patrol Officer Position](#)
7. Communications and Recommendations of the Mayor
8. Communications and Items for Future Agendas
 - A. Common Council Members
 - B. City Attorney and/or City Staff
9. Adjournment
Rich O'Connor, Mayor

Posted in City Hall lobbies and emailed to Hudson Star-Observer on August 12, 2016.

Some agenda items may be taken up earlier in the meeting, or in a different order than listed. Upon reasonable notice, an interpreter or other auxiliary aids will be provided at the meeting to accommodate the needs of the public. Please contact the City Clerk at 715-386-4765, Ext. 140 or at cityclerk@ci.hudson.wi.us.

REGULAR MEETING OF THE COMMON COUNCIL
CITY OF HUDSON
AUGUST 1, 2016

DRAFT/UNAPPROVED

The Common Council meeting was called to order by Mayor O'Connor in the Council Chambers of City Hall at 6:55 p.m.; he led those present in the Pledge of Allegiance.

PRESENT: Mayor Rich O'Connor and Alderpersons Randy Morrissette, Tom McCormick, Jim Webber, Bill Alms, John Hoggatt, and Joyce Hall.

ABSENT/EXCUSED: None.

OTHERS PRESENT: Catherine Munkittrick, LeAnne Addy, Marty Jensen, Tom Zeuli, Dennis Darnold, Kip Peters, Brenda Malinowski, Brandon Lyksett, and others.

PUBLIC HEARING:

Request by Northern States Power Company, Wisconsin to rezone 21 acres located at the southeast quadrant of STH 35 and Hanley Road from B-2, General Business District and R-1, One-family Residential District to I-1, Light Industrial District and to amend the 2009 City of Hudson Comprehensive Plan future land use designation from General Business to Industrial. The legal description of the property is part of the NE1/4, NW1/4, Section 4, T29N, R19W, City of Hudson, St. Croix County, Wisconsin: MOTION by Hoggatt, second by McCormick to close the public hearing. All ayes (6) MOTION CARRIED.

Request by Jeanne DuBois to rezone the property at 620 Third Street from R-2, Two-family Residential District to B-3, Central Business District. The legal description is the north 52 feet of Lot 9, Block 2, Andrew's Addition to Buena Vista, City of Hudson, St. Croix County, Wisconsin: MOTION by McCormick, second by Hall to close the public hearing. All ayes (6) MOTION CARRIED.

Request by DPB Investments Limited Partnership to rezone the property at 614 Third Street from R-2, Two-family Residential District to B-3, Central Business District. The legal description is part of Lot 8 and part of Lot 9, Block 2, Andrew's Addition to Buena Vista, City of Hudson, St. Croix County, Wisconsin: MOTION by McCormick, second by Webber to close the public hearing. All ayes (6) MOTION CARRIED.

Comments and Suggestions from Citizens Present: None.

Consent Agenda items: MOTION by Hoggatt, second by Webber to approve the following consent agenda items.

Minutes from Past Meetings: Approve the Regular meeting minutes of July 18, 2016.

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Claims:

COUNCIL CLAIMS - AUGUST 1, 2016

Fund		A/P Amounts	P/R Amounts	Totals
100	General	114,391.03	184,812.28	299,203.31
220	Stormwater - MS4	14,628.65	657.19	15,285.84
280	Park Dedication Fee	447.34	0.00	447.34
290	Police Donations	115.17	0.00	115.17
310	Debt Service	0.00	0.00	0.00
450	Capital Projects	392,234.04	653.34	392,887.38
490	Biosolids	0.00	0.00	0.00
610	Sewer	64,795.64	11,932.67	76,728.31
620	Parking	2,128.27	1,356.95	3,485.22
640	Storm Sewer	9,627.57	3,887.15	13,514.72
630	Ambulance	7,199.64	16,513.38	23,713.02
860	Tax Agency	0.00	0.00	0.00
Totals		\$ 605,567.35	\$ 219,812.96	\$ 825,380.31

Operator's Licenses: Contingent on payment of any outstanding debt owed to the City and successful completion of the background check, approve the issuance of 3 Regular Operator Licenses for the period August 2, 2016 to June 30, 2018 to: Jacalyn Zappa, Alexandra Ronnestrad, Chelsea Anderson.

Building Inspector Quarterly Report - April - June 2016: To approve the Building Inspector Quarterly Report - April - June 2016.

EMS Commission Meeting Minutes of July 12, 2016: To approve the EMS Commission Meeting Minutes of July 12, 2016.

Public Utilities Commission Meeting Minutes of July 12, 2016: To approve the Public Utilities Commission Meeting Minutes of July 12, 2016.

Financial Report Summary - 2016: To approve the 2016 Quarterly Financial Report Summary

Roll Call vote taken, all ayes (6) MOTION CARRIED.

To approve contingent on payment of any outstanding debt owed to the City the issuance of an Operator's License to Dalton Braun for the period of August 2, 2016 to June 30, 2018: MOTION by Morrissette, second by Alms to

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approve the Operator License to Dalton Braun for the period of August 2, 2016 to June 30, 2018. MOTION CARRIED on a 5-1 Vote. (McCormick opposed)

Discussion and Possible Action on giving the Utility Commission authority over the Wastewater Department in addition to the Water Department

1. Resolution 19-16
2. Ordinance 19-16

This item was brought back from the Public Works Commission and discussed by the Council. MOTION by Hoggatt, second by Webber to suspend the rules on the adoption of Resolution 19-16: Combining the Wastewater Department and the Water Department to the Public Utility Department. Roll call vote taken, all ayes (6) MOTION CARRIED. MOTION by Hoggatt, second by Webber to approve Resolution 19-16: Combining the Wastewater Department and the Water Department to the Public Utility Department. All ayes (6) MOTION CARRIED. MOTION by Hoggatt, second by Hall to suspend the rules for the adoption of Ordinance 19-16: Bringing the Wastewater Utility and the Water Utility under the shared control of the Utility Commission and the Common Council. Roll call vote taken, all ayes (6) MOTION CARRIED. MOTION by Hoggatt, second by Webber to approve Ordinance 19-16: Bringing the Wastewater Utility and the Water Utility under the shared control of the Utility Commission and the Common Council and to change that the Utility Commission shall consist of seven (7) members with a 3-year term. All ayes (6) MOTION CARRIED.

Discussion and Possible Action on Pursuing Discussions integrating St. Croix EMS with Hudson Hospital/Health Partners: McCormick stated that the Mayor and himself would be meeting with the Hudson Hospital tomorrow, August 2, 2016 at 4:00 p.m.

Discussion and Possible Action on the Donation Sign for Weitkamp Park: Ms. Kari Rambo from the Hudson Hospital Foundation provided a draft of the language and the image for the proposed Weitkamp Park sign. Morrisette stated that he didn't like the private businesses listed on the sign and did not support it. MOTION by Hoggatt, second by Alms to approve a sign up to 36" x 48". MOTION CARRIED on a 5-1 vote. (Morrisette opposed)

Discussion and Possible Action on the purchase of a new ambulance: Mr. Lyksett discussed that the standard replacement on an ambulance is 5 years or 100,000 miles and the ambulance being replaced is a 2001 with 104,000 miles. There is a model available for \$207,000 pay 50% cash and finance 50% with a note from the City of Hudson. Ms. Malinowski stated that the financial numbers that supported the purchase of the ambulance were reviewed and were determined based on the run volumes up slightly and that the expenditures have been stable. MOTION by McCormick, second by Hoggatt to approve the purchase of a new ambulance with the total of \$207,000 and

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with half paid as a down payment and the remainder portion financed with a note from the City of Hudson's General Fund, to review the leasing options, and the decision determined by the Mayor and the Finance Officer. All ayes (6) MOTION CARRIED.

Discussion and Possible Action to approve Plans and Specifications and Authorize the advertisement for Bids: MOTION by Hoggatt, second by Alms to approve the Plans and Specification and Authorize the advertisement for Bids for the 2016 Storm Water Repairs. All ayes (6) MOTION CARRIED.

Discussion and Possible Action on a final plat, Carmichael Ridge, 99 one-family lots and 11 outlots - M/I Homes, LLC: Mr. Darnold presented the information on the final plat, Carmichael Ridge, 99 one-family lots and 11 outlots - M/I Homes, LLC. MOTION by Morrissette, second by McCormick to approve the Plan Commission recommendation of the approval of the final plat of Carmichael Ridge with the condition that the plat cannot be filed with the St. Croix County Register of Deeds until a surety of 120% of the estimated costs of street, curb and gutter, sanitary sewer, water, storm sewer, sidewalks, pathways, street lights another improvements ; execution of a development agreement with the city of Hudson; and that no building permits will be issued until streets are sufficiently constructed to allow emergency access to construction sites. All ayes (6) MOTION CARRIED.

Discussion and Possible Action on a request for rezoning, 21 acres at the SE quadrant of STH 35 and Hanley Road from B-2, General Business District and R-1, One-Family Residential District to I-1, Light Industrial District and to amend the 2009 City of Hudson Comprehensive Plan future land use from General Business to Industrial - Northern States Power Company - Ordinance 20-16: MOTION by Morrissette, second by Hoggatt to suspend the rules for the adoption of Ordinance 20-16: request for rezoning, 21 acres at the SE quadrant of STH 35 and Hanley Road from B-2, General Business District and R-1, One-Family Residential District to I-1, Light Industrial District and to amend the 2009 City of Hudson Comprehensive Plan future land use from General Business to Industrial - Northern States Power Company. Roll call vote taken all ayes (6) MOTION CARRIED. MOTION by Morrissette, second by Webber to approve Ordinance 20-16: request for rezoning, 21 acres at the SE quadrant of STH 35 and Hanley Road from B-2, General Business District and R-1, One-Family Residential District to I-1, Light Industrial District and to amend the 2009 City of Hudson Comprehensive Plan future land use from General Business to Industrial - Northern States Power Company with the Plan Commissions recommendation to approve the final plat of Carmichael Ridge with the condition that the plat cannot be filed with the St. Croix County Register of Deeds until a surety of 120% of the estimated costs of street, curb and gutter, sanitary sewer, water, storm sewer, sidewalks, pathways, street lights another improvements ; execution of a development agreement with the city of Hudson;

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and that no building permits will be issued until streets are sufficiently constructed to allow emergency access to construction sites. All ayes (6) MOTION CARRIED.

Discussion and Possible Action on a request for rezoning - Ordinance 21-16, 620 Third Street from R-2, Two Family Residential District to B-3, Central Business District - Jeanne DuBois: MOTION by Morrisette, second by Hoggatt to suspend the rules for the adoption of Ordinance 21-16: Request for rezoning 620 Third Street from R-2, Two Family Residential District to B-3, Central Business District - Jeanne DuBois. Roll call vote taken, all ayes (6) MOTION CARRIED. MOTION by Hoggatt, second by Alms to approve Ordinance 21-16: Request for rezoning 620 Third Street from R-2, Two Family Residential District to B-3, Central Business District - Jeanne DuBois. All ayes (6) MOTION CARRIED.

Discussion and Possible Action on a request for rezoning, 614 Third Street, from R-2, Two-Family Residential District to B-3, Central Business District - DPB Investments LP - Ordinance 22-16: MOTION by Hoggatt, second by Hall to suspend the rules for the adoption of Ordinance 22-16: Rezoning 614 Third Street, from R-2, Two-Family Residential District to B-3, Central Business District - DPB Investments LP. Roll call vote taken, all ayes (6) MOTION CARRIED. MOTION by Hoggatt, second by Webber to approve Ordinance 22-16: Rezoning 614 Third Street, from R-2, Two-Family Residential District to B-3, Central Business District - DPB Investments LP. All ayes (6) MOTION CARRIED.

Discussion and Possible Action regarding city-owned property (20' strip) adjacent to and west of 1511 Frear Street as to a request by Anthony/Angela Herrera to deed part of the area (10' strip) and the need for a storm sewer easement: MOTION by Morrisette, second by Alms to approve based on the Plan Commission recommendation of the approval of the disposition / deeding of the east ten (10) feet of the city's property (east 20 feet of Lot 4, Quality Park Addition) to Anthony and Angela Herrera with the cost to have a survey completed to describe the utility easement (10 feet on each side of the main) and the cost of the survey and all other legal costs associated with the transfer of property be paid for by Anthony and Angela Herrera, 1511 Frear Street and that an easement agreement be executed between the city and the Herraras. All ayes (6) MOTION CARRIED.

Discussion and Possible Action on the reallocation of \$8,250 from the Capital Project Sidewalk Fund account to the 2016 Street Maintenance Capital Fund account for street maintenance crack filling and seal coating on Donegal Way: MOTION by McCormick, second by Hall to approve the reallocation of \$8,250 from the Capital Project Sidewalk Fund account to the 2016 Street Maintenance Capital Fund account for street maintenance

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crack filling and seal coating on Donegal Way. All ayes (6) MOTION CARRIED.

Discussion and Possible Action on the Request for Design Proposals for the Public Safety Building: MOTION by Morrisette, second by Hoggatt to approve the request for design proposals for the Public Safety Building. All ayes (6) MOTION CARRIED.

Communications and Recommendations of the Mayor: Mayor O'Connor would like to discuss the appointment process on a future agenda. The Mayor also recognized the Boy Scouts that attended the meeting and stated that they may be a future leader.

Communications and Items for Future Agendas:

- A. Common Council Members: None.
- B. City Attorney and/or City Staff: Mr. Willi stated that the Partisan Primary Election is next Tuesday, August 9, 2016 and the polls open at 7:00 a.m. and close at 8:00 p.m. He also stated that we are recruiting for Election Officials to work at the elections. Police Chief Marty Jensen reminded everyone that National Night Out is tomorrow, August 2, 2016 from 5 p.m. to 8:00 p.m. and is held at the park.

Adjournment: MOTION by McCormick, second by Alms to adjourn the meeting. All ayes (5) MOTION CARRIED at 7:56 p.m.

LeAnne Addy, City Clerk

I hereby certify that the City Clerk has submitted the foregoing minutes to me, and I hereby by my signature approve said minutes and all acts of the Common Council as set forth therein.

Rich O'Connor, Mayor

Date approved by Council

COUNCIL CLAIMS - AUGUST 15, 2016

Fund		A/P Amounts	P/R Amounts	Totals
100	General	143,287.91	148,995.33	292,283.24
220	Stormwater - MS4	0.00	181.99	181.99
280	Park Dedication Fee	0.00	0.00	0.00
290	Police Donations	0.00	0.00	0.00
310	Debt Service	0.00	0.00	0.00
450	Capital Projects	6,411.51	884.83	7,296.34
490	Biosolids	0.00	0.00	0.00
610	Sewer	23,976.38	11,362.37	35,338.75
620	Parking	1,276.29	1,259.09	2,535.38
640	Storm Sewer	1,297.21	3,526.22	4,823.43
630	Ambulance	3,130.47	9,203.96	12,334.43
860	Tax Agency	0.00	0.00	0.00
Totals		\$ 179,379.77	\$ 175,413.79	\$ 354,793.56

**CITY OF HUDSON
COUNCIL/COMMITTEE ISSUES**

SUBMITTED TO: FINANCE/COMMON COUNCIL

DATE: 08/15/2016

SUBMITTED BY: LEANNE ADDY, CITY CLERK

REGARDING: APPLICATION(S) FOR OPERATOR'S LICENSES

ISSUE: Applications for Operator's Licenses are on file in the Clerk's office and are available upon request. If approved by Council, the licenses will be issued after successful completion of the background check and any outstanding debt owed to the City has been paid.

STAFF RECOMMENDATION: Contingent on payment of any outstanding debt owed to the City and successful completion of the background check, approve the issuance of 3 Regular Operator Licenses for the period August 16, 2018 to June 30, 2018 to: Charles Wynn, Justina Plemon, and Cyrese Shonkwiler.

**CITY OF HUDSON
COUNCIL/COMMITTEE ISSUES**

Item #

Submitted to: Public Safety Committee

Date: 07/25/2016

Submitted by: Chief Marty Jensen

Regarding: Homecoming Parade

ISSUE: The Hudson High School Homecoming game is scheduled for Friday September 30, 2016. Over the past several years the High School has had a homecoming parade. This years parade would be on Wednesday September 28, 2016 and will start at 4:00 pm. The route starts at Myrtle street, south on 2nd street to Coulee road, and then ends there. This is almost the same route as the Booster day parade. The High School already has a permit from the state to conduct this parade if approved.

- **Legal aspects:** None
- **Budget Impact:** None
- **Past History:** Approved
- **Other Pertinent Data:** None

STAFF RECOMMENDATION: Approve the request for the parade.

COMMITTEE RECOMMENDATION:

**CITY OF HUDSON
COUNCIL/COMMITTEE ISSUES**

Item #

Submitted to: Public Safety Committee

Date: 07/29/2016

Submitted by: Chief Marty Jensen

Regarding: Request for Residential Parking Restrictions

ISSUE: Attached to this issue sheet is a letter from Bruce Pietrus who lives in the 900 block of 11th Street. Mr. Pietrus is asking the council to consider residential parking restrictions on 11th during the school year. He states the kids from the High School have been parking on 11th street the past couple of years and that they have blocked the mailboxes, which has caused Mr. Pietrus to not get his mail on several occasions. It is his hope that these parking restrictions would help eliminate this problem.

- **Legal aspects:** None
- **Budget Impact:** PW sign budget
- **Past History:** Have granted like requests in the past
- **Other Pertinent Data:** None

STAFF RECOMMENDATION: Approve Signage.

COMMITTEE RECOMMENDATION:

Chief Jensen:

THANK you for taking my call about parking on 11th st.

Your idea of home owner only parking would eliminate the extra High school parking problems, and would ensure we get our mail every day.

I will come and talk about this problem at the City Hall meeting next Thurs.

THANK you, again
Bruce Peterson
911 11th St. Hudson
715.386.2808

**CITY OF HUDSON
COUNCIL/COMMITTEE ISSUES**

Item #

Submitted to: Public Safety Committee

Date: 07/28/2016

Submitted by: Chief Marty Jensen

Regarding: Youth Action Hudson 5K Run/Walk

ISSUE: Youth Action Hudson is asking permission to hold the first annual "Youth Action Hudson 5k Walk/Run." This event would be held on Tuesday night October 25, 2016 starting at 5 pm. Attached to this issue sheet is a letter from Youth Action Hudson outlining the race. The anticipated number of participants is approximately 100 and will be held in Lakefront Park.

- **Legal aspects:** None
- **Budget Impact:** None
- **Past History:** None
- **Other Pertinent Data:** None

STAFF RECOMMENDATION: Approve event.

COMMITTEE RECOMMENDATION:

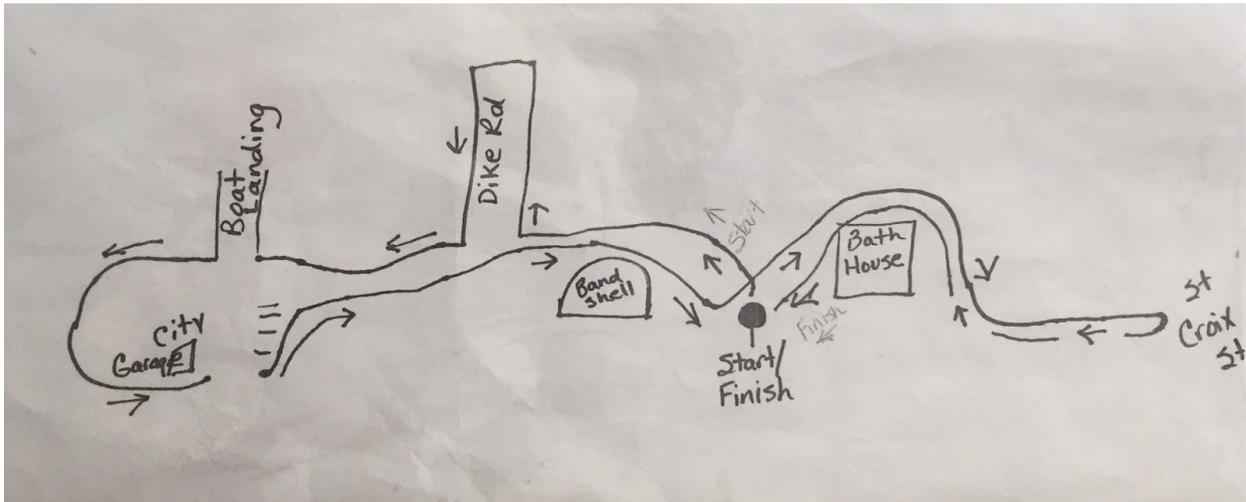
Agenda For The 2016 Youth Action Hudson 5K

Who: We are Youth Action Hudson, a non-profit, student based volunteer organization that empowers youth to be leaders and make a difference.

What: We are starting up a 5k in order to raise funds for Youth Action Hudson so we can continue to create volunteer opportunities to better our community.

When: October 25, 2016. From setting up to taking down, the race would be from about 3pm to 9pm at the latest. We estimate that the race will start at about 5pm.

Where: Lakefront Park. It will not cross streets



Above is a rough outline of the 5k course

Why: It is important for non-profit organizations to become self sustaining so that they can continue to improve the community when they can no longer accumulate grants.

This 5k is the perfect opportunity for Youth Action Hudson to get our name out there and raise money for future projects.

COUNCIL/COMMITTEE ISSUES

SUBMITTED TO: COMMON COUNCIL **DATE:** 08/02/2016

SUBMITTED BY: LEANNE ADDY, CITY CLERK

REGARDING: APPOINTMENT OF UNAFFILIATED ELECTION INSPECTOR FOR THE
2016-2017 TERM

ISSUE: Election Inspectors are appointed to work at the City of Hudson polling places and the governing body confirms the appointment of the inspectors, the governing body confirms appointment of the inspectors for a two year term.

RECOMMENDATION: Tom Irwin, Candice Collins, Mary Hirsch, John Trieb, and Charles McGee have expressed interest in being appointed as an Election Inspector. If approved by Council, their term would be effective from August 16, 2016 through December 31, 2017, with the additional consideration that they may also serve as Special Registration Deputies or Special Voting Deputies, as needed, for election related duties at the qualifying Community Based Residential Facilities after training has been successfully completed.

REPORTS OF CITY OFFICERS

TO: Mayor, Common Council, and City Administrator

DATE: August 9, 2016

REPORTING PERIOD: April – May – June 2016

DEPARTMENT: Public Water Utility/Public Water Utility Director

1. PERSONNEL CONCERNS:

2. BUDGET: \$5,658,700

EXPENSES (YTD): \$1,132,556

BALANCE: \$4,526,114

3. ACTIVITIES DURING REPORTING PERIOD, GOALS MET, GOALS NOT MET:

- A) Dick Stout nine (9) duplexes (Tracey Ln) service extensions complete (punchlist items remain).
- B) Presbyterian Home (Stageline Rd) service extensions complete (punchlist items remain).
- C) Barole Trucking (O’Neil Rd – SCBP) service extension complete.
- D) Hampton Inn (Pearson Dr) service extension complete (punchlist items remain).
- E) Heritage Green Tribute Corner service extension complete (punchlist items remain).
- D) Carmichael Ridge construction commenced.

COMPARISON WITH LAST YEAR TO DATE:

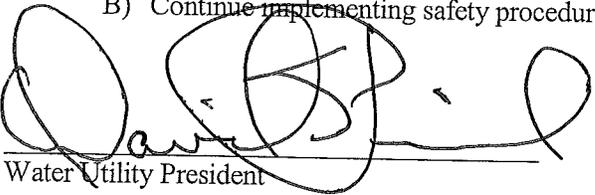
	<u>2015</u>	<u>2016</u>
A. Total billing:	\$554,932.63	\$584,052.92 (Includes public fire protection)
B. Water pumped (gallons):	205,604,000	233,827,000
C. New mains:		
12"	0'	0'
10"	0'	0'
8"	0'	0'
6"	0'	0'
4"	0'	0'
D. New hydrants:	0	0
E. New services/metered sites:	0/63	0/38

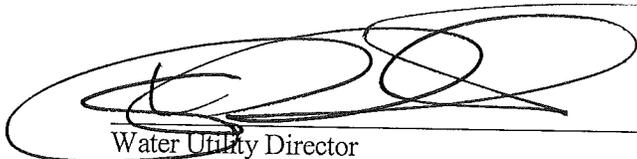
4. CURRENT ACTIVITIES, GOALS AND TIMELINESS:

- A) Grand Stay (Badger Dr) service extension construction on hold.
- B) Hudson Center Lot 7 main extension construction on hold.
- C) Vine St Upgrade Project construction continuing.
- D) Hanley Rd Tower Re-hab Project construction to commence August 1.
- E) Water distribution system analysis for W/TP #10 completed. Plans and specs review continuing.
- F) Well/Treatment Plant #6 (1625 Livingstone Rd) Re-cladding Project construction to commence September 1.
- G) Cross-Connection Control Program and Meter Replacement Project continuing.
- H) GIS Mapping Project continuing.
- I) Implementing WIDNR Sanitary Survey findings.

5. KNOWN ACTIVITIES FOR UPCOMING REPORT PERIOD, GOALS AND TIMELINESS:

- A) Valve and hydrant maintenance program continuing.
- B) Continue implementing safety procedures, training, and equipment.


Water Utility President


Water Utility Director

**PUBLIC UTILITIES COMMISSION MEETING
CITY OF HUDSON, WISCONSIN
TUESDAY, AUGUST 9, 2016**

Chairperson Dave Prissel presiding. Meeting called to order by President Prissel at 6:00 p.m.

PRESENT: Dave Prissel, Chairperson; Chris Adams, John Hoggatt, and Kurt TeWinkel, Commissioners.

ABSENT: Tom Irwin, Vice Chairperson; Andy Hassan, Commissioner.

ALSO PRESENT: Kip Peters and Jace Holzemer, Hudson Public Utilities.

APPROVAL OF JULY 12, 2016 REGULAR MEETING MINUTES: Motion by Hoggatt, second by TeWinkel to approve the minutes of the July 12, 2016 Public Utilities Commission meeting. **MOTION CARRIED.**

APPROVAL OF JULY 12, 2016 CLOSED SESSION MEETING MINUTES: Motion by Hoggatt, second by TeWinkel to approve the minutes of the July 12, 2016 Public Utilities Commission closed session meeting. **MOTION CARRIED.**

UPDATE ON REORGANIZATION OF THE PUBLIC UTILITY COMMISSION MEMBERS AND LENGTH OF TERMS: Peters presented City of Hudson Resolution 19-16 which includes bringing the city's wastewater department under the shared authority of the Public Utility Commission and Common Council. He then explained the reorganization process. Peters said after discussions, the City Council adopted Ordinance No. 19-16 which would reorganize and expand the Commission to seven (7) members with five (5) members serving three (3) year terms. North Hudson's representative will still be recommended by the Village Board and the Common Council's representative will still be appointed on a yearly basis. The ordinance also includes revised project approval and budgeting responsibilities of the Public Utility Commission and Common Council. Discussion followed on the reorganizing process and project approval and budgeting responsibilities.

DISCUSSION AND POSSIBLE ACTION ON WWTP INTERIOR PAINTING PROJECT (COVERED BY INSURANCE) - PROJECT BID AWARD: Peters said three (3) bids were received for the project and they were opened on August 2. Peters then presented a bid summary from SEH and said they recommend the Commission accept the base bid from Champion Coatings, LLC in the amount of \$25,500.00, Alternative #1 in the amount of \$28,400.00 and Alternative #2 in the amount of \$33,680.00 for a contract total of \$87,580.00. Discussion followed on project cost responsibilities, the bids received and the scope and time table of the project. Peters said the project will be covered by the City's insurance.

Motion by TeWinkel, second by Adams to accept the base bid, as recommended by SEH, from Champion Coatings, LLC in the amount of \$69,250.00, Alternative #1 in the amount of \$28,400.00 and Alternative #2 in the amount of \$33,680.00 for a contract total of \$87,580.00. **MOTION CARRIED.**

DISCUSSION AND POSSIBLE ACTION ON PROPOSALS FOR THREE (3) SEPARATE DEAD-END WATER MAIN LOOP/FLUSHING HYDRANT PROJECTS: Peters presented the issue sheet for the projects. He said the Utility's WIDNR sanitary survey requires the Utility eliminated five (5) dead ends in 2016. One has been eliminated in North Hudson and another as part of the Vine St. project. The other dead ends to be eliminated this year are at the east end of Commercial St. and the south end of both 5th St and 6th St. Peters said he emailed the project proposal to three (3) area excavating companies but only received a bid from Zappa Brothers Excavating. Peters recommended accepting the proposal from Zappa Brothers Excavating to eliminate the three (3) dead ends. Discussion followed on the need of eliminating dead ends, the bid received, and the scope and timetable of the project.

**PUBLIC UTILITIES COMMISSION MEETING
CITY OF HUDSON, WISCONSIN
TUESDAY, AUGUST 9, 2016**

Motion by Hoggatt, second by Adams to accept the bid in the amount of \$12,330.00 from Zappa Brothers to eliminate the dead end at the east end of Commercial St. **MOTION CARRIED.**

Motion by Hoggatt, second by TeWinkel to accept the bid in the amount of \$11,290.00 from Zappa Brothers to eliminate the dead end at the east end of 5th St. **MOTION CARRIED.**

Motion by Hoggatt, second by Adams to accept the bid in the amount of \$11,610.00 from Zappa Brothers to eliminate the dead end at the east end of 6th St. **MOTION CARRIED.**

DISCUSSION AND POSSIBLE ACTION ON THE QUARTERLY REPORT: Peters explained the Quarterly Report shows the Utility's budget, expenses, balance, activities accomplished, and current activities for this quarter, and planned activities for the next quarter. He said the report also shows billing, water consumption, the amount of new mains, and the number of hydrants, services, and meters installed. Peters asked the Commission for their review and approval of the report.

Motion by TeWinkel, second by Hoggatt to approve and place on file the Quarterly Report for April, May, and June 2016. **MOTION CARRIED.**

DISCUSSION AND POSSIBLE ACTION ON WIDNR HUDSON WATERWORKS SANITARY SURVEY REPORT: Peters reviewed a revised sanitary survey report summary. He said deficiencies are being addressed and removed from the summary.

PROJECT UPDATES/PROJECT STATUS REPORT: Peters reviewed and asked for comments on the report. There were none.

WATER UTILITY CASH: The Utility's monthly cash report was presented for the Commission's review.

OTHER BUSINESS FOR INFORMATION PURPOSES ONLY OR FOR UPCOMING AGENDA: Prissel asked that Discussion and Possible Action on Hudson Utilities/Washington County Land Lease Agreement be added to next month's meeting agenda.

Peters said a number of waste water treatment plant items will need to be addressed in 2017 including a total evaluation of the plant, televising sewer service lines, the purchase of a new jet truck, and a possible increase in sewer service charge rates.

DISCUSSION AND POSSIBLE ACTION ON THE CLAIMS: Motion by Adams, second by TeWinkel to approve claims as reviewed by Commissioners. **MOTION CARRIED.**

ADJOURNMENT: Motion by Hoggatt, second by TeWinkel to adjourn. **MOTION CARRIED.** – 7:15 p.m.

Jace Holzemer,
Recording Secretary

Welcome To

WEITKAMP UNIVERSAL PLAYGROUND

The playground was generously donated by the Hudson Community so all children are given the opportunity for physical, social and emotional integrated play.

CITY OF HUDSON AND HUDSON HOSPITAL FOUNDATION

would like to honor the following partners:



Hudson Rotary Club

Westconsin Credit Union

Royal Credit Union

Xcel Energy

The Nielsen Group-
Coldwell Banker Burnet

Creative Homes

Edina Realty-Steele Brothers

Ron & Sue Weiler

CDI Imaging

Hudson Daybreak Rotary

Hudson Chevy GMC

General Motors

First American Bank

Empire Bucket

Angela Olson Law

Quality Computer Services

Eckberg, Lammers & Vierling

First State Bank & Trust

BanTara, Inc

Hudson Ford

Stephen Kinney,
Ameriprise Financial

Heywood Cari & Anderson

McGough Construction

John Van Allen Family

Jim & Corey Caspers

Derrick Construction

St. Croix Rotaract

SSG Corporation

Chicone's

**CITY OF HUDSON
COUNCIL/COMMITTEE ISSUES**

SUBMITTED TO: Finance Committee/Common Council	DATE: August 11, 2016
SUBMITTED BY: Brenda Malinowski, Finance Officer	
REGARDING: Ambulance Purchase	

Mayor Rich O'Connor and Alderperson Tom McCormick met with representatives from Hudson Hospital on 08-03-2016. After the meeting, I analyzed leasing an ambulance from the Hospital or purchasing an ambulance with 50% cash/50% loan from the General Fund. Due to interest rate savings, my recommendation was to decline the Hospital lease option. I reviewed these numbers with the Mayor and he agreed with the recommendation. City staff has begun the purchase process and the ambulance should be delivered by the end of August.

**CITY OF HUDSON
RESOLUTION 18-16
DISALLOWANCE OF CLAIM OF EMILY JANISCH**

WHEREAS, a Notice of Circumstance and Notice of Claim was filed on June 13, 2016 in the City of Hudson Clerk's office; and

WHEREAS, in said documents, Emily Janisch claim property damage in an unspecified amount against the City, its officers, agents, and employees, and the claimant further alleges that said damages were caused by the negligence of the City of Hudson and the City of Hudson employees; and

WHEREAS, after a review of this matter by the City of Hudson Common Council, City Attorney, and the City's insurer, it is recommended that the claim be denied.

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City of Hudson, Wisconsin that the claim submitted by Emily Janisch, 806 Germain Lane, Hudson, WI 54016 be and the same is hereby disallowed. No action on this claim may be brought against the City of Hudson or any of its officers, officials, agents or employees after six months from the date of service of this notice upon you, pursuant to Sec. 893.80 of Wisconsin Statutes.

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the claimant and claimant's attorney, if any, by certified mail, return receipt requested, as a Notice of Disallowance.

Dated this 15th day of August, 2016.

APPROVED:

Rich O'Connor, Mayor

ATTEST:

LeAnne Addy, City Clerk

Adopted: _____

CITY OF HUDSON

Council/Committee Issues

Submitted to: COMMON COUNCIL	Date: 8-3-2016
Submitted by: PARK BOARD	
Regarding: Discussion and possible action on the donation of a Memorial Bench in Honor of John Mingo for Lakefront Park	

At the Park Board meeting held on August 2, 2016 the Board reviewed the proposal for a Memory Bench to be located at Lakefront Park in honor of John Mingo that was provided by Rebecca Erickson Mingo.

The packet includes a mission Statement, a memorial Statement, design, materials and location which meet the criteria for placement of memorials in city parks per the City's "Memorial Policy" Attached is the proposal.

- The Park Board recommended location #3 (location along the trail south of the bandshell)
- The Park Board approved the following inscription: "'man's mind once stretched by a new idea, never regains its original dimensions." By Oliver Wendell Holmes
- The materials to be used is composite recycled material

FUNDING SOURCE: N/A

RECOMMENDATION: To accept the bench donation for Lakefront Park from Rebecca Erickson Mingo in honor of John Mingo.

COMMITTEE RECOMMENDATION: Motion by Erickson, second by Hall to accept the Memorial Bench donation proposed for Lakefront Park in honor of John Mingo and to approve of the inscription that reads "man's mind once stretched by a new idea, never regains its original dimensions." By Oliver Wendell Holmes for the bench. MOTION CARRIED.

Proposal for Memorial Bench
in honor of John Mingo
Submitted by:
Rebecca Erickson Mingo
June 2016

Mission Statement:

To create a unique gathering spot in Hudson's Lake Front Park that by its function and design inspires a sense of community. The circular bench's design creates a feeling of sanctuary, comfort, and rest while overlooking the St. Croix River.

Memorial Statement:

See page 2A

This bench memorial is intended for John C. Mingo of 112 Walnut Street Hudson, WI. John passed away March 18th, 2016. Having been Hudsonites for over 30 years, John along with his wife, Rebecca Erickson Mingo, have played an instrumental part in building a business, restoring the oldest building in Hudson, and building community ties through annual charitable events.

Eighteen years ago, John and Rebecca bought the 112 Walnut Street property from Hollis and Sylvia Grubb with the intention of improving and restoring the structure and conducting commerce in Hudson. Fourteen years ago Ultimissimo boutique salon was established on the first level of the building. Ultimissimo's philanthropy was to create an annual event of service to raise money through a dog wash; all of the proceeds are given to local animal shelters. Eight years ago a loft condo was built upstairs in the historic building by John and became full time residence to the both of them.

When this happened, the park instantly became the couples front and backyard for which they used for a variety of things- one of them including walking some of their many pets they saved from off the streets. It would be significant to establish a spot for a bench in John's memory. It would serve as a place where friends, family, tourists, and hudsonites can rest up and enjoy the beautiful and scenic St. Croix River views and park activity.

Thank you for considering this motion of request for a bench memorial, on John Mingo's behalf.

Rebecca Erickson Mingo

Lead Contact:

Rebecca Erickson Mingo
112 Walnut St, Hudson, WI 54016
651-210-3251 or 715-386-4122

Bench Design and Fabrication:

Atomic Props & Effects, Ltd
Michael or Patricia Pearson
895 Hale Ave
Oakdale, Mn 55128
612-331-1335

Engineering Approval:

Ron Ehresmann
Ehresmann Wile Engineering Ltd.
Maple Grove, Mn 55311
763-772-4523

Installation of Footings and Bench:

TBD

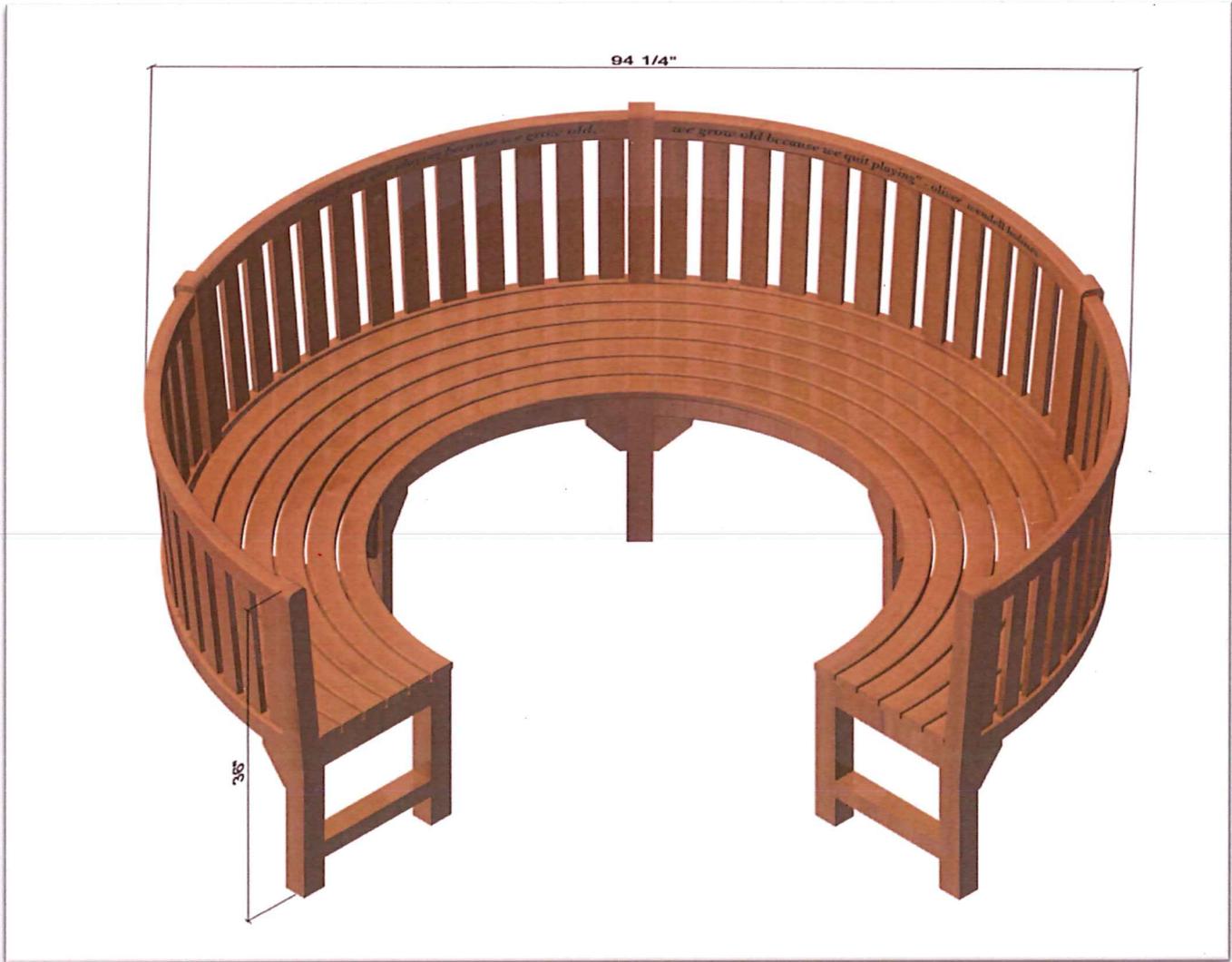
Proposed timeline:

June 2016 - Submit initial proposal to the City of Hudson
July 2016 – Tentative approval, or next steps given by the City of Hudson
August 2016 - Final Bench design, and engineering sign off submitted to the city for permitting. This includes wording on the memorial, proof of insurance, and footing design.
August 2016 – Bench Fabrication, Atomic Props & Effects, Ltd.
October 2016 –Bench Installation

Location Choices for Bench#1, 2 and 3



Proposed Design:



Proposed Inscription:

1. "MANS MIND ONCE STRETCHED BY A NEW IDEA, NEVER REAINS ITS ORIGINAL DIMENSIONS"
2. We do not quit playing because we grow old, we grow old because we quit playing. -Oliver Wendell Holmes jr.-
3. Toes in the water, ass in the sand, cold beer in my hand...Life is good today. -OWH
- ~~4.~~

Material Proposal for Bench:

Trex® recycled wood/plastic that is heat formed into curves. The fabrication of the bench for public use is based on best practices for this application. This material is chosen for its longevity, low maintenance and neutral color palette. 10 year limited commercial product warranty against fading and staining.

MSDS available upon request.

Trex® eco-friendly composite material from an innovative blend of 95% recycled wood and plastic film—that’s almost the whole thing. On top of that, our company uses some of the most earth-friendly manufacturing processes in the country, reclaiming factory waste and eliminating the use of harmful chemicals.



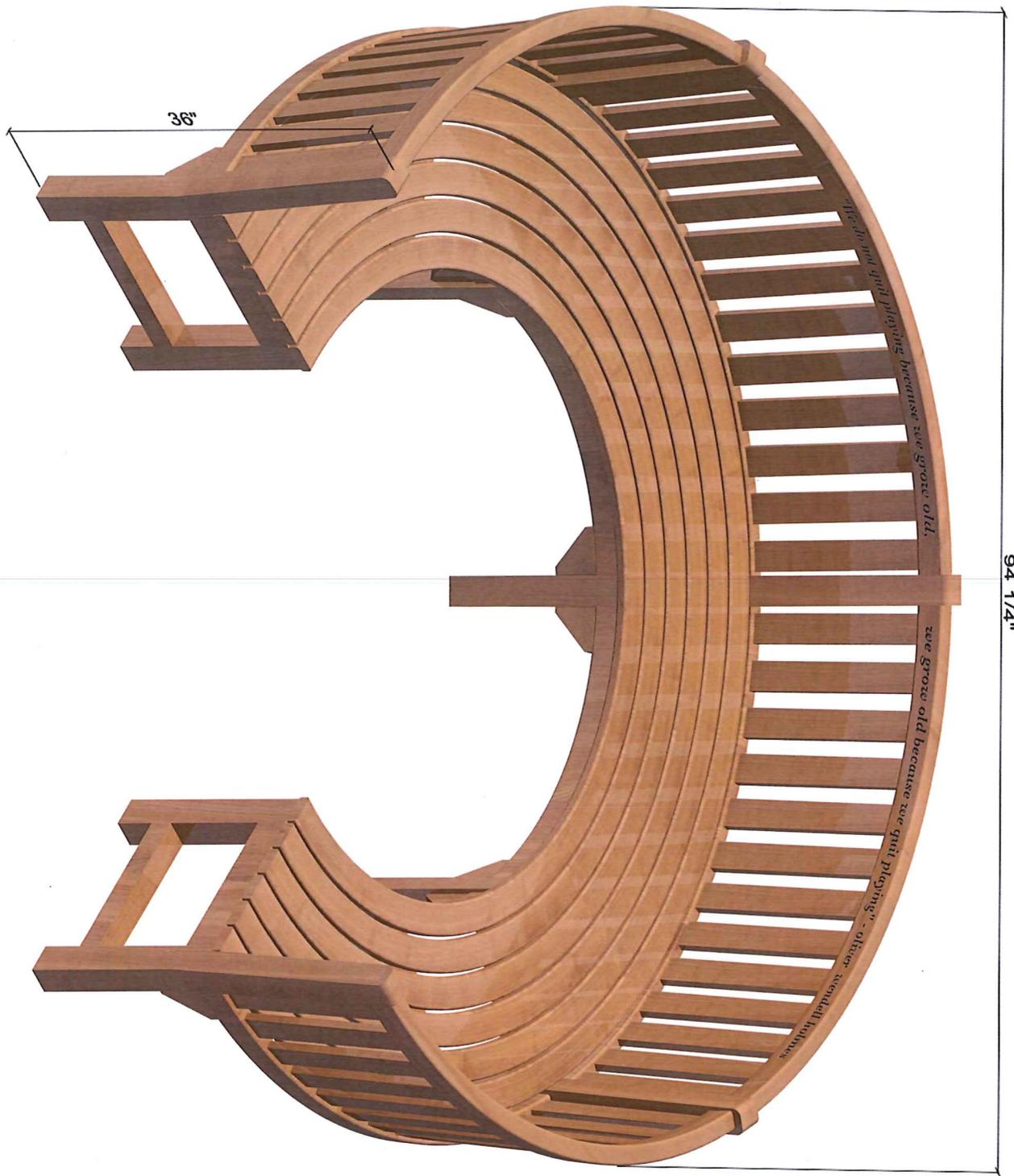
Spiced Rum



Lava Rock



Fire Pit



94 1/4"

CITY OF HUDSON

Council/Committee Issues

Submitted to: COMMON COUNCIL	Date: 8-3-2016
Submitted by: PARK BOARD	
Regarding: Discussion and possible action on the request by Dag Selander to use Grandview Park for a USA Cyclecross Race to be held on Saturday, October 1, 2016	

At the Park Board meeting held on August 2, 2016 the Board reviewed the layout of the proposed USA Cyclecross race at Grandview Park. (Attached)

The event will be held on Saturday, October 1, 2016 beginning at 8 a.m. until 6 p.m.

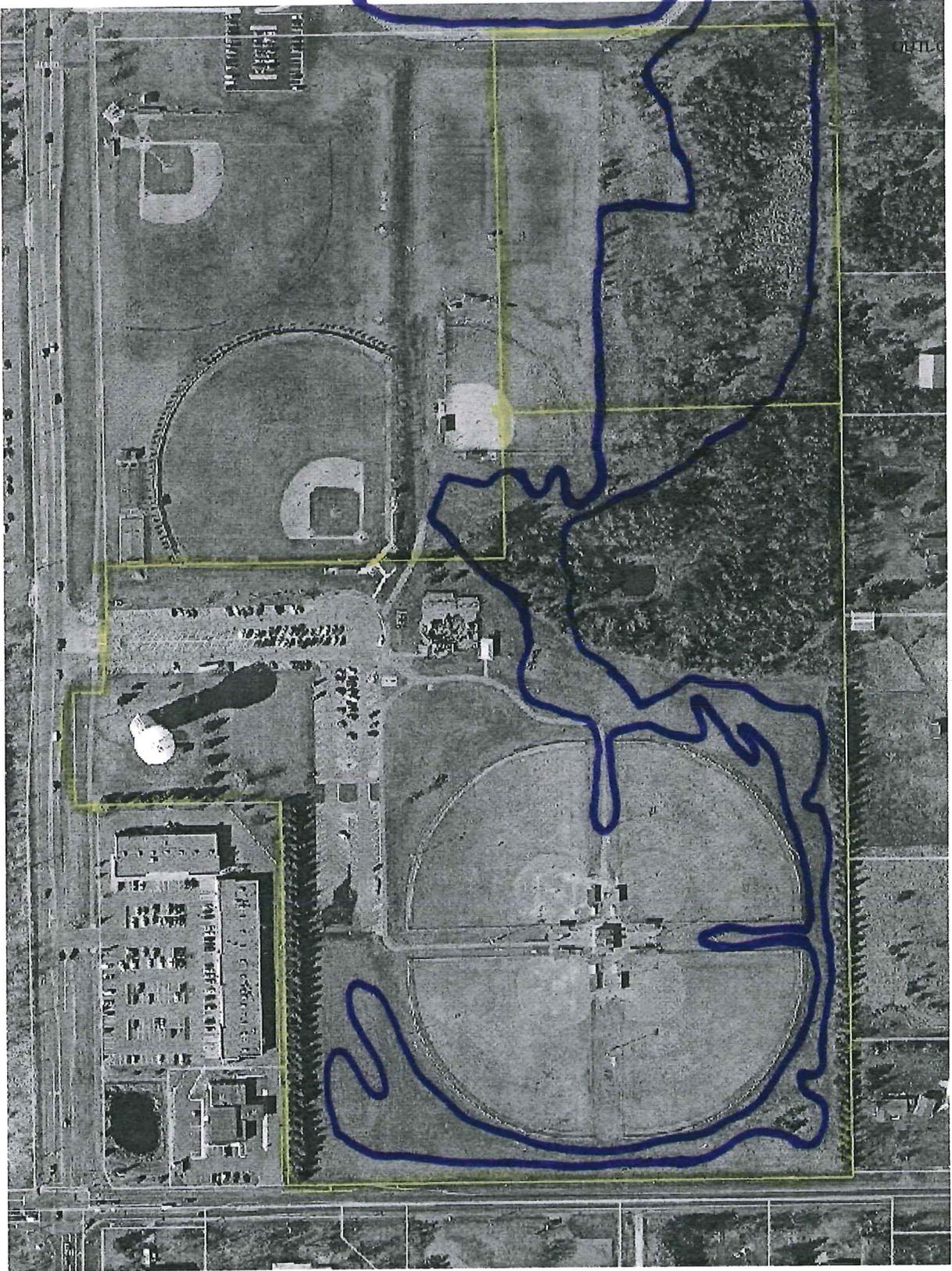
Dag Selander is working with the Hudson School District on permission to use a portion of their property for the Cyclecross race. The start and finish lines are on school property. The other property is owned by the City of Hudson.

- The MN Junior Cycling is non-profit organization who is supported by the USA Cyclecross. The website is MNJRC.com
- A certificate of insurance will be provided upon approval of the event by the Common Council.
- Extra portable toilets will be on site
- All preparation and cleanup will be done by the organization as in prior years when the event was held at Lakefront Park.
- Restoration will be completed by the organization at their expense.

FUNDING SOURCE: N/A

RECOMMENDATION: To work with the USA Cyclecross representatives on the proposed USA Cyclecross event at Grandview Park on Saturday, October 1, 2016.

COMMITTEE RECOMMENDATION: Motion by Brokaw, second by Erickson to approve the USA Cyclecross race at Grandview Park on October 1, 2016 and to work with staff on details and obtaining a certificate of insurance. MOTION CARRIED.



**CITY OF HUDSON
COUNCIL/COMMITTEE ISSUES**

Item #

Submitted to: Finance Committee

Date: 08/09/2016

Submitted by: Chief Marty Jensen

Regarding: Filling open Patrol Officer Position

ISSUE: Off. Kurt Devroy has been released from the Hudson Police Department effective August 9, 2016. I would like to fill this position with a candidate from our current eligibility list. There is money in the department budget to fill this position.

- **Legal aspects:** None
- **Budget Impact:** Money already in budget
- **Past History:** Have hired off this list recently
- **Other Pertinent Data:** None

STAFF RECOMMENDATION: Approve filling this position.

COMMITTEE RECOMMENDATION: