

**Agenda for a Regular Meeting of the  
Finance Committee of the Common Council of the City of Hudson  
Council Chambers of City Hall, 505 Third Street  
Monday, August 1, 2016  
6:30 p.m.**

**(Click on agenda items highlighted in blue to access documents related to that item)**

1. Call to Order
2. Discussion and Possible Action on Minutes of Regular Meeting of July 19, 2016
3. Discussion and Possible Action on Claims
4. Discussion and Possible Action on Operators Licenses
5. Discussion and Possible Action on denial of Operators License
6. Discussion and Possible Action on the reallocation of \$8,250 from the capital project Sidewalk account to the 2016 Street Maintenance account for street maintenance crack filling and seal coating on Donegal Way.
7. Discussion and Possible Action on RFP for Design Proposals for 222 Walnut Street
8. Items for Future Agendas
9. Adjournment

Rich O'Connor, Mayor

Posted in City Hall lobbies and emailed to Hudson Star Observer on 7-29-16

Some agenda items may be taken up earlier in the meeting, or in a different order than listed. Upon reasonable notice, an interpreter or other auxiliary aids will be provided at the meeting to accommodate the needs of the public. Please contact the City Clerk at 715-386-4765, ext. 140.

Notice is hereby given that a majority of the Common Council of the City of Hudson, Wisconsin, may be present at the foregoing meeting. This may constitute a meeting of the Common Council pursuant to **State ex. Rel. Badke v. Greendale Village Board**, 174 Wis.2d 553, 494 N.W.2d 408 (1993), although the Council will not take any formal action at this meeting.

FINANCE COMMITTEE MEETING OF THE COMMON COUNCIL  
CITY OF HUDSON, WISCONSIN  
MONDAY, JULY 18, 2016

UNAPPROVED

Meeting called to order by Mayor Rich O'Connor at 6:45 p.m.

PRESENT: Mayor O'Connor, Alderpersons John Hoggatt, Tom McCormick and Randy Morrissette II.

ABSENT: None

OTHERS PRESENT: Catherine Munkittrick, Bill Alms, Joyce Hall, Jim Webber, Devin Willi, LeAnne Addy, Marty Jensen, Tom Zeuli, and Tom Syfko.

MINUTES. MOTION by Hoggatt, second by McCormick, to approve the minutes of the regular meeting of July 5, 2016. Ayes (4). MOTION CARRIED.

CLAIMS: MOTION by Hoggatt, second by Morrissette, to recommend the payment of the following claims:

<b>Fund</b>		<b>A/P Amounts</b>	<b>P/R Amounts</b>	<b>Totals</b>
100	General	87,800.77	155,075.11	242,875.88
220	Stormwater - MS4	0.00	865.44	865.44
280	Park Dedication Fee	0.00	0.00	0.00
290	Police Donations	0.00	0.00	0.00
310	Debt Service	0.00	0.00	0.00
450	Capital Projects	794.82	354.13	1,148.95
490	Biosolids	0.00	0.00	0.00
610	Sewer	68,600.00	15,470.03	84,070.03
620	Parking	377.44	12,961.84	13,339.28
640	Storm Sewer	2,140.64	2,726.19	4,866.83
630	Ambulance	3,117.01	16,673.15	19,790.16
860	Tax Agency	0.00	0.00	0.00
	<b>Totals</b>	<b>\$ 162,830.68</b>	<b>\$ 204,125.89</b>	<b>\$ 366,956.57</b>

Ayes (4). MOTION CARRIED.

OPERATOR'S LICENSES: MOTION by Hoggatt, second by Morrissette, to recommend, contingent on payment of any outstanding debt owed by the City and successful completion of the background check, the issuance of six Regular Operator's Licenses for the period July 19, 2016 to June 30, 2018 to: Wade Malecha, Ryan Freitas, Teresa Peterson, Benjamin Kempfert, Kelly Beaudoin, Carly Syfko. Ayes (4). MOTION CARRIED.

FINANCE COMMITTEE MEETING OF THE COMMON COUNCIL  
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Amusement Device Owner's Licenses: MOTION by McCormick, second by Hoggatt, to recommend the issuance of an Amusement Device Owner's License to Twin States Music, Inc. and the 30 amusement devices listed on the application, contingent on payment of any outstanding debt owed to the City for the period July 19, 2016 to June 30, 2017. Ayes (4). MOTION CARRIED.

2016 Storm Sewer Repair Project: City Engineer Tom Syfko reviewed the 2016 Storm Sewer Repair Project. Motion by Morrissette, second by Hoggatt to recommend approval of the authorization of preparation of plans and specs for the 2016 Storm Sewer Repair Project and to recommend approval of the Letter of Engagement with Bolton and Menk for engineering services for the same project in the amount of \$16,650.00. Ayes (4). MOTION CARRIED.

ADJOURNMENT: MOTION by McCormick, second by Hoggatt, to adjourn at 6:51 p.m. Ayes (4). MOTION CARRIED.

Brenda L Malinowski  
Finance Officer

COUNCIL CLAIMS - AUGUST 1, 2016

<b>Fund</b>		<b>A/P Amounts</b>	<b>P/R Amounts</b>	<b>Totals</b>
100	General	114,391.03	184,812.28	299,203.31
220	Stormwater - MS4	14,628.65	657.19	15,285.84
280	Park Dedication Fee	447.34	0.00	447.34
290	Police Donations	115.17	0.00	115.17
310	Debt Service	0.00	0.00	0.00
450	Capital Projects	392,234.04	653.34	392,887.38
490	Biosolids	0.00	0.00	0.00
610	Sewer	64,795.64	11,932.67	76,728.31
620	Parking	2,128.27	1,356.95	3,485.22
640	Storm Sewer	9,627.57	3,887.15	13,514.72
630	Ambulance	7,199.64	16,513.38	23,713.02
860	Tax Agency	0.00	0.00	0.00
<b>Totals</b>		<b>\$ 605,567.35</b>	<b>\$ 219,812.96</b>	<b>\$ 825,380.31</b>

**CITY OF HUDSON  
COUNCIL/COMMITTEE ISSUES**

**SUBMITTED TO:** FINANCE/COMMON COUNCIL

**DATE:** 8/1/2016

**SUBMITTED BY:** LEANNE ADDY, CITY CLERK

**REGARDING:** APPLICATION(S) FOR OPERATOR'S LICENSES

**ISSUE:** Applications for Operator's Licenses are on file in the Clerk's office and are available upon request. If approved by Council, the licenses will be issued after successful completion of the background check and any outstanding debt owed to the City has been paid.

**STAFF RECOMMENDATION:** Contingent on payment of any outstanding debt owed to the City and successful completion of the background check, approve the issuance of 3 Regular Operator Licenses for the period August 2, 2016 to June 30, 2018 to: Jacalyn Zappa, Alexandra Ronnestrad, Chelsea Anderson.

And consider denial of an Operator's License to Dalton Braun as recommend by Police Chief Marty Jensen due to Mr. Braun's history of alcohol convictions.

# CITY OF HUDSON

## Council/Committee Issues

<b>Submitted to:</b> Finance Committee / City Council	<b>Date:</b> 7-28-2016
<b>Submitted by:</b> Tom Zeuli, Director of Public Works	
<b>Regarding:</b> Discussion and possible action on the reallocation of \$8,250 from the capital project sidewalk fund account to the 2016 Street Maintenance account for street maintenance crack filling and seal coating on Donegal Way	

To request a reallocation of \$8250 from the Sidewalk capital project fund to the 2016 Street Maintenance capital project fund for work on Donegal Way.

- Donegal Way was inadvertently missed during the preparation of plans and specifications for the street maintenance projects. The additional lump sum cost of \$8,250 includes crack sealing, flex patching and seal coating on Donegal Way. NOTE: Other street maintenance work is scheduled for the Burl Oak Development. This will complete maintenance for this entire area.

**FUNDING SOURCE:** Reallocation of \$8,250 from the Sidewalk capital funds (Balance \$97,480.91) to the 2016 Street Maintenance capital funds.

**RECOMMENDATION:** The staff recommendation is to reallocate \$8250 from the Sidewalk capital project fund to the 2016 Street Maintenance capital fund for work on Donegal Way.

# CITY OF HUDSON

## Council/Committee Issues

Submitted to: Common Council

Date: July 28, 2016

Submitted by: David Gray, Building Inspector

Regarding: Public Safety Building – Request for Design Proposals (RFP)

**ISSUE:** During the May 12 council meeting, the Ad-Hoc Facility Committee and Common Council made the motion to have City staff request (RFP) quotes for design service from architectural firms. Although the minutes don't specifically include the Public Safety Building, it is the opinion of City staff that the Public Safety Building was to be included. The RFP will incorporate some of the recommendations considered when the structure was evaluated in 2009 by Frisbee Architects, such as, the removal of a non-bearing wall, mechanical improvements, and the demo of unused and illegal built office space. The remaining proposed changes are safety and work-efficiency updates and over-due energy efficiency upgrades.

The RFP format closely followed the format used for the Police Department alterations.

The potential EMS operations at the former Golf Course building on Ward Avenue were put on hold until negotiations with the hospital are concluded.

**STAFF RECOMMENDATION:** A funding source will need to be identified now or prior to any proposals is accepted.

**COMMITTEE RECOMMENDATION:** Ad-Hoc Facility Committee authorized City staff to prepare and RFP for EMS and Fire Safety building.