

**Agenda for a Regular Meeting of the  
Finance Committee of the Common Council of the City of Hudson  
Council Chambers of City Hall, 505 Third Street  
Tuesday, July 5, 2016  
6:30 p.m.**

**(Click on agenda items highlighted in blue to access documents related to that item)**

1. Call to Order
2. Discussion and Possible Action on Minutes of Regular Meeting of June 20, 2016
3. Discussion and Possible Action on Claims
4. Discussion and Possible Action on Operators Licenses
5. Discussion and Possible Action on Bids for 2016 Street Maintenance – Crack Filling and Patch Sealing
6. Discussion and Possible Action on Bids for 2016 Street Maintenance – Slurry Seal
7. Discussion and Possible Action on Bids for 2016 Street Maintenance – Seal Coating
8. Discussion and Possible Action on Bids for 2016 Street Improvement Project
9. Discussion and Possible Action on setting date for special meeting regarding possible salary study and/or merit pay system
10. Items for Future Agendas
11. Adjournment

Rich O'Connor, Mayor

Posted in City Hall lobbies and emailed to Hudson Star Observer on 7-1-16

Some agenda items may be taken up earlier in the meeting, or in a different order than listed. Upon reasonable notice, an interpreter or other auxiliary aids will be provided at the meeting to accommodate the needs of the public. Please contact the City Clerk at 715-386-4765, ext. 140.

Notice is hereby given that a majority of the Common Council of the City of Hudson, Wisconsin, may be present at the foregoing meeting. This may constitute a meeting of the Common Council pursuant to **State ex. Rel. Badke v. Greendale Village Board**, 174 Wis.2d 553, 494 N.W.2d 408 (1993), although the Council will not take any formal action at this meeting.

FINANCE COMMITTEE MEETING OF THE COMMON COUNCIL  
CITY OF HUDSON, WISCONSIN  
MONDAY, June 20, 2016

UNAPPROVED

Meeting called to order by Mayor O'Connor at 6:30 p.m.

PRESENT: Mayor Rich O'Connor, Alderpersons John Hoggatt, Tom McCormick and Randy Morrissette II.

OTHERS PRESENT: Catherine Munkittrick, Joyce Hall, Jim Webber, Devin Willi, LeAnne Addy, Denny Darnold, Marty Jensen, Tom Zeuli, Brenda Malinowski, and others.

MINUTES. MOTION by McCormick, second by Hoggatt, to approve the minutes of the regular meeting of June 6, 2016. Ayes (4). MOTION CARRIED.

CLAIMS: MOTION by Hoggatt, second by McCormick, to recommend the payment of the following claims:

COUNCIL CLAIMS - JUNE 20, 2016				
	<b>Fund</b>	<b>A/P Amounts</b>	<b>P/R Amounts</b>	<b>Totals</b>
100	General	163,607.71	147,238.73	310,846.44
220	Stormwater - MS4	10,647.81	746.76	11,394.57
280	Park Dedication Fee	115.50	0.00	115.50
290	Police Donations	0.00	0.00	0.00
310	Debt Service	0.00	0.00	0.00
450	Capital Projects	130,276.53	1,438.44	131,714.97
490	Biosolids	0.00	0.00	0.00
610	Sewer	79,827.12	11,029.33	90,856.45
620	Parking	2,866.28	1,340.80	4,207.08
640	Storm Sewer	6,105.90	2,029.14	8,135.04
630	Ambulance	2,216.32	9,817.19	12,033.51
860	Tax Agency	0.00	0.00	0.00
	<b>Totals</b>	<b>\$ 395,663.17</b>	<b>\$ 173,640.39</b>	<b>\$ 569,303.56</b>

Ayes (4). MOTION CARRIED.

OPERATOR'S LICENSES: MOTION by Hoggatt, second by McCormick, to recommend, contingent on payment of any outstanding debt owed to the City and successful completion of the background check, the issuance of 27 Regular Operator Licenses for the period June 21, 2016 to June 30, 2018 to: Amanda Steiner, Zarek Kubesh, Krista Mathes, Anke Vier, Andrew Whitehead, Lisa Zeller, Braden Clark, Joshua Hibbard, Thomas Wahl, Daniel McCarney, Victoria Marchetti, Michael Koehler, Robin Haubrich, Mark Lanphear, Sarah Riehle, Michael Sheedy, Timothy Warnken, Olivia Paulsen, Zachary Cook, Benjamin Perkel, Brandon Rehmus, Madison Davis, Nicole Domke, David Hall, Leah Gratzke, Michael Punzenberger, Matthew Milliman and 8 Temporary Operator Licenses to Michael Bebault, Holly Schultz, Scott

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Cameron, Jerry McKenzie, Angela Brown, Pedro Renta, Ryan Schwechler and Tracey Jenkinson. Ayes (4). MOTION CARRIED.

TAXI CAB DRIVER LICENSE RENEWAL: MOTION by McCormick, second by Hoggatt to recommend approval of the issuance of 2 Taxi Driver's Licenses for the period July 1, 2016 to June 30, 2017 to: Robert Mabeya and Elijah Omweno contingent payment of any outstanding debt owed to the City. Ayes (4). MOTION CARRIED.

TAXI CAB LICENSE RENEWAL: MOTION by McCormick, second by Hoggatt to recommend approval of the Taxi Cab License for Magena SMV Transport & Taxi for the three vehicles listed on their application, contingent on receipt of the required certificate of insurance and payment of any outstanding debt owed to the City for the period July 1, 2016 through June 30, 2017. Ayes (4). MOTION CARRIED.

BOND AMOUNTS FOR ORDINANCE 175-5(m) and 99-21(c): MOTION by Hoggatt, second by McCormick to recommend approval of bond amounts for Ordinance 175-5(m) for abandoned fridge/freezer \$155.50 and Ordinance 99-21(c) no chicken license \$92.50. Ayes (4). MOTION CARRIED.

CLASS "B" (FERMENTED MALT BEVERAGE) AND A RESERVE CLASS "B" (LIQUOR) LICENSE: MOTION by Hoggatt, second by Morrissette to recommend approval of the Class "B" (fermented malt beverage) and a reserve "Class B" (liquor) license for the River Valley Hospitality Center LLC d/b/a/river Valley Hospitality Center contingent successful building and fire inspections, payment of any outstanding debt owed to the City, approval for an extension to the timely start-up ordinance requirement (until October of 2016), and the right to review the premise description in the future. Ayes (4). MOTION CARRIED.

AWARD PARKING AND ANALYSIS AND LONG-TERM PUBLIC PARKING STRATEGY CONTRACT: Denny Darnold reviewed the three bids received. He requested approving the contract to Rich and Associates. He requested that if the contract cannot be executed, the contract be awarded to Walker Parking Consultants. MOTION by McCormick, second by Hoggatt to recommend awarding the downtown parking analysis and long term public parking strategy professional services contract to Rich and Associates for an amount not to exceed \$40,000. If the contract cannot be executed with Rich and Associates, to award the contract to Walker Parking Consultants. Ayes (4). MOTION CARRIED.

SPECIAL MEETING TO DISCUSS A SALARY STUDY AND/OR MERIT PAY SYSTEM: Devin Willi referenced the \$50,000 in the 2016 budget for a salary study and/or merit pay system. The Finance Committee will contact Willi with possible dates for this special meeting.

ADJOURNMENT: MOTION by McCormick, second by Hoggatt, to adjourn at 6:44 p.m. Ayes (4). MOTION CARRIED.

Brenda L. Malinowski  
Finance Officer

COUNCIL CLAIMS - JULY 5, 2016

<b>Fund</b>		<b>A/P Amounts</b>	<b>P/R Amounts</b>	<b>Totals</b>
100	General	56,782.27	186,958.74	243,741.01
220	Stormwater - MS4	0.00	1,210.94	1,210.94
280	Park Dedication Fee	6,877.29	0.00	6,877.29
290	Police Donations	0.00	0.00	0.00
310	Debt Service	0.00	0.00	0.00
450	Capital Projects	446,259.26	9,694.52	455,953.78
490	Biosolids	0.00	0.00	0.00
610	Sewer	4,190.74	12,263.12	16,453.86
620	Parking	169.98	1,292.78	1,462.76
640	Storm Sewer	4,716.15	1,702.42	6,418.57
630	Ambulance	4,800.61	26,130.17	30,930.78
860	Tax Agency	0.00	0.00	0.00
<b>Totals</b>		<b>\$ 523,796.30</b>	<b>\$ 239,252.69</b>	<b>\$ 763,048.99</b>

**CITY OF HUDSON  
COUNCIL/COMMITTEE ISSUES**

**SUBMITTED TO:** FINANCE/Common Council

**DATE:** 06/30/2016

**SUBMITTED BY:** LEANNE ADDY, CITY CLERK

**REGARDING:** APPLICATION(S) FOR OPERATOR'S LICENSES

**ISSUE:** Applications for Operator's Licenses are on file in the Clerk's office and are available upon request. If approved by Council, the licenses will be issued after successful completion of the background check and any outstanding debt owed to the City has been paid.

**STAFF RECOMMENDATION:** Contingent on payment of any outstanding debt owed to the City and successful completion of the background check, approve the issuance of 20 Regular Operator Licenses for the period July 6, 2015 to June 30, 2018 to: Daniel Lawler, Tara Mikenas, Cassandra Steenberg, Adrienne Chezik, Ethan Stanchik, Roxann Plummer, Brittany Anderson, Bailey Knight, Darah Wilcox, Mikael Hansen, Dau Lu, Zhong Zheng, Joseph Seaver, Regina Sanders, Jaime Huston, Dylan Burke, Fawn Beckman, Tanner Goulette, David Chowen-McNutt., Amanda Morris

And consider denial of an Operator's License to Joshua Schmidt as recommended by Police Chief Marty Jensen due to Mr. Schmidt's history of alcohol convictions and failure to list all violations he had been convicted of on his application.

# CITY OF HUDSON ISSUE SHEET

<b>Submitted to:</b> FINANCE/COMMON COUNCIL	<b>Date:</b> 6-30-2016
<b>Submitted by:</b> TOM SYFKO, CITY ENGINEER	
<b>Regarding:</b> DISCUSSION AND POSSIBLE ACTION ON THE 2016 STREET MAINTENANCE PROJECTS – CONSTRUCTION CONTRACT AWARD	
A. CRACK FILLING & FLEX PATCHING B. SLURRY SEAL C. SEAL COATING	

Bids received today on the maintenance projects listed above are as follows:

A. Crack Filling & Flex Patching		
1) Farhner Asphalt		\$173,380.70
B. Slurry Seal		
1) Farhner Asphalt		\$ 25,755.00
1) Struck & Irwin Paving, Inc.		\$ 27,078.45
C. Seal Coating		
1) Farhner Asphalt		\$ 59,306.72

**FUNDING SOURCE** – The summary of costs for all three projects is as follows:

A) Crack Filling & Flex Patching		\$173,380.70
B) Slurry Seal		\$ 25,755.00
C) Seal Coating		<u>\$ 59,306.72</u>
Total Construction Cost		\$258,442.42
Indirect Costs (Eng.legal, Admin, Testing)		<u>\$ 18,057.58</u>
<b>TOTAL ESTIMATED PROJECT COST</b>		<b><u>\$276,500.00</u></b>
Current Budget		\$241,000.00
Total Estimated Project Cost		<u>\$276,500.00</u>
<b>BUDGET SHORTAGE</b>		<b><u>\$35,500.00</u></b>

The 2016 Street Improvements Project (also on tonight’s agenda) has balance of \$150,300.00 and a portion could be re-allocated to the three street maintenance projects.

**STAFF RECOMMENDATION** Re-allocate \$35,500.00 from the 2016 Street Improvement Project and award construction contracts to Farhner Asphalt Sealers, Inc. as follows:

A) Crackfilling & Flex Patching		\$173,380.70
B) Slurry Seal		\$ 25,755.00
C) Seal Coating		\$ 59,306.72

NOTE: Three separate motions required.

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<b>Submitted to:</b> FINANCE/COMMON COUNCIL	<b>Date:</b> 6-30-2016
<b>Submitted by:</b> TOM SYFKO, CITY ENGINEER	
<b>Regarding:</b> DISCUSSION AND POSSIBLE ACTION ON THE CONSTRUCTION CONTRACT AWARD FOR THE 2016 STREET IMPROVEMENTS CARMICHAEL ROAD (FROM OAKRIDGE CIRCLE TO CITY LIMITS) HUNTER HILL ROAD (WEST OF WISCONSIN STREET) FAIRWAY DRIVE (EAST OF 17 <sup>TH</sup> STREET) PINEWOOD LANE (HANLEY ROAD TO ASPEN DRIVE)	

Bids were opened June 30, 2016.  
The results are as follows:

Monarch Paving Company	\$338,235.15
Hardrives, Inc.	\$347,440.87

**FUNDING SOURCE:** It is proposed to fund the proposed improvements from the Capital Project Fund and assessments to the adjacent parcels owners.

Current Budget	\$580,500.00
Total Estimated Project Cost	\$430,200.00
(\$338,235.00 Construction + \$91,965.00 Indirect)	
Remaining Balance	\$150,300.00

**STAFF RECOMMENDATION:** Award the construction contract to Monarch Paving Company in the amount of \$338,235.15.