

**Agenda for a Regular Meeting of the
Common Council of the City of Hudson
Council Chambers of City Hall, 505 Third Street
7:00 p.m. May 16, 2016**

(Click on agenda items highlighted in blue to access documents related to that item)

1. Call to Order
2. Pledge of Allegiance
3. Clerk's Roll Call
4. Comments and Suggestions from Citizens Present
Comments are limited to five (5) minutes; must address items not listed on the agenda; are limited to issues that have an impact of the City of Hudson, and that the Common Council may address at a future meeting, and must not include endorsements of any candidates or other electioneering. An exception to the five (5) minute limit may be made at the discretion of the Mayor.
5. Discussion and Possible Action on Consent Agenda Items
A motion, second and majority roll call vote of the Council will approve all of the following items listed. Any item may be pulled from the list and handled separately.
 - A. [Minutes from the Regular Meeting of May 2, 2016](#)
 - B. [Claims](#)
 - C. [Operator's Licenses](#)
 - D. [Certified Survey Map \(CSM\) two commercial lots, Exchange Drive \(Extraterritorial subdivision review\) – Tim Knops](#)
 - E. [Yellowstone Trail Car Show Event – June 11, 2016](#)
 - F. [Confirmation of Appointments for 2016-2017 term](#)
 - G. [Sapporo Project Update and Extension](#)
 - H. [Amusement Device Owners License and Amusement Device Renewals](#)
 - I. [Public Utilities Commission Minutes from May 10, 2016 and 1st Quarter Water Utility Report](#)
 - J. [Approval of Certificate of Insurance and Reduction in Insurance Requirement for Hudson Boosters for 2015 Booster Days](#)
 - K. [Building Inspector Reports - First Quarter 2016, Fourth Quarter and Annual 2015](#)
6. Discussion and Possible Action on entering into closed session pursuant to Wis. Stats. 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility regarding an employee resignation (Council will meet in Mayor's Office for Closed Session)
7. Reconvene in Open Session to continue Council Open Session
8. Plan Commission
 - A. Discussion and Possible Action on [Continuation of a conditional use permit \(CUP\) for the use of 426 Oak Street for youth respite activities, supportive home services, mentoring services and small instructional classes – O – I – See Youth / Family Strategies – Jennifer Nilssen](#)
 - B. Discussion and Possible Action on [Final plat, Heritage Greens Tribute Corner, six one-family residential lots, Heritage Greens Tribute Corner planned residential development – Creative Homes Construction Investments, LLC](#)

9. Finance Committee
 - A. Discussion and Possible Action on the purchase of a ¾ ton pickup truck and utility box
 - B. Discussion and Possible Action to award bid for the Weitkamp Park Play Lot Grading and Surfacing
 - C. Discussion and Possible Action on Filling the open Patrol Officer Position
 - D. Discussion and Possible Action on the Purchase of the police squad
 - E. Discussion and Possible Action on the Contract Award for Tower Road Improvements
 - F. Discussion and Possible Action on the Contract Award for Trees and Installation for the Vine Street Project
10. Park Board
 - A. Discussion and Possible Action on Fee for the request of Cheers Pablo to conduct painting class in Park space
11. New Business
 - A. Discussion and Possible Action on Applications for rezoning from William and Sally Friedlander and Jon and Breann Cook for rezoning properties on the east side of 12th Street and south of Oak Street, 1000 12th Street and 916 12th Street from R-1, One family Residential District to PUB – Public or Quasi-Public District. Set Public Hearing for June 20, 2016.
 - B. Discussion and Possible Action on Preliminary Recommendations of the Ad Hoc Building Committee regarding usage of City-owned facilities.
12. Communications and Recommendations of the Mayor
 - A. Discussion and Possible Action on Mayor's Appointment of Alternates to the Zoning Board of Appeals
 - B. EMS Week Proclamation
13. Communications and Items for Future Agendas – Common Council Members
14. Communications and Items for Future Agendas – City Attorney and/or City Staff
15. Discussion and Possible Action on entering into Closed Session pursuant to Wis. Stats. 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons require a closed session regarding property located at 1201 Livingstone Road.
16. Reconvene in Open Session for any discussion and possible action regarding the property located at 1201 Livingstone Road.
17. Adjournment

Rich O'Connor, Mayor

Posted in City Hall lobbies and emailed to Hudson Star-ObsERVER on May 13, 2016.

Some agenda items may be taken up earlier in the meeting, or in a different order than listed. Upon reasonable notice, an interpreter or other auxiliary aids will be provided at the meeting to accommodate the needs of the public. Please contact the City Clerk at 715-386-4765, ext. 140 or at cityclerk@ci.hudson.wi.us

REGULAR MEETING OF THE COMMON COUNCIL
CITY OF HUDSON
May 2, 2016

DRAFT/UNAPPROVED

The Common Council meeting was called to order by Mayor O'Connor in the Council Chambers of City Hall at 7:00 p.m.; he let those present in the Pledge of Allegiance.

PRESENT: Mayor Rich O'Connor and Alderpersons Randy Morrissette, Bill Alms, Tom McCormick, Jim Webber, and Joyce Hall.

ABSENT/EXCUSED: Alderperson John Hoggatt.

OTHERS PRESENT: Catherine Munkittrick, Devin Willi, LeAnne Addy, Lt. Geoff Willems, Tom Syfko, Tom Zeuli, Dennis Darnold, Kip Peters, Brenda Malinowski, and others.

Public Hearing - Request to vacate / discontinue a portion of Dominion Drive (former Exit 2 Drive): MOTION by Morrissette, second by Hall to close the Public Hearing. All ayes (6) MOTION CARRIED.

Comments and Suggestions from Citizens Present: Various residents spoke to the Council in regards to asking them to take another look at adding bike lanes to the Vine Street project, having no parking between 7th Street and 9th Street and adding a stop sign at 9th Street. Another resident spoke to the Council regarding Tire Proz and how junky the area is and asked that they have a fence to block some of the mess on their property. It was also brought up to have the dogs more patrolled at the Lakefront Park as many are off their leashes and people are not picking up the mess they leave behind.

Consent Agenda items: MOTION by Morrissette, second by Alms to approve the following consent agenda items:

Minutes from Past Meetings: Approve the Regular meeting minutes of April 11, 2016 and the Organizational meeting minutes of April 19, 2016.

Claims:

COUNCIL CLAIMS - MAY 2, 2016

Fund		A/P Amounts	P/R Amounts	Totals
100	General	139,973.10	188,895.67	328,868.77
220	Stormwater - MS4	1,593.47	0.00	1,593.47
280	Park Dedication Fee	1,107.40	0.00	1,107.40
290	Police Donations	0.00	0.00	0.00
310	Debt Service	39,530.00	0.00	39,530.00
450	Capital Projects	89,605.16	1,546.21	91,151.37
490	Biosolids	0.00	0.00	0.00

610	Sewer	59,660.64	11,152.15	70,812.79
620	Parking	1,792.58	1,348.87	3,141.45
640	Storm Sewer	3,868.90	2,857.71	6,726.61
630	Ambulance	11,442.39	25,657.96	37,100.35
860	Tax Agency	0.00	0.00	0.00
	Totals	\$ 348,573.64	\$ 231,458.57	\$ 580,032.21

Operator's License: Contingent on payment of any outstanding debt owed to the City and successful completion of the background check, approve the issuance of 9 Regular Operator Licenses for the period May 3, 2016 to June 30, 2018 to: Makenzi Hunn, Rhea Losano, Daja Lungelow, Todd Tiedens, Breanne Hrabe, Gavin Connolly, Nancy Kenall, Cinnamon Schultz, and Billie Jo Huppert and 1 Temporary Operator's License for the period of July 2, 2016 to July 4, 2016 to John Herink.

Mallory's Project Update and Extension: To approve the extension to the timely start-up ordinance requirement until June 17, 2016 for Mallory's LLC dba: Mallory's Bar & Grille for the Class "B" fermented malt beverage and Reserve Retail "Class B" liquor license at 609 2nd Street, Hudson WI.

Fireworks Paraphernalia Seller Permits: To approve the issuance of Fireworks Paraphernalia Sales Permits for sales dates of June 15, 2016 to July 7, 2016, contingent on attending the mandatory meeting, to the following applicants:

B.J. Alan Company Fireworks for:
Menards #3089: 1400 Gateway Blvd
Fleet Farm of Menomonie Inc.: 1001 Industrial Street

Charles Walker/NT Fireworks for:
Target Store #1235: 2401 Coulee Road
Wal-Mart Store #1365: 2222 Crestview Drive

Locust Street Car Show: To recommend the approval of the Locust Street Car Show.

Amusement Device Owners License and Amusement Device Renewals: To approve the Amusement Device Owner's Licenses to: Leisure Entertainment and the 5 amusement devices listed on the application and for Mendota Valley Amusement and the 8 amusement devices listed on the application, contingent on payment of any outstanding debt owed to the City.

Booster Days - June 30, 2016 to July 4, 2016 - Special Event Permit/Community Event Designation: To approve the Hudson Booster's Special Event Permit application for Booster Days and designation as a Community Event, contingent on:

- The Parks and Public Works Director perform a pre-event and post-event inspection of the grounds
- The City Attorney approving the certificate of insurance

- The payment of any outstanding debt owed to the City

Discussion and Possible Action to fill the vacant Maintenance position and authorize the City Administrator and the Director of Parks and Public Works to recruit said position: To approve filling the vacant Maintenance position and to authorize the City Administrator and Director of Parks and Public Works to recruit for said position.

Semi-Annual Report - Community Development Department - November 1, 2016 - April 30, 2016: To approve the Semi-Annual Report - Community Development Department - November 1, 2106 - April 30, 2016.

Public Utilities Commission Minutes from April 12, 2016: To approve the Public Utilities Commission Minutes from April 12, 2016.

Roll Call vote taken, all ayes (5) MOTION CARRIED.

Discussion and Possible Action on the Officer Pay Scale Adjustment: Lt. Geoff Willems explained to the Council as to why they are asking for the pay scale adjustment for Officer Pearson and Officer Potter. MOTION by McCormick, second by Hall to approve the pay scale adjustment for Officer Pearson and Officer Potter. All ayes (5) MOTION CARRIED.

Discussion and Possible Action on the application of Jimmie's Old Southern BBQ Smokehouse, LLC d/b/a Jimmie's Old Southern BBQ Smokehouse for a Class "B" fermented malt beverage License and a Class "C" Wine License at 2421 Hanley Road: Attorney Munkittrick spoke in regards to the Class "C" Wine License and stated that we are not able to approve it at this time do to the fact that they are a foreign corporation. MOTION by Morrissette, second by Webber to approve the Class "B" Fermented Malt Beverage License contingent on the fire and building inspection. All ayes (5) MOTION CARRIED.

Discussion and Possible Action on overhead directional signage on Gateway Boulevard at Crest View Drive: MOTION by Morrissette, second by Webber to approve the overhead directional signage on Gateway Boulevard at Crest View Drive. All ayes (5) MOTION CARRIED.

Discussion and Possible Action on Resolution 10-16: Vacate / Discontinue a portion of Dominion Drive (formerly Exit 2 Drive): Mr. Darnold discussed Resolution 10-16: Vacate / Discontinue a portion of Dominion Drive (formerly Exit 2 Drive) with the Council. MOTION by Morrissette, second by McCormick to suspend the rules for the adoption of Resolution 10-16: Vacate / Discontinue a portion of Dominion Drive (formerly Exit 2 Drive). Roll Call vote taken, all ayes (5) MOTION CARRIED. MOTION by Morrissette, second by McCormick to approve Resolution 10-16: Vacate / Discontinue a portion of Dominion Drive (formerly Exit 2 Drive). All ayes MOTION CARRIED.

Discussion and Possible Action on the Central Business District (Downtown) parking analysis and long term parking strategy - City of Hudson/Hudson

Area Chamber of Commerce: Mr. Darnold discussed with the Council that people asked that they look at the parking strategies for the City. The Hudson Area Chamber of Commerce would contribute \$20,000 towards the planning effort if the City of Hudson would contribute the same. MOTION by McCormick second by Morrisette to approve contributing \$20,000 towards the planning effort. All ayes (5) MOTION CARRIED.

Discussion and Possible Action on Resolution 15-16: Preliminary Resolution Declaring Intent to Exercise Special Assessment Powers Under Section 66.0703, Wis. Stats.: MOTION by Morrisette, second by Webber to suspend the rules on the adoption of Resolution 15-16: Preliminary Resolution Declaring Intent to Exercise Special Assessment Powers Under Section 66.0703, Wis. Stats. Roll Call vote taken, all ayes (5) MOTION CARRIED. MOTION by Morrisette, second by Webber to approve Resolution 15-16: Preliminary Resolution Declaring Intent to Exercise Special Assessment Powers Under Section 66.0703, Wis. Stats. All ayes (5) MOTION CARRIED.

Communications and Recommendations of the Mayor: None.

Communications and Items for Future Agendas - Common Council Members: None.

Communications and Items for Future Agendas - City Attorney and/or City Staff: None.

Adjournment: MOTION by McCormick, second by Alms to adjourn the meeting. All ayes (5) MOTION CARRIED at 7:33 p.m.

LeAnne Addy, City Clerk

I hereby certify that the City Clerk has submitted the foregoing minutes to me, and I hereby by my signature approve said minutes and all acts of the Common Council as set forth therein.

Rich O'Connor, Mayor

Date approved by Council

COUNCIL CLAIMS - MAY 16, 2016

Fund		A/P Amounts	P/R Amounts	Totals
100	General	102,473.72	139,421.06	241,894.78
220	Stormwater MS4	5,189.96	200.00	5,389.96
225	Impact Collection	0.00	0.00	0.00
270	Police Drug Forfeiture	2,520.00	0.00	2,520.00
280	Park Dedication Fees	5,422.00	0.00	5,422.00
310	Debt Service	0.00	0.00	0.00
450	Capital Projects	88,100.12	1,119.83	89,219.95
490	Biosolids	0.00	0.00	0.00
610	Sewer	40,051.59	10,975.31	51,026.90
620	Parking	125.44	1,342.28	1,467.72
640	Storm Sewer	1,963.93	3,962.67	5,926.60
630	Ambulance	952.93	9,854.32	10,807.25
860	Tax Agency	0.00	0.00	0.00
	Totals	\$ 246,799.69	\$ 166,875.47	\$ 413,675.16

**CITY OF HUDSON
COUNCIL/COMMITTEE ISSUES**

SUBMITTED TO: FINANCE/COMMON COUNCIL

DATE: 5/03/2016

SUBMITTED BY: LEANNE ADDY, CITY CLERK

REGARDING: APPLICATION(S) FOR OPERATOR'S LICENSES

ISSUE: Applications for Operator's Licenses are on file in the Clerk's office and are available upon request. If approved by Council, the licenses will be issued after successful completion of the background check and any outstanding debt owed to the City has been paid.

STAFF RECOMMENDATION: Contingent on payment of any outstanding debt owed to the City and successful completion of the background check, approve the issuance of 10 Regular Operator Licenses for the period May 3, 2016 to June 30, 2018 to: Rebecca Thatcher, Toni Mendez, Tyler Tuma, Ryan Dunn, Rebecca Hill, Kelly Rowland, Kevin Proschwitz, Kimberly Johnson, Amy Hunn, and Aaron Sigerson.

**CITY OF HUDSON
Council/Committee Issues**

**ITEM
CONSENT**

Common Council – May 16, 2106

Submitted to: **Common Council**

Date: **May 11, 2016**

Submitted by: **Dennis Darnold, CDD**

Regarding: **Certified survey map (CSM), two commercial lots, Exchange Drive (extraterritorial subdivision review) – Tim Knops**

ISSUE: Mr. Tim Knops has two buildings on one lot and proposes subdivision of the property so that the existing buildings will be located on separate lots to facilitate the sale of one or both of the lots / buildings. This subdivision is located in the town of Troy near I-94 Exit 4 interchange.

Please refer to attached CSM and location map.

CONSENT AGENDA

STAFF RECOMMENDATION: Recommend approval.

COMMITTEE RECOMMENDATION: Plan Commission recommends the proposed two lot certified survey map (CSM) located in the town of Troy as proposed by Tim Knops.

LEGEND

- FOUND ALUMINUM COUNTY SECTION CORNER MONUMENT
- FOUND 1" OUTSIDE DIAMETER IRON PIPE
- FOUND 2" OUTSIDE DIAMETER IRON PIPE
- SET 1" OUTSIDE DIAMETER BY 18" LONG IRON PIPE, WEIGHING 1.13 LBS. PER LINEAR FOOT
- EXISTING CHAIN-LINK FENCE
- EXISTING BARBED-WIRE FENCE

PREPARED FOR:

TIM KNOPS
745 EXCHANGE DRIVE
HUDSON, WI 54016

SURVEYOR:

DOUGLAS J. ZAHLER
AUTH CONSULTING & ASSOCIATES
S & N LAND SURVEYING
2920 ENLOE ST. SUITE 101
HUDSON, WI 54016

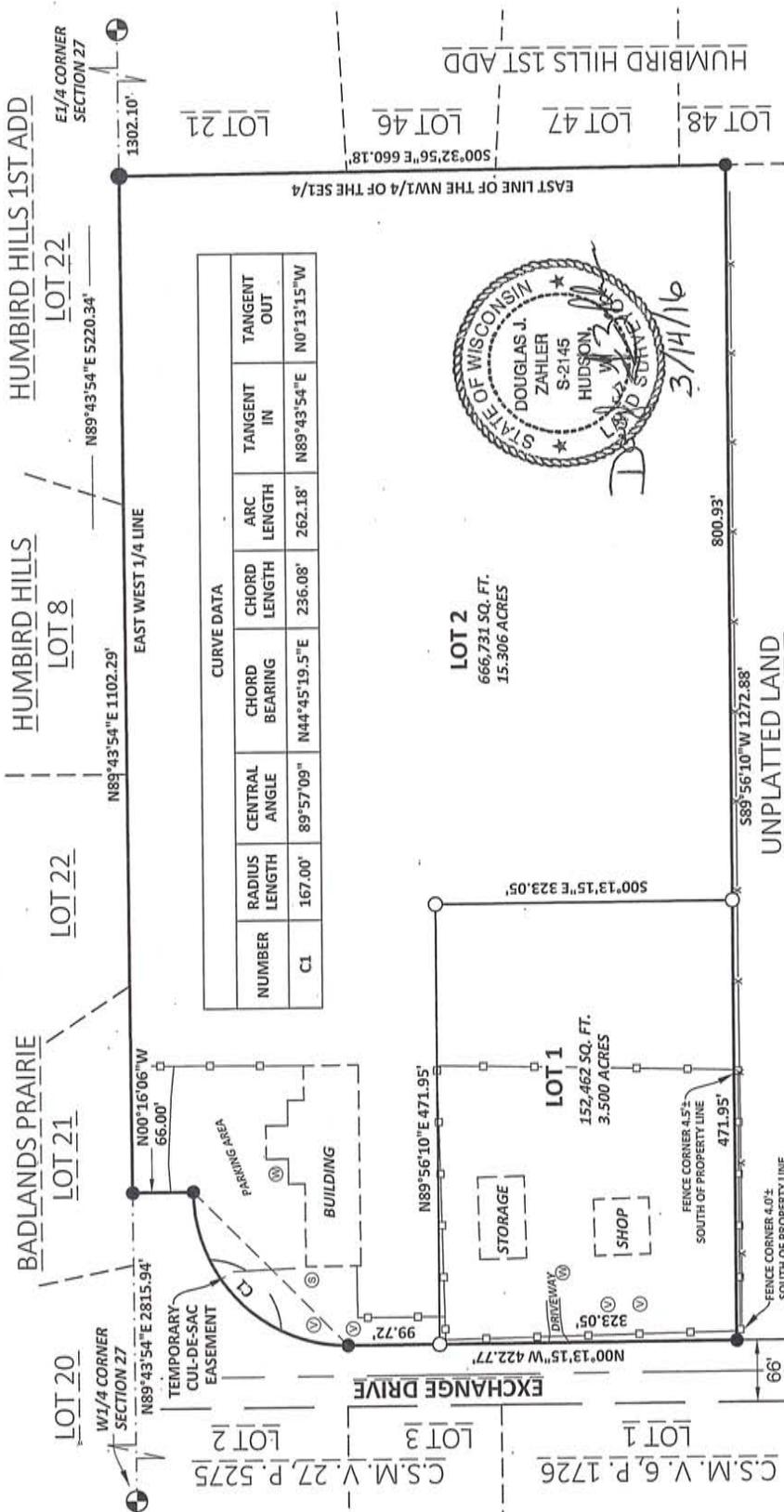


CERTIFIED SURVEY MAP

LOCATED IN PART OF THE NW 1/4 OF THE SE 1/4 OF SECTION 27,
T29N, R19W, TOWN OF HUDSON, ST. CROIX COUNTY, WISCONSIN.



THE EAST-WEST 1/4 LINE OF SECTION 27
BEARS N89°43'54"E AS REFERENCED TO THE
ST. CROIX COUNTY COORDINATE SYSTEM



CURVE DATA						
NUMBER	RADIUS LENGTH	CENTRAL ANGLE	CHORD BEARING	CHORD LENGTH	ARC LENGTH	TANGENT IN / TANGENT OUT
C1	167.00'	89°57'09"	N44°45'19.5"E	236.08'	262.18'	N89°43'54"E / N0°13'15"W



LOT 2
666,731 SQ. FT.
15.306 ACRES

LOT 1
152,462 SQ. FT.
3.500 ACRES

UNPLATTED LAND

THIS INSTRUMENT DRAFTED BY:
DOUG ZAHLER JOB NO. 7469-001 DATE: 3/7/16
REVISED 3/14/16

CERTIFIED SURVEY MAP

LOCATED IN PART OF THE NW 1/4 OF THE SE 1/4 OF SECTION 27,
T29N, R19W, TOWN OF HUDSON, ST. CROIX COUNTY, WISCONSIN.

PREPARED FOR:
TIM KNOPS
745 EXCHANGE DRIVE
HUDSON, WI 54016

SURVEYOR:
DOUGLAS J. ZAHLER
AUTH CONSULTING & ASSOCIATES
S & N LAND SURVEYING
2920 ENLOE ST. SUITE 101
HUDSON, WI 54016

SURVEYOR'S CERTIFICATE

I, Douglas J. Zahler, Wisconsin Professional Land Surveyor, hereby certify that by the direction of Tim Knops, I have surveyed, divided and mapped part of the NW 1/4 of the SE 1/4 of Section 27, T29N, R19W, Town of Hudson, St. Croix County, Wisconsin; described as follows:

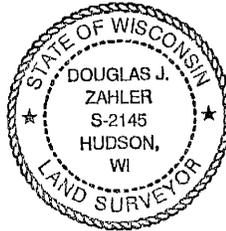
Commencing at the W1/4 corner of said Section 27; thence along the East – West 1/4 line of said Section 27 N89°43'54"E a distance of 2815.94 feet to the point of beginning; thence continuing along said line N89°43'54"E a distance of 1102.29 feet; thence along the east line of said NW1/4 of the SE1/4 S00°32'56"E a distance of 660.18 feet; thence N89°56'10"W a distance of 1272.81 feet; thence along the east line of Exchange Drive N00°13'15"W a distance of 422.77 feet to the point of curvature of a 167.00 foot radius curve, concave southeasterly, with a central angle of 89°57'09", a chord that bears N44°45'19.5"E and measures 236.08 feet; thence northerly and easterly along the arc of said curve and said easterly line of Exchange Drive a distance of 262.18 feet; thence along said easterly line of Exchange Drive N00°16'06"W a distance of 66.00 feet to the point of beginning. Containing 18.806 acres. Subject to an easement to the Town of Hudson for a cul-de-sac and subject to all other easements, restrictions and covenants of record.

I also certify that this certified survey map is a correct representation to scale of the exterior boundary surveyed and described; that I have fully complied with the provisions of Chapter 236.34 OF THE Wisconsin Statutes and the land subdivision ordinance of St. Croix County and the Town of Hudson in surveying and mapping same.

Douglas J. Zahler 3/14/16

Douglas J. Zahler RLS 2145
S & N Land Surveying
2920 Enloe St.
Hudson, WI 54016

Date



COUNTY TREASURER'S CERTIFICATE

State of Wisconsin)
County of St. Croix)SS

I, Laurie Noble, being the duly elected, qualified and acting treasurer of St. Croix County, do hereby certify that the records in my office show no unredeemed tax sales and no unpaid taxes or special assessments as of _____ affecting the land included on this Certified Survey Map.

Laurie Noble
County Treasurer

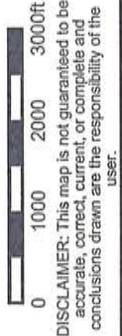
Date

Each parcel shown on this map is subject to state, county and township laws, rules and regulations (i.e., wetlands, minimum lot size, access to parcel, etc.) Before purchasing or developing any parcel contact the St. Croix County Zoning office and the Town of Hudson for advice.

St Croix County, WI

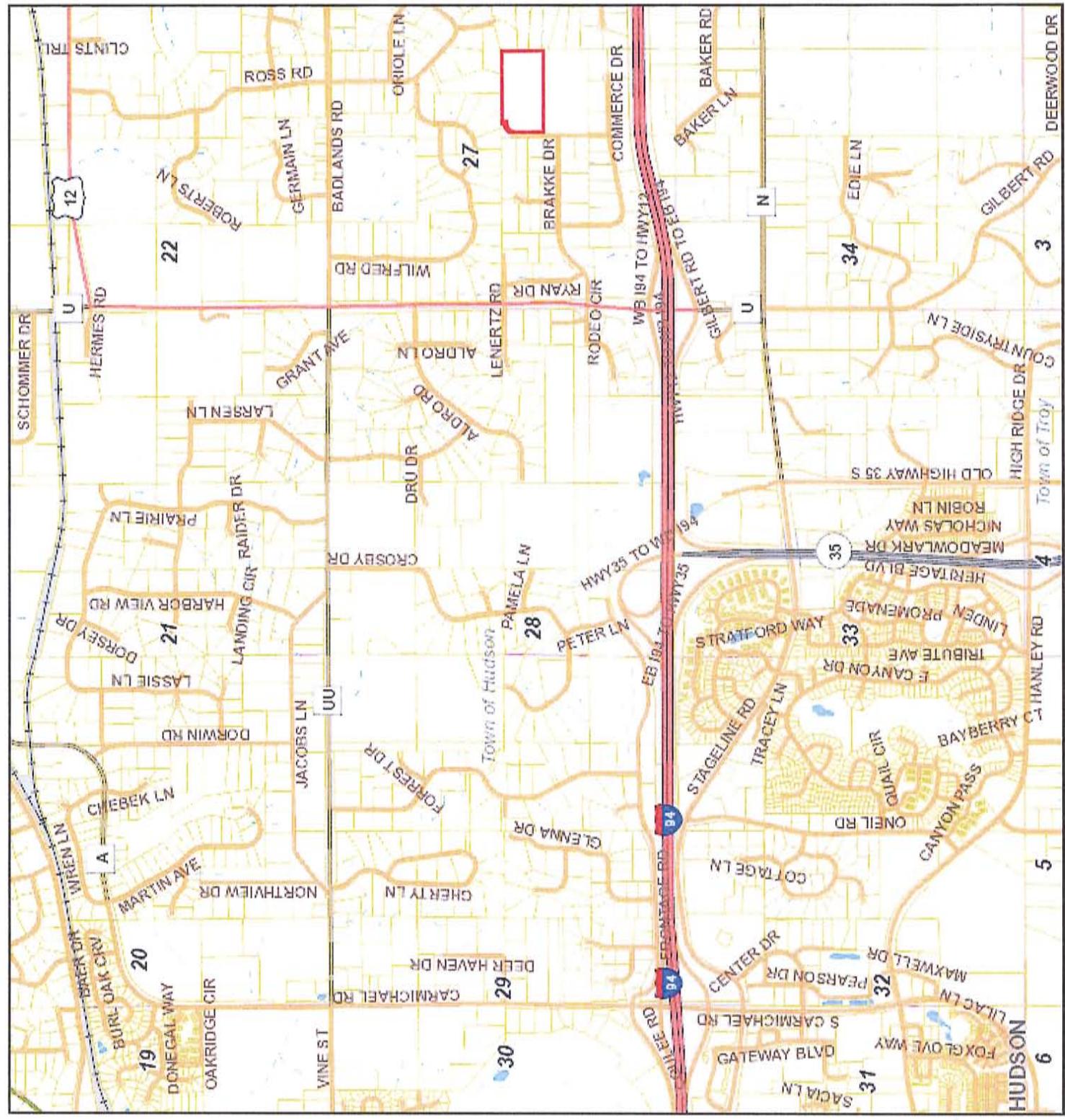
Legend

- Tax Parcels
- Towns
- Cities
- Villages
- Sections
- St Croix Co
- Other Counties
- Lakes and Rivers
- Rivers and Streams
- Interstates
- US Highways
- State Highways
- County Highways
- Local Roads
- Rustic Roads
- Ramps
- Road Right of Way
- Abandoned Railroad
- Private Road
- Railroad
- Road
- Vegetated ROW
- Railroads



DISCLAIMER: This map is not guaranteed to be accurate, correct, current, or complete and conclusions drawn are the responsibility of the user.

Author:	
Date Printed:	03/25/16 8:27 AM
Source:	



**CITY OF HUDSON
COUNCIL/COMMITTEE ISSUES**

Item #

Submitted to: Public Safety Committee

Date: 04/28/2016

Submitted by: Chief Marty Jensen

Regarding: Yellowstone Trail Event

ISSUE: Attached to this issue sheet is an email from Evy Nerbonne requesting permission to have the annual Yellowstone Trail Car Show. The show would be held on June 11, 2016 in the bathhouse parking lot. If the lot is not available because of construction they wish to have the car show on the Dike Road. The car show will be from 10 am till 2 pm on this date. This is the 6th year of the Yellowstone Trail.

- **Legal aspects:** None
- **Budget Impact:** None
- **Past History:** None
- **Other Pertinent Data:** None

STAFF RECOMMENDATION: Approve event.

COMMITTEE RECOMMENDATION:

From: Marty Jensen
Sent: Thursday, April 28, 2016 1:33 PM
To: Melanie Herberg
Subject: FW: Yellowstone Trail request for Public Safety committee meeting
Attachments: Yellowstone Trail Event-16.doc

Here is the email and issue sheet for this event.

Chief Marty Jensen

Hudson Police Dept
101 Vine Street
Hudson, WI. 54016
715-386-4771
FBINA Session 242



From: Evy P Nerbonne [mailto:epnerbonne@baldwin-telecom.net]
Sent: Wednesday, April 27, 2016 11:03 PM
To: mjensen@ci.hudson.wi.us
Cc: 'Jacki Bradham'; 'Jacki Bradham'; 'Melissa'; 'Linda White'; 'Ruth Peterson'
Subject: Yellowstone Trail request for Public Safety committee meeting

Hello Chief Jensen,

I'd like to request placement on the Public Safety meeting for May 5—

Yellowstone Trail Heritage Day approval of the beach house lot rental for a car show from 10 am to 2 pm on Saturday, June 11. Should the lot not be available because of the construction project, we request staging the car show on the Dike Road with single file parallel parked placement of cars from the bridge west on the Dike Road. The roadway will remain accessible for possible use by emergency vehicles and pedestrian traffic.

Plans call for the antique cars and a small non-profit community fair be located on the dike road between First Street and the bridge on the Dike Road (under the arch and west to the bridge). This location has been used for the past several years.

The event will be renting the Gagnon lot on the east side of First Street for antique car trailer parking and staff parking.

Other events that day include geocaching breakfast at Dick's Bar & Grill, Octagon House Museum Tours, Cemetery Walk at Willow River Cemetery, Pie and Ice Cream Social at First Baptist Church and more.

Please feel free to contact me at 715-222-5375 if you have questions.

Thank you.

Evy Nerbonne

**CITY OF HUDSON
COUNCIL/COMMITTEE ISSUES**

SUBMITTED TO:	Finance Committee/Common Council
DATE:	May 9, 2016
SUBMITTED BY:	Devin Willi, City Administrator
REGARDING:	2016-2017 Common Council Appointments

ISSUE: City Attorney Munkittrick has noted that some of the appointments of the Mayor made annually of elected officials to various committees, commissions and boards require action by the Common Council. She has recommended that the Council approve all of the appointments made on April 19th.

RECOMMENDATIONS: To approve the following appointments made by Mayor O'Connor at the April 19, 2016, Organizational Meeting:

Advisory Joint Fire Board – Alderperson Bill Alms
Hudson Area Joint Library Board – Mayor Rich O'Connor
Hudson/North Hudson Community Access Board – Alderperson Joyce Hall
Hudson Bicycle/Pedestrian Advisory Board – Alderperson John Hoggatt
Hudson Urban Forestry Board – Alderperson John Hoggatt
Park Board – Alderperson Joyce Hall
St Croix EMS Commission – Alderperson Tom McCormick



Fwd: May 16th Common Council Meeting at 7:00 pm

LeAnne Addy <cityclerk@ci.hudson.wi.us>
To: Devin Willi <dwilli@ci.hudson.wi.us>

Fri, May 13, 2016 at 8:36 AM

Scan as PDF for Monday's packet.

Thank you,

LeAnne

Begin forwarded message:

From: LeAnne Addy <cityclerk@ci.hudson.wi.us>
Date: May 9, 2016 at 2:56:14 PM CDT
To: Jennifer Gibson <jgibson@heywoodandcari.com>
Subject: Re: May 16th Common Council Meeting at 7:00 pm

Thank you!

I will put it in the agenda.

Thank you,

LeAnne Addy
City Clerk

On May 9, 2016, at 11:18 AM, Jennifer Gibson <jgibson@heywoodandcari.com> wrote:

LeAnne:

Sorry it took me so long to respond. I did talk to Mr. Zheng about his new date of opening and he believes it will be mid June.

Regards,

Jennifer

Jennifer M. Gibson
Paralegal to Ryan C. Cari
Heywood, Cari & Anderson, S.C.
816 Dominion Drive, Suite 100

Hudson, WI 54016

715-386-5551 (phone)

715-386-5531 (fax)

From: LeAnne Addy [mailto:cityclerk@ci.hudson.wi.us]
Sent: Friday, April 29, 2016 3:16 PM
To: Jennifer Gibson
Subject: Re: May 16th Common Council Meeting at 7:00 pm

Good afternoon,

I would need to know when you need the extension until?

Thank you,

LeAnne Addy

City Clerk
City of Hudson
505 Third Street
Hudson, WI 54016
Phone: (715) 386-4765, Ext. 140
Email: cityclerk@ci.hudson.wi.us
Website: www.ci.hudson.wi.us

On Fri, Apr 29, 2016 at 2:29 PM, Jennifer Gibson <jgibson@heywoodandcari.com> wrote:

LeAnne:

Thank you for talking with me today on the phone. I have talked to both Attorney Ryan Cari and Nick Zheng about the May 16th Common Council Meeting. Nick would like to attend the May 16th meeting to discuss the restaurant opening after the May 30th deadline and any extensions necessary for the liquor license. At this time Ryan Cari is not planning on being present at this meeting.

Please let me know if you need anything more from us. Thank you for your assistance.

Regards,

Jennifer

Jennifer M. Gibson

Paralegal to Ryan C. Cari

Heywood, Cari & Anderson, S.C.

816 Dominion Drive, Suite 100

Hudson, WI 54016

715-386-5551 (phone)

715-386-5531 (fax)

COUNCIL/COMMITTEE ISSUES

SUBMITTED TO: COMMON COUNCIL

DATE: 5/3/2016

SUBMITTED BY: CITY CLERK LEANNE ADDY

REGARDING: AMUSEMENT DEVICE OWNER'S LICENSE AND AMUSEMENT
DEVICE RENEWAL APPLICATION

ISSUE: The Clerk's office received an application for an Amusement Device Owner's Licenses for the period July 1, 2016 through June 30, 2017 from Superior Vending, Inc. and Namco USA Inc. The applications are on file in the Clerk's office and have been approved by the Police Chief and the Clerk is in receipt of the Wisconsin Seller's Permit.

STAFF RECOMMENDATION: Approve the Amusement Device Owner's Licenses to: Superior Vending, Inc. and the 11 amusement devices listed on the application and Namco USA Inc. and the 11 amusement devices listed on the application, contingent on payment of any outstanding debt owed to the City.

**PUBLIC UTILITIES COMMISSION MEETING
CITY OF HUDSON, WISCONSIN
TUESDAY, MAY 10, 2016**

President Dave Prissel presiding. Meeting called to order by President Prissel at 6:00 p.m.

PRESENT: Dave Prissel, President; Tom Irwin, Secretary; Andy Hassan, Commissioner.

ABSENT: Chris Adams and Kurt TeWinkel; Commissioners.

ALSO PRESENT: Kip Peters and Jace Holzemer, Hudson Public Utilities; Brock Guyen, CPA, CliftonLarsonAllen.

APPROVAL OF APRIL 12, 2016 MEETING MINUTES: Motion by Irwin, second by Prissel to approve the minutes of the April 12, 2016 Public Utilities Commission meeting. **MOTION CARRIED.**

APPROVAL OF APRIL 12, 2016 CLOSED SESSION MEETING MINUTES: Motion by Irwin, second by Prissel to approve the minutes of the April 12, 2016 Public Utilities Commission closed session meeting. **MOTION CARRIED.**

DISCUSSION AND POSSIBLE ACTION ON WELL/TREATMENT PLANT #6 RE-CLADDING PROJECT: Peters said the project is out for bids with a scheduled May 26 bid opening date. He said SEH will review the bids and present them for the Commission's review and possible action at the June 14 meeting.

DISCUSSION AND POSSIBLE ACTION ON POSSIBLE WATER RATE INCREASE: Peters introduced Brock Guyen, CPA, CliftonLarsonAllen. He said Guyen is working on the Utility's water rate increase case to be presented to the Wisconsin Public Service Commission (PSC). Guyen then briefly explained the rate case process. He then presented a table showing two (2) water rate increase requests using 2016 expenses and projects. He said a final version of the rate case will not be sent to the PSC until further discussions with Peters regarding future Utility needs and capital projects and how they will be paid for. Guyen said when his office has completed a final draft of the rate case with all variables taken into consideration; it will be presented to the Utility Commission for their review and possible action. Discussion followed on the variables to be considered, water rate increase options, and the time table for submitting the rate case to the PSC. It was the consensus of the Commission to authorize CliftonAllenLarson to continue developing the Utility's rate case.

The Commission thanked Guyen for the report and attending the meeting.

DISCUSSION AND POSSIBLE ACTION ON WELL/TREATMENT PLANT #10: Peters presented SEH's proposal for engineering services for the project. The proposal includes the scope of SEH services available and three (3) project bidding options. Bidding option #1, which includes staff offices and garage space to park all Utility vehicles and store equipment, would use the plans and specs developed in 2009 when construction of Well/Treatment Plant #10 was first proposed. Bidding option #2 would remove the clear well, realign the plant, redesign the layout of the building, and include the items in option #1. Bidding option #3 would redesign the building to only include space for the well, filter vessel, chemical feed, office, and bathroom. Peters said he is looking for direction from the Commission on which bidding option the Utility should consider. He then re-stated the Utility needs to have plans and specs completed for the project, in accordance to the sanitary survey, by October 1, 2016. Peters then said Xcel Energy is looking to build a new facility east of the city and that their current site on Livingstone Rd. could become available for the city to purchase when they move. He told the Commission a meeting to discuss city department facility needs was held just prior to the Commission meeting. Peters said because the Xcel Energy Livingstone Rd. site does not fit the needs of other city departments and the Utility lacks a central location for department offices, vehicle parking, and

**PUBLIC UTILITIES COMMISSION MEETING
CITY OF HUDSON, WISCONSIN
TUESDAY, MAY 10, 2016**

equipment storage the Utility may be interested in purchasing the property. He then proposed that if the Utility purchases the property the Commission should consider bidding option #3. Peters then presented the current layout of the Xcel Energy site and said there are other advantages of the Utility purchasing the property including renting unused space to other city departments and the possible sale of possible unneeded Utility property. Discussion followed on Utility space needs, the presented bidding options, and how to utilize the Xcel Energy site.

Motion by Hassan, second by Prissel to authorize SEH to procede with bidding option #3 plans and specs and for the Utility to explore purchasing Xcel Energy's Livingstone Rd. site. **MOTION CARRIED.**

DISCUSSION AND POSSIBLE ACTION ON HUDSON WATER UTILITY'S EMERGENCY RESPONSE PLAN: Peters presented a copy of the Utility's updated emergency response plan (ERP). He said the plan satisfies the Utility's Wisconsin DNR sanitary survey requirement.

Motion by Irwin, second by Hassan to approve and place on file the Utility's updated emergency response plan. **MOTION CARRIED.**

DISCUSSION AND POSSIBLE ACTION ON WIDNR HUDSON WATERWORKS SANITARY SURVEY REPORT: Peters reviewed a revised sanitary survey report summary. He said deficiencies are being addressed and removed from the summary.

DISCUSSION AND POSSIBLE ACTION ON THE QUARTERLY REPORT: Peters explained the Quarterly Report shows the Utility's budget, expenses, balance, activities accomplished, and current activities for this quarter, and planned activities for the next quarter. He said the report also shows billing, water consumption, the amount of new mains, and the number of hydrants, services, and meters installed. Peters asked the Commission for their review and approval of the report.

Motion by Irwin, second by Hassan to approve and place on file the Quarterly Report for January, February, and March, 2016. **MOTION CARRIED.**

PROJECT UPDATES/PROJECT STATUS REPORT: Peters asked for comments on the report. There were none.

The Utility's monthly cash report was presented for the Commission's review.

OTHER BUSINESS FOR INFORMATION PURPOSES ONLY OR FOR UPCOMING AGENDA: Peters said the Wisconsin Public Service Commission is still reviewing the Utility's meter upgrade/cross-connection inspection project.

The Hanley Rd. Tower Re-hab Project is scheduled to begin in August.

DISCUSSION AND POSSIBLE ACTION ON THE CLAIMS: Motion by Hassan, second by Irwin to approve claims as reviewed by Commissioners. **MOTION CARRIED.**

ADJOURNMENT: Motion by Hassan, second by Irwin to adjourn. **MOTION CARRIED.** – 7:30 p.m.

Jace Holzemer,
Recording Secretary

REPORTS OF CITY OFFICERS

TO: Mayor, Common Council, and City Administrator

DATE: May 10, 2016

REPORTING PERIOD: January – February – March 2016

DEPARTMENT: Public Water Utility/Public Water Utility Director

1. PERSONNEL CONCERNS:

2. BUDGET: \$3,352,700

EXPENSES (YTD): \$810,628

BALANCE: \$2,542,072

3. ACTIVITIES DURING REPORTING PERIOD, GOALS MET, GOALS NOT MET:

- A) Dick Stout nine (9) duplexes (Tracey Ln) service extensions complete (punchlist items remain).
- B) Presbyterian Home (Stageline Rd) service extensions complete (punchlist items remain).
- C) Barole Trucking (O'Neil Rd – SCBP) service extension complete (punchlist items remain).
- D) Hampton Inn (Pearson Dr) service extension complete (punchlist items remain).
- E) Heritage Green Tribute Corner service extension complete (punchlist items remain).

COMPARISON WITH LAST YEAR TO DATE:

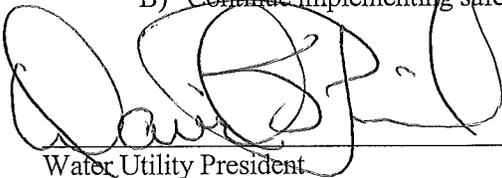
	<u>2015</u>	<u>2016</u>
A. Total billing:	\$439,427.65	\$478,199.64 (Includes public fire protection)
B. Water pumped (gallons):	129,027,000	127,960,000
C. New mains:		
12"	0'	0'
10"	0'	0'
8"	0'	0'
6"	0'	0'
4"	0'	0'
D. New hydrants:	0	0
E. New services/metered sites:	0/27	0/21

4. CURRENT ACTIVITIES, GOALS AND TIMELINESS:

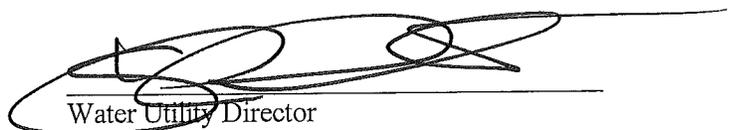
- A) Grand Stay (Badger Dr) service extension construction on hold.
- B) Hudson Center Lot 7 main extension construction on hold.
- C) Carmichael Ridge development plans and specs review continuing.
- D) Vine St Upgrade Project construction continuing.
- E) Hanley Rd Tower Re-hab Project contract awarded. Project to commence Summer 2016.
- F) Water distribution system analysis for W/TP #10 completed. Plans and specs review continuing.
- G) Well/Treatment Plant #6 (1625 Livingstone Rd.) Re-cladding Project plans and specs review continuing.
- H) Cross-Connection Control Program and Meter Replacement Project continuing.
- I) Implementing WIDNR Sanitary Survey findings.

5. KNOWN ACTIVITIES FOR UPCOMING REPORT PERIOD, GOALS AND TIMELINESS:

- A) Valve and hydrant maintenance program continuing.
- B) Continue implementing safety procedures, training, and equipment.



Water Utility President



Water Utility Director



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
4/19/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Valley Agencies, Inc. 125 New England Place Stillwater MN 55082		CONTACT NAME: Renee Peabody PHONE (A/C, No, Ext): (651) 439-2930 FAX (A/C, No): (651) 439-0487 E-MAIL ADDRESS: rpeabody@valleyagencies.com	
INSURED HUDSON BOOSTERS INC PO BOX 354 HUDSON WI 54016		INSURER(S) AFFORDING COVERAGE INSURER A: Philadelphia Ins INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	
		NAIC # 25127	

COVERAGES **CERTIFICATE NUMBER:** CL1641902308 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

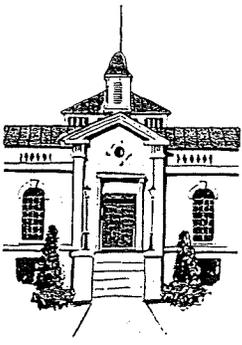
INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	X		PHPK1467771 SPECIAL EVENTS LIABILITY	03/13/2016	03/13/2017	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ N/A PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 3,000,000 \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Certificate holder is also additional insured with regards to the Hudson Boosters Day event being held July 1-4 2016.

CERTIFICATE HOLDER

CANCELLATION

holly.schultz@ymail.com City of Hudson 505 3rd Street Hudson, WI 54016	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE Renee Peabody/RENEE <i>Renee Peabody</i>
---	---



City of Hudson

505 Third Street
Hudson, Wisconsin 54016

Phone: (715) 386-4775

FAX: (715) 386-3385

David Gray
Building Inspector/Zoning

Rhett Borner
Assistant Building Inspector

Elizabeth A. Moline
Administrative Assistant

Quarterly Report – January - March 2016

To: Common Council

From: David Gray – 715-386-4775 ext. 132 or dgray@ci.hudson.wi.us

Date: 5/13/2016

Significant Permit Activity – 1st Quarter 2016

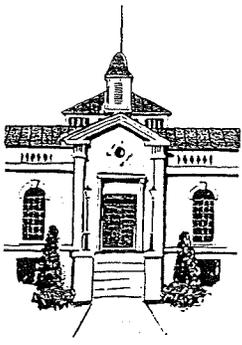
- 15 Commercial Additions/Alterations	\$1,181,005
- Residential Additions/Alterations	\$469,900
- (11) Single Family Starts	\$2,431,000
- Total 1st Quarter Construction Starts	\$4,127,905
- Total Inspection Fees	\$36,243

Noteworthy inspection activity for 1st quarter included almost daily inspections of Presbyterian Homes (PHS) to obtain their occupancy. To date, PHS can occupy the dialysis clinic and senior apartments. Occupancy of the remaining assisted living and memory care wing should occur in early June. Hampton Inn expects to be open around the same time. Inspections were conducted of Mallory’s, Sapporro, and Old Southern BBQ during the quarter. Each of these restaurants should obtain their occupancy certificates in May or June.

Assistant Building Inspector, Rhett Borner passed his fourth and final residential inspector test this quarter. Now that Rhett has passed the WI residential construction, HVAC, plumbing and electrical exams he has become our primary inspector for all residential projects and is doing a great job.

Other Department Statistics for 1st Quarter 2016

Total Building Permits	60
Total Inspections	811
Total Fence, Sign, & Misc. Permits	23



City of Hudson

505 Third Street
Hudson, Wisconsin 54016

Phone: (715) 386-4775

FAX: (715) 386-3385

David Gray
Building Inspector/Zoning

Rhett Bomer
Assitant Building Inspector

Elizabeth A. Moline
Administrative Assistant

2015 Annual Report

To: Common Council

From: David Gray – 715-386-4775 ext. 132 or dgray@ci.hudson.wi.us

Date: 5/13/2016

Significant Permit Activity – 4th Quarter 2015

- O’Connell Funeral Home Addition / Alterations	\$294,000
- Target Alterations	\$298,000
- A&K Sherley Office / Warehouse Building	\$722,000
- (5) Single Family Starts	\$1,148,000
- (4) Twin Home Starts	\$ 440,000
<u>Total 4th Quarter Construction Starts</u>	<u>\$4,189,351</u>

Year End 2015 Highlights

- (20) Twin Home Units	\$2,240,000
- (37) Single Family Homes	\$8,989,500
- (4) Townhouse Units	\$768,000
- (6) New Commercial Buildings	\$10,451,500
- (2) Industrial Buildings	\$2,872,000
- Hampton Inn	\$6,500,000
- Presbyterian Homes	\$27,000,000
- Misc. Additions/Alterations/Accessory Buildings/Etc.	\$11,303,020

Construction Activity Permitted in 2015 \$63,624,020

- In terms of construction value – 2015 was third most construction permitted behind 2002 (\$67,951,610) and 2004 (\$66,295,325)

Department Statistics for 2015

- Total Inspection Fees	\$334,274
- Total Building Permits	317
- Total Fence, Sign, & Misc. Permits	121
- Total Inspections	3098

CITY OF HUDSON
Council/Committee Issues

ITEM
Plan Commission

Common Council – May 16, 2016

Submitted to: **Common Council**

Date: **May 11, 2016**

Submitted by: **Dennis Darnold, CDD**

Regarding: **Continuation of a conditional use permit (CUP) for the use of 426 Oak Street for youth respite activities, supportive home services, mentoring services and small instructional classes – O-I-See Youth / Family Strategies – Jennifer Nilssen**

ISSUE: In 2015 the city approved a conditional use permit (CUP) to allow the residential property at 426 Oak Street to be used by O-I-See Youth / Family Strategies for youth respite activities, supportive home services, mentoring services and small instructional classes. O-I-See director Jennifer Nilssen has requested the city to be able to increase the number of persons that may occupy the property at one time from eight (8) to twelve with a maximum of eight (8) clients. This request is being made to allow more flexibility, particularly during the spring / summer / fall months, when gardening activities may occur. No clients are present at the property without a supervisor being present also.

I have not received any calls of concern or complaint in regard to this use since they occupied the facility.

Please refer to current permit information attached.

STAFF RECOMMENDATION: Recommend approval of the continuation of the conditional use permit with the increase in the total number of persons on site from 8 to 12 and with the maximum of eight (8) clients on site at one time.

COMMITTEE RECOMMENDATION: Recommends approval of the continuation of the conditional use permit (CUP) for youth respite activities, supportive home services, mentoring services and small instruction classes with a maximum of 12 total persons with a maximum of 8 clients on site at one time and that the permit be re-reviewed in three years (2019) and with the following conditions to continue:

- Hours of operation are limited from 8:00 a.m. to 8:00 p.m.
- No signage shall be permitted, other than the required address signage.
- No overnight respite care may be conducted until a proposal is approved by the city of Hudson.
- Any required state of Wisconsin license(s) that may be required must be provided to the city of Hudson for inclusion in the permit file.
- The permit is not transferrable without the approval of the city of Hudson.

CITY OF HUDSON

CONDITIONAL USE PERMIT APPROVAL/DENIAL
Section 255-76

Date of Application: March 23, 2015 No. 15-004CUP

APPLICANT: O-I-See Youth Strategies-Jennifer Nilssen

ADDRESS: 901 4th Street Ste #107

Hudson WI 54016

PHONE NO: (715)441-1155

SITE LOCATION 426 Oak Street

SCOPE OF PERMIT: Facility to conduct youth supportive home
services, mentoring services and small classes for meal prepara-
tions, group settings, gardening, etc.

CONDITIONS OF APPROVAL: _____

- No more than eight (8) people, including clients and staff, can be at the facility at 426 Oak Street at one time.
- Access shall be in compliance with the Americans with Disabilities Act (ADA) standards prior to occupancy of the facility.
- Review of the permit one year after the date of occupancy.
- Staff members must be present at all times to provide supervision when clients are present at the site.
- Hours of operation are 8:00 a.m. to 8:00 p.m.
- No signage will be permitted, other than the required address signage.
- No overnight respite care may be conducted until a proposal is submitted to the City for approval.
- Any required state of Wisconsin license(s) that may be required must be provided to the City of Hudson for inclusion in the permit file.
- The permit is not transferrable without the approval of the City of Hudson.

PERMIT CONSIDERATION:

Plan Commission Approved _____ Denied 4-16-15 Date

Common Council Approved _____ Denied 5-04-15 Date

CITY OF HUDSON
Council/Committee Issues

ITEM
Plan Commission

Common Council – May 16, 2016

Submitted to: **Common Council**

Date: **May 11, 2016**

Submitted by: **Dennis Darnold, CDD**

Regarding: **Final plat, Heritage Greens Tribute Corner, six (6) one-family residential lots, Heritage Greens planned residential development – Creative Homes Construction Investments, LLC**

ISSUE: Creative Homes Construction Investments, LLC requests approval for the final plat of Heritage Greens Tribute Corner located in south part of the Heritage Greens planned residential development (PRD) to create six (6) one-family residential lots. The proposed lots will be consistent with other residential lots in the Heritage Greens PRD and will range from 10,400 sq. ft. to 11,500 sq. ft. in area. (*Note: The minimum lot area allowed in a one-family residential district is 9,000 sq. ft.*) Sewer and water service laterals will be installed. Creative Homes has provided a surety to cover the costs of the utility installations; restoration of street, boulevard and sidewalks; and to cover the expense of city inspections.

The area of the proposed plat, in 2008, was approved for four one-family lots (proposed area of lots 1 – 4) and up to six multiple-family dwelling units (proposed area of lot 5 and 6). Density will be reduced from up to ten units to six. Five of the proposed lots will abut existing one-family residential development in Red Cedar Canyon.

Please refer to attached plat.

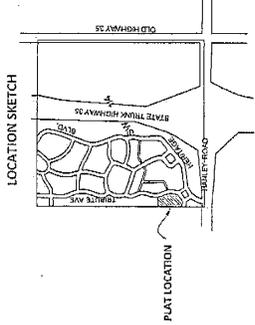
STAFF RECOMMENDATION: Recommend approval.

COMMITTEE RECOMMENDATION: Plan Commission recommends approval of the final plat of Heritage Greens Tribute Corner for six (6) one-family lots as proposed by Creative Homes Construction Investments, LLC.

HERITAGE GREENS TRIBUTE CORNER

LOCATED IN PART OF THE SW1/4 OF SECTION 33, T29N, R19W, CITY OF HUDSON, ST. CROIX COUNTY, WISCONSIN; BEING A DIVISION OF OUTLOT 2 OF THE PLAT OF HERITAGE MARKET.

THE BOUNDARIES OF THIS PLAT WERE DETERMINED BY THE SURVEYOR BY MEANS OF THE STATE COORDINATE SYSTEM.



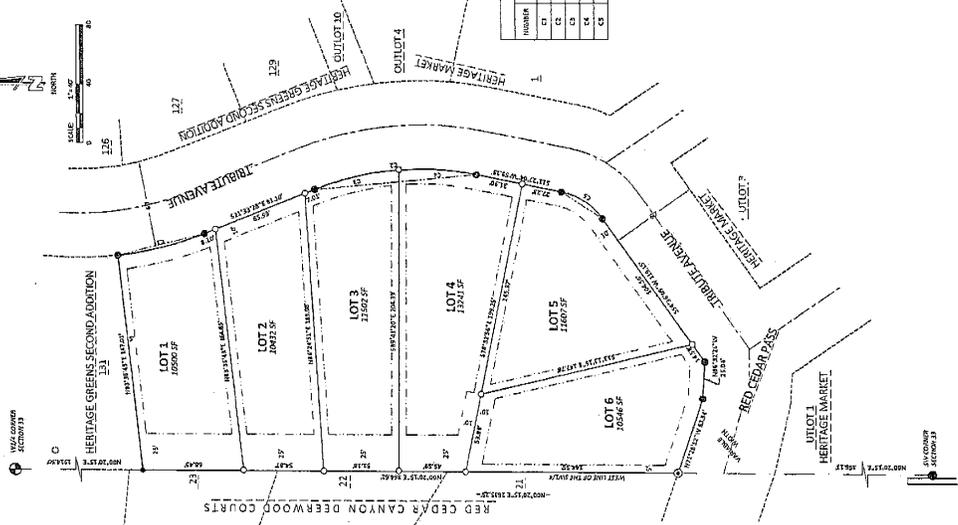
SW 1/4 OF SECTION 33, T29N, R19W

SURVEYOR'S CERTIFICATE
 I, T. A. Dodge, Wisconsin Professional Land Surveyor, hereby certify that in full compliance with the provisions of Chapter Trans. 100, Stats., I have surveyed and laid out the above described plat, and under the direction of Creative Home Construction Investments, LLC, owner of said land, have surveyed, divided and measured HERITAGE GREENS TRIBUTE CORNER, which plat correctly represents all of the above described land, and that the same is a true and correct representation of the same. I am a duly licensed and sworn Surveyor of the State of Wisconsin, City of Hudson, St. Croix County, Wisconsin, and my office is located at 2300 Lakes Street, Suite 101, Hudson, WI 54001.
 Outlot 2 of the plat of HERITAGE MARKET, containing 1.5556 ac. of land, was divided into the above described lots.

Dated this 31 day of June, 2016
T. A. Dodge
 T. A. Dodge
 Wisconsin Professional Land Surveyor
 2300 Lakes Street Suite 101
 Hudson, WI 54001



NUMBER	AREAS	GENERAL	AREA	ACRES	ASCE	SECTION	TOWNSHIP	RANGE	SECTION	ACRES	IN	ACRES	OUT
01	2300' x 1200'	2300' x 1200'	2300' x 1200'	0.607	0.607	24	29N	19W	33	0.607	24	29N	19W
02	2300' x 1200'	2300' x 1200'	2300' x 1200'	0.607	0.607	24	29N	19W	33	0.607	24	29N	19W
03	2300' x 1200'	2300' x 1200'	2300' x 1200'	0.607	0.607	24	29N	19W	33	0.607	24	29N	19W
04	2300' x 1200'	2300' x 1200'	2300' x 1200'	0.607	0.607	24	29N	19W	33	0.607	24	29N	19W
05	2300' x 1200'	2300' x 1200'	2300' x 1200'	0.607	0.607	24	29N	19W	33	0.607	24	29N	19W
06	2300' x 1200'	2300' x 1200'	2300' x 1200'	0.607	0.607	24	29N	19W	33	0.607	24	29N	19W



- LEGEND**
- FOUND ALUMINUM COUNTY SECTION CORNER MARKING
 - FOUND 1 1/2" OUTSIDE DIAMETER IRON PIPE
 - FOUND 1 1/2" BARS/STEEL IRON BAR
 - FOUND 1" OUTSIDE DIAMETER IRON PIPE
 - SET 1" OUTSIDE DIAMETER BY 1/2" LONG IRON PIPE, MEASURING 1.10' TO UNDER FOOT
 - CHANGES TO THIS PLAT SHALL BE MADE BY A TYPICAL SURVEYOR
 - 5' TYPICAL SIDE SETBACK AS NOTED
 - 8' AS NOTED

These are no objections to this plat with respect to Sec. 236.15, 236.16, 236.20 and 236.21(1) and (2), Wis. Stats., as provided by s. 236.14, Wis. Stats.
 Certified: _____ 2016
 Department of Administration

CREATIVE HOMES HERITAGE MARKET OUTLOT 2 ADDITION
 CITY OF HUDSON, ST. CROIX COUNTY, WISCONSIN
FINAL PLAT

Auth-Consulting/Associates
 5800 N. Lincoln Ave., Suite 101
 Milwaukee, WI 53212
 Tel: 414-221-5111
 Fax: 414-221-5112
 Email: info@auth-consulting.com
 Website: www.auth-consulting.com

SKN Land Surveying
 1000 W. Lincoln Ave., Suite 101
 Milwaukee, WI 53212
 Tel: 414-221-5111
 Fax: 414-221-5112
 Email: info@sknland.com
 Website: www.sknland.com

REVISION	DATE	DESCRIPTION
01	06/01/16	PRELIMINARY
02	06/01/16	FINAL PLAT

Office of the Registrar of Deeds
 St. Croix County, Wisconsin
 Recorder's Return
 At _____ o'clock _____ day of _____, 2016
 Registrar of Deeds

CORPORATE OWNER'S CERTIFICATE OF DESIGNATION
 Creative Home Construction Investments, LLC, a corporation duly organized and existing under and by virtue of the laws of the State of Wisconsin, is the owner of the above described land, and the same is being conveyed to the above described person or persons, as shown on this plat, and the same is being conveyed to the above described person or persons, as shown on this plat, to be surveyed, divided, measured and distributed as represented on this plat.
 Creative Home Construction Investments, LLC does further certify that this plat is required by s. 236.15 or 236.16 to be submitted to the following for approval or objection: City of Hudson, Department of Administration and St. Croix County Community Development Department.

IN WITNESS WHEREOF, the said Creative Home Construction Investments, LLC has caused these presents to be signed by its authorized officer, its president, on this _____ day of _____, 2016.

STATE OF _____
 COUNTY OF _____
 Nick Mackowich, President

Personally came before me this _____ day of _____, 2016, _____, Nick Mackowich, President of the above named corporation, to me known to be the person who executed the foregoing instrument, and to me known to be the duly authorized officer of said corporation, and acknowledged that he executed the foregoing instrument as such officer, as the deed of said corporation, by his authority.

Notary Public: _____
 My commission expires: _____
 My commission expires: _____

CONSENT OF CORPORATE MORTGAGEE
 I, _____, Mortgagee of the above described land, do hereby consent to the foregoing, including, but not limited to, the above described land being conveyed to the person or persons named in the foregoing instrument, and to me known to be the duly authorized officer of said corporation, and acknowledged that he executed the foregoing instrument as such Vice President, as the deed of said corporation, by its authority.

IN WITNESS WHEREOF, the said Alliance Bank has caused these presents to be signed by James Reardon, Vice President, on this _____ day of _____, 2016.

James Reardon, Vice President
 STATE OF _____
 COUNTY OF _____

Personally came before me this _____ day of _____, 2016, _____, Nick Mackowich, President of the above named corporation, to me known to be the person who executed the foregoing instrument, and to me known to be the duly authorized officer of said corporation, and acknowledged that he executed the foregoing instrument as such Vice President, as the deed of said corporation, by its authority.

Notary Public: _____
 My commission expires: _____

CITY OF HUDSON FINANCIAL OFFICER CERTIFICATE
 I, _____, being the duly qualified and acting Financial Officer of the City of Hudson, do hereby certify that the records in my office show no unrecorded tax sale and no unpaid taxes or special assessments or other liens affecting the land included on this plat.

Richard M. Johnson, Mayor
 DATE _____

I hereby certify that the foregoing is a copy of a resolution adopted by the city council of the City of Hudson.

Lauren Ashby, Clerk
 DATE _____

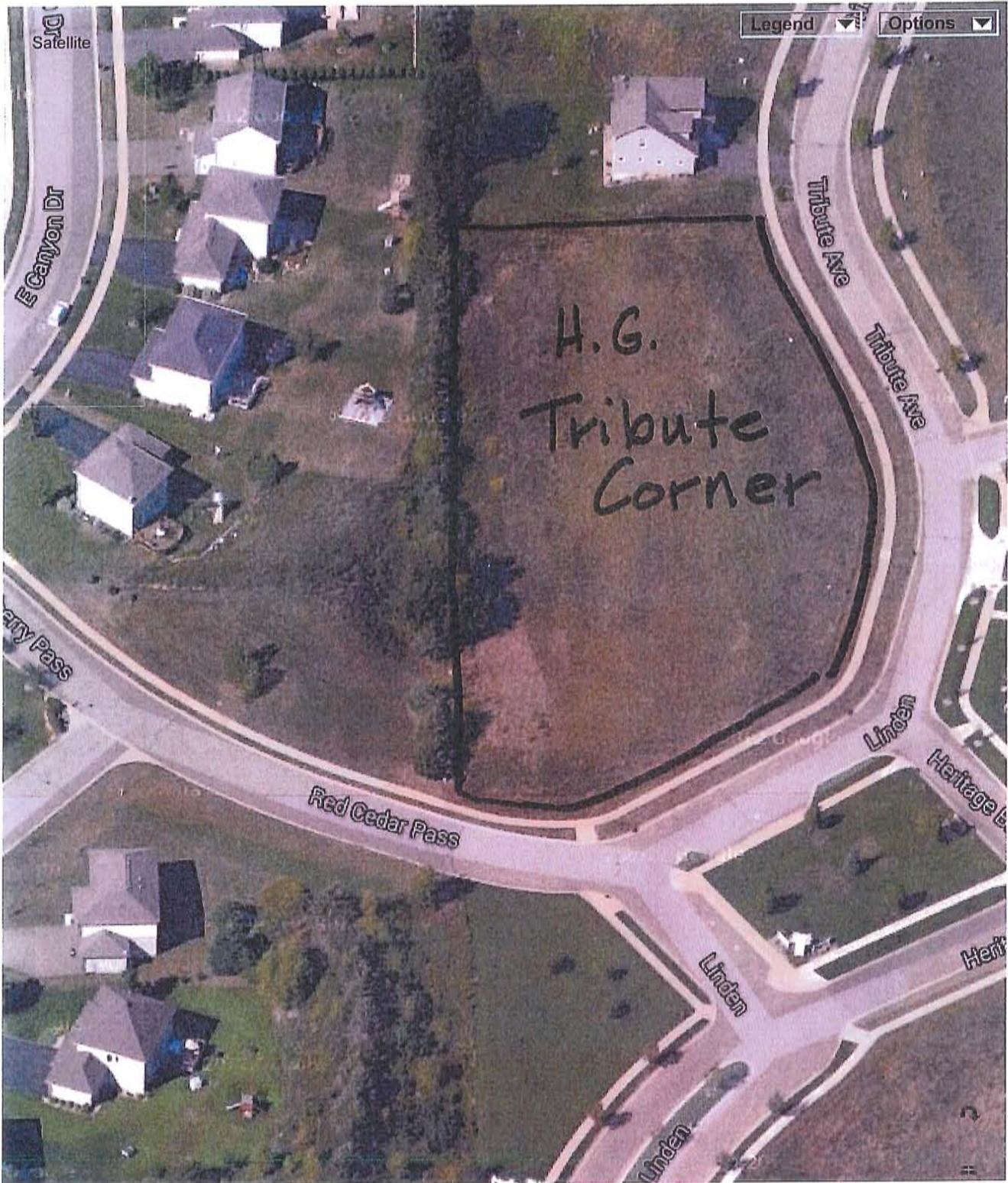
CITY OF HUDSON FINANCIAL OFFICER CERTIFICATE
 I, _____, being the duly qualified and acting Financial Officer of the City of Hudson, do hereby certify that the records in my office show no unrecorded tax sale and no unpaid taxes or special assessments or other liens affecting the land included on this plat.

Brenda M. Johnson, City Financial Officer
 DATE _____

COUNTY TREASURER'S CERTIFICATE
 I, _____, being the duly qualified and acting Treasurer of St. Croix County, do hereby certify that the records in my office show no unrecorded tax sale and no unpaid taxes or special assessments or other liens affecting the land included on this plat.

County Treasurer
 DATE _____





CITY OF HUDSON ISSUE SHEET

Submitted to: FINANCE/COMMON COUNCIL	Date: 5-12-2016
Submitted by: TOM ZEULI, DIRECTOR OF PUBLIC WORKS	
Regarding: DISCUSSION AND ACTION ON THE PURCHASE OF A 2017 ¾ TON PICKUP TRUCKS FOR THE PARKS AND PUBLIC WORKS DEPARTMENT AND UTILITY BOX	

The following bids were received for the purchase of one ¾ (1) pickup trucks per the city procurement policy:

VENDOR	TOTAL COST
HUDSON FORD	\$34,093.00
LUTHER DODGE	\$36,754.00
HUDSON CHRYSLER	\$38,979.00
WI STATE BID – CHEV	\$35,089.00
WI STATE BID – FORD	\$35,905.00

Bids for the Utility Box for the truck are as follows:

VENDOR	TOTAL COST
ASPEN EQUIPMENT	\$10,660.00
UNIVERSAL TRUCK	\$11,528.00
TRUCK UTILITIES	11,956.00

FUNDING SOURCE – Capital funds that would also include the reallocation of funds from the balance of the dump truck, for a total of \$44,753.00. Estimated funds available is \$63,000.

STAFF RECOMMENDATION: To proceed with the purchase of the ¾ ton pickup truck from Hudson Ford in the amount of \$34,093.00 and to proceed with the utility box purchase in the amount of \$10,660.00 from Aspen Equipment.

CITY OF HUDSON ISSUE SHEET

Submitted to: FINANCE/COMMON COUNCIL	Date: 5-12-2016
Submitted by: TOM ZEULI, DIRECTOR OF PUBLIC WORKS	
Regarding: DISCUSSION AND POSSIBLE ACTION ON THE AWARD OF THE WEITKAMP PARK PLAY LOT, GRADING AND SURFACING BID	

Bids were opening on Thursday, April 28, 2016 for the Weitkamp Park Play Lot, Grading and Surfacing Project.

The following bids were received:

VENDOR	TOTAL COST
ZAPPA BROTHERS	\$159,328.45
PEMBER COMPANIES	\$164,299.55
MCCABE CONSTRUCTION	\$204,844.10

FUNDING SOURCE – Park Dedication Fees – Balance \$528,000

STAFF RECOMMENDATION: To recommend awarding the contract to Zappa Brothers in the amount of \$159,328.45 for the Weitkamp Park Play Lot, Grading and surfacing project.

**CITY OF HUDSON
COUNCIL/COMMITTEE ISSUES**

Item #

Submitted to: Finance Committee

Date: 05/03/2016

Submitted by: Chief Marty Jensen

Regarding: Filling open Patrol Officer Position

ISSUE: Off. John Worden resigned from the police department effective May 3, 2016. This means we currently have an open patrol officers position within the police department. I am requesting permission to fill this opening from the department's eligibility list.

- **Legal aspects:** None
- **Budget Impact:** Money already in budget
- **Past History:** Have hired off this list recently
- **Other Pertinent Data:** None

STAFF RECOMMENDATION: Approve filling this position.

COMMITTEE RECOMMENDATION:

**CITY OF HUDSON
COUNCIL/COMMITTEE ISSUES**

Item # VI-D-
Submitted to: Finance Committee
Date: 05/02/2016
Submitted by: Chief Marty Jensen
Regarding: Squad Car bids for Police Dept

ISSUE: On April 19, 2016 a letter was sent to the below listed dealerships requesting they submit RFP's to the City of Hudson for the purchase of one squad vehicle. The RFP was for a police interceptor (sedan). All dealerships were sent the same vehicle specs that is included with this issue sheet. These RFP's needed to be returned to the city administrator no later then April 28, 2016 by 4:00 pm. On May 2, 2016 at 10 am these bids were opened by Devin and I. Listed below are the bids from each of the dealerships. The RFP's are also attached. These bids were to replace a squad that was damaged in a vehicle accident.

4dr Sedan

Hudson Ford: \$22,700.00

River Valley Ford: \$24,288.00

Ewald Ford: \$23,579.00

- **Legal aspects:** None
- **Budget Impact:** Money from insurance claim.
- **Past History:** Have purchased from all three dealerships
- **Other Pertinent Data:** None

STAFF RECOMMENDATION: Purchase police squad from Hudson Ford for the amount of \$22,700.

COMMITTEE RECOMMENDATION:

April 19, 2016

River Valley Ford
Attn: Tom Graese
850 Fern Dr.
Baldwin, WI. 54002

Reference: Squad Car Bid

Dear Mr. Graese,

The Hudson Police Department is currently accepting RFP's for a police interceptor to be purchased and delivered in 2016. Attached to this letter is a set of specifications that are to be used for the RFP. The police department is looking at purchasing one squad to replace one that was damaged.

All RFP's need to be in by Thursday April 28, 2016 no later than 4:00 pm. Please send your RFP to the attention of Devin Willi at 505 Third Street, Hudson, WI. 54016. If you have any questions about the specifications, please do not hesitate to contact me.

Sincerely,

Chief Marty Jensen
Hudson Police Dept.

Cc: Devin
file

**CITY OF HUDSON
ISSUE SHEET**

Submitted to: COMMON COUNCIL	Date: 5-8-2016
Submitted by: TOM SYFKO, CITY ENGINEER	
Regarding: CONTRACT AWARD – TOWER ROAD IMPROVEMENTS	

Bids for Tower Road Improvements were opened May 6, 2016. The bid was set up with a Base Bid and an Alternate Bid. The Base Bid includes excavation with offsite disposal of materials and importing materials to construct the new roadway. The Alternate Bid includes reclaiming the existing asphalt and base and reusing salvaged materials to construct the new roadway. The Alternate Bid with the reclaiming process results in a savings of about \$59,000.

The following is a bid summary:

Contractors	Base Bid	Contractors	Alternate No. 1
1. Total Excavating LLC	\$804,855.75	1. Albrightson Excavating Inc.	\$745,838.50
2. Albrightson Excavating Inc.	\$810,247.00	2. Total Excavating LLC	\$747,978.25
3. A-1 Excavating Inc.	\$902,128.00	3. A-1 Excavating Inc.	\$879,368.00
4. McCabe Construction	\$1,101,052.85	4. McCabe Construction	\$1,092,593.85

Engineers Estimate: \$946,700.00

FUNDING SOURCE: The City of Hudson and the Town of Troy have previously executed an Intergovernmental Agreement regarding the Tower Road Reconstruction Project which defines cost sharing.

STAFF RECOMMENDATION: The staff recommendation is to award the Alternate No. 1 Bid to Albrightson Excavating in the amount of \$745,838.50, subject to Town of Troy concurrence. It is anticipated that the Town Board will address this issue on May 12, 2016.



BOLTON & MENK, INC.

Consulting Engineers & Surveyors

2035 County Road D East • Suite B • Maplewood, MN 55109-5314

Phone (651) 704-9970 • Fax (651) 704-9971

www.bolton-menk.com

May 9, 2016

Tom Syfko
City Engineer
City of Hudson
505 Third Street
Hudson, WI 54016

Re: Bid Results
Tower Road Improvements
BMI Project No. N11.110997

Dear Mr. Syfko:

Bids for the Tower Road Improvements Project were opened on Friday, May 6, 2016. Four (4) bids were received.

The following is a bid summary:

Contractors	Base Bid
1. Total Excavating LLC	\$804,855.75
2. Albrightson Excavating, Inc.	\$810,247.00
3. A-1 Excavating Inc.	\$902,128.00
4. McCabe Construction	\$1,101,052.85

Contractors	Alternate No. 1
1. Albrightson Excavating, Inc.	\$745,838.50
2. Total Excavating LLC	\$747,978.25
3. A-1 Excavating Inc.	\$879,368.00
4. McCabe Construction	\$1,092,593.85

Based on the summary above, if the City Council wishes to award the Project to the lowest bidder, then Total Excavating LLC. should be awarded the Project on the Total Base Bid Amount of \$804,855.75. However, if Alternate No. 1 is selected in lieu of the Base Bid, then Albrightson Excavating, Inc. should be awarded the Project on the total Alternate No. 1 Bid Amount of \$745,838.50.

If you have any questions, please feel free to contact me at (651) 283-7244.

Sincerely,

BOLTON & MENK, INC.

Steven Heth, P.E.
Project Manager

Enclosure

H:\HUDSON_CI_WI\N11110997\1_Corres\C_To Others\Bid Results Ltr.doc

DESIGNING FOR A BETTER TOMORROW
Bolton & Menk is an equal opportunity employer

ABSTRACT OF BIDS
TOWER ROAD IMPROVEMENTS
CITY OF HUDSON, WISCONSIN
BMI PROJECT NO. N11.110997

Date: 5/6/2016

ITEM NO.	ITEM	APPROX. QUANT.	UNIT	1		2		3		4	
				UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
BASE BID:											
STREET IMPROVEMENTS											
1	MOBILIZATION	1	LS	\$1,200.00	\$1,200.00	\$13,000.00	\$13,000.00	\$40,000.00	\$40,000.00	\$120,000.00	\$120,000.00
2	TRAFFIC CONTROL	1	LS	\$9,000.00	\$9,000.00	\$4,150.00	\$4,150.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00
3	CLEAR AND GRUB	1	LS	\$5,000.00	\$5,000.00	\$3,300.00	\$3,300.00	\$10,000.00	\$10,000.00	\$11,700.00	\$11,700.00
4	TREE TRIMMING	8	HR	\$150.00	\$1,200.00	\$145.00	\$1,160.00	\$400.00	\$3,200.00	\$200.00	\$1,600.00
5	SAWING BITUMINOUS PAVEMENT	400	LF	\$3.00	\$1,200.00	\$2.00	\$800.00	\$3.00	\$1,200.00	\$3.00	\$1,200.00
6	REMOVE BITUMINOUS PAVEMENT	19950	SY	\$0.50	\$9,975.00	\$1.00	\$19,950.00	\$3.00	\$59,850.00	\$5.00	\$99,750.00
7	SAWING BITUMINOUS DRIVEWAY PAVEMENT	500	LF	\$3.00	\$1,500.00	\$2.00	\$1,000.00	\$3.00	\$1,500.00	\$3.00	\$1,500.00
8	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	2250	SY	\$3.00	\$6,750.00	\$1.00	\$2,250.00	\$3.00	\$6,750.00	\$5.00	\$11,250.00
9	SALVAGE AND REINSTALL PAVER DRIVEWAY	30	SY	\$20.00	\$600.00	\$65.00	\$1,950.00	\$30.00	\$900.00	\$119.00	\$3,570.00
10	COMMON EXCAVATION	16765	CY	\$2.50	\$41,912.50	\$7.00	\$117,355.00	\$8.00	\$134,120.00	\$6.00	\$100,590.00
11	GRANULAR BACKFILL	19100	TN	\$10.00	\$191,000.00	\$5.25	\$100,275.00	\$4.00	\$76,400.00	\$9.50	\$181,450.00
12	END LOADER WITH OPERATOR	40	HR	\$190.00	\$7,600.00	\$95.00	\$3,800.00	\$140.00	\$5,600.00	\$160.00	\$6,400.00
13	DOZER WITH OPERATOR	40	HR	\$200.00	\$8,000.00	\$95.00	\$3,800.00	\$150.00	\$6,000.00	\$141.00	\$5,640.00
14	TRUCK WITH OPERATOR	40	HR	\$120.00	\$4,800.00	\$75.00	\$3,000.00	\$90.00	\$3,600.00	\$103.00	\$4,120.00
15	BASE AGGREGATE DENSE 1 1/4 INCH	12725	TN	\$10.75	\$136,793.75	\$12.00	\$152,700.00	\$14.00	\$178,150.00	\$9.50	\$120,887.50
16	BASE AGGREGATE DENSE 3/4 INCH - SHOULDERING	715	TN	\$17.50	\$12,512.50	\$18.00	\$12,870.00	\$18.00	\$12,870.00	\$17.25	\$12,333.75
17	TACK COAT	1520	GAL	\$3.00	\$4,560.00	\$3.00	\$4,560.00	\$3.00	\$4,560.00	\$3.00	\$4,560.00
18	HMA PAVEMENT WEAR 12.5MM E-3 PG 58-34	2555	TN	\$55.80	\$142,569.00	\$56.00	\$143,080.00	\$53.00	\$135,415.00	\$60.00	\$153,300.00
19	HMA PAVEMENT NON-WEAR 12.5MM E-3 PG 58-34	2555	TN	\$55.80	\$142,569.00	\$56.00	\$143,080.00	\$53.00	\$135,415.00	\$60.00	\$153,300.00
20	PATCH BITUMINOUS DRIVEWAY	2240	SY	\$14.05	\$31,472.00	\$14.25	\$31,920.00	\$15.00	\$33,600.00	\$20.00	\$44,800.00
21	PATCH GRAVEL DRIVEWAY (TRAP ROCK)	5	TN	\$50.00	\$250.00	\$45.00	\$225.00	\$60.00	\$300.00	\$40.00	\$200.00
22	PATCH GRAVEL DRIVEWAY (LIMESTONE)	20	TN	\$10.75	\$215.00	\$16.00	\$320.00	\$30.00	\$600.00	\$16.00	\$320.00
23	SILT FENCE	3000	LF	\$2.00	\$6,000.00	\$2.00	\$6,000.00	\$1.50	\$4,500.00	\$1.50	\$4,500.00
24	TEMPORARY DITCH CHECK	160	LF	\$6.00	\$960.00	\$8.00	\$1,280.00	\$7.00	\$1,120.00	\$10.00	\$1,600.00
25	TOPSOIL BORROW (LV)	2520	CY	\$6.00	\$15,120.00	\$8.00	\$20,160.00	\$8.00	\$20,160.00	\$10.00	\$25,200.00
26	SEEDING INCLUDES (FERTILIZER & EROSION CONTROL MAT)	17450	SF	\$0.60	\$10,470.00	\$0.40	\$6,980.00	\$0.40	\$6,980.00	\$0.60	\$10,470.00
27	STREET SWEEPER WITH PICKUP BROOM WITH OPERATOR	40	HR	\$120.00	\$4,800.00	\$100.00	\$4,000.00	\$80.00	\$3,200.00	\$125.00	\$5,000.00
28	4" SOLID LINE, WHITE EPOXY	14300	LF	\$0.25	\$3,575.00	\$0.28	\$4,004.00	\$0.20	\$2,860.00	\$0.19	\$2,717.00
29	4" DOUBLE SOLID LINE, YELLOW EPOXY	7870	LF	\$0.40	\$3,148.00	\$0.40	\$3,148.00	\$0.40	\$3,148.00	\$0.38	\$2,990.60
30	24" SOLID LINE, WHITE EPOXY	13	LF	\$8.00	\$104.00	\$10.00	\$130.00	\$10.00	\$130.00	\$8.00	\$104.00
TOTAL BASE BID:					\$804,855.75		\$810,247.00		\$902,128.00		\$1,101,052.65

ABSTRACT OF BIDS

TOWER ROAD IMPROVEMENTS
CITY OF HUDSON, WISCONSIN
BMI PROJECT NO. N11.110997

Date: 5/6/2016

ITEM NO.	ITEM	APPROX. QUANT.	UNIT	1		2		3		4	
				TOTAL EXCAVATING, LLC UNIT PRICE	AMOUNT	ALBRIGHTSON EXCAVATING UNIT PRICE	AMOUNT	A-1 EXCAVATING INC. UNIT PRICE	AMOUNT	MCCABE CONSTRUCTION UNIT PRICE	AMOUNT
ALTERNATE NO. 1 BID:											
STREET IMPROVEMENTS											
1	MOBILIZATION	1	LS	\$1,200.00	\$1,200.00	\$13,000.00	\$13,000.00	\$20,000.00	\$20,000.00	\$120,000.00	\$120,000.00
2	TRAFFIC CONTROL	1	LS	\$9,000.00	\$9,000.00	\$4,150.00	\$4,150.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00
3	CLEAR AND GRUB	1	LS	\$5,000.00	\$5,000.00	\$3,300.00	\$3,300.00	\$10,000.00	\$10,000.00	\$11,700.00	\$11,700.00
4	TREE TRIMMING	8	HR	\$150.00	\$1,200.00	\$145.00	\$1,160.00	\$400.00	\$3,200.00	\$178.00	\$1,424.00
5	SAWING BITUMINOUS PAVEMENT	400	LF	\$3.00	\$1,200.00	\$2.00	\$800.00	\$3.00	\$1,200.00	\$3.00	\$1,200.00
6	RECLAMATION	19950	SY	\$0.50	\$9,975.00	\$1.75	\$34,912.50	\$3.00	\$59,850.00	\$5.00	\$99,750.00
7	SAWING BITUMINOUS DRIVEWAY PAVEMENT	500	LF	\$3.00	\$1,500.00	\$2.00	\$1,000.00	\$3.00	\$1,500.00	\$3.00	\$1,500.00
8	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	2250	SY	\$3.00	\$6,750.00	\$1.00	\$2,250.00	\$2.00	\$4,500.00	\$5.00	\$11,250.00
9	SALVAGE AND REINSTALL PAVEMENT DRIVEWAY	30	SY	\$20.00	\$600.00	\$65.00	\$1,950.00	\$30.00	\$900.00	\$119.00	\$3,570.00
10	COMMON EXCAVATION	12565	CY	\$3.00	\$37,695.00	\$7.00	\$87,955.00	\$8.00	\$100,520.00	\$7.00	\$87,955.00
11	GRANULAR BACKFILL	5716	TN	\$15.00	\$85,740.00	\$6.50	\$37,154.00	\$10.00	\$57,160.00	\$9.50	\$54,302.00
12	END LOADER WITH OPERATOR	40	HR	\$190.00	\$7,600.00	\$95.00	\$3,800.00	\$140.00	\$5,600.00	\$160.00	\$6,400.00
13	DOZER WITH OPERATOR	40	HR	\$200.00	\$8,000.00	\$95.00	\$3,800.00	\$150.00	\$6,000.00	\$141.00	\$5,640.00
14	TRUCK WITH OPERATOR	40	HR	\$120.00	\$4,800.00	\$75.00	\$3,000.00	\$90.00	\$3,600.00	\$103.00	\$4,120.00
15	SALVAGE STOCKPILE, RESPREAD RECLAIMED AGGREGATE	26300	SY	\$2.00	\$52,600.00	\$0.50	\$13,150.00	\$2.00	\$52,600.00	\$5.00	\$131,500.00
16	BASE AGGREGATE DENSE 1 1/4 INCH	12725	TN	\$10.75	\$136,793.75	\$12.00	\$152,700.00	\$14.00	\$178,150.00	\$9.50	\$120,887.50
17	BASE AGGREGATE DENSE 3/4 INCH - SHOULDERING	715	TN	\$17.50	\$12,512.50	\$18.00	\$12,870.00	\$18.00	\$12,870.00	\$17.25	\$12,333.75
18	TACK COAT	1520	GAL	\$3.00	\$4,560.00	\$3.00	\$4,560.00	\$3.00	\$4,560.00	\$3.00	\$4,560.00
19	HMA PAVEMENT WEAR 12.5MM E-3 PG 58-34	2555	TN	\$55.80	\$142,569.00	\$56.00	\$143,080.00	\$53.00	\$135,415.00	\$60.00	\$153,300.00
20	HMA PAVEMENT NON-WEAR 12.5MM E-3 PG 58-34	2555	TN	\$55.80	\$142,569.00	\$56.00	\$143,080.00	\$53.00	\$135,415.00	\$60.00	\$153,300.00
21	PATCH BITUMINOUS DRIVEWAY	2240	SY	\$14.05	\$31,472.00	\$14.25	\$31,920.00	\$15.00	\$33,600.00	\$20.00	\$44,800.00
22	PATCH GRAVEL DRIVEWAY (TRAP ROCK)	5	TN	\$50.00	\$250.00	\$45.00	\$225.00	\$60.00	\$300.00	\$40.00	\$200.00
23	PATCH GRAVEL DRIVEWAY (LIMESTONE)	20	TN	\$10.75	\$215.00	\$16.00	\$320.00	\$30.00	\$600.00	\$16.00	\$320.00
24	SILT FENCE	3000	LF	\$2.00	\$6,000.00	\$2.00	\$6,000.00	\$1.50	\$4,500.00	\$1.50	\$4,500.00
25	TEMPORARY DITCH CHECK	160	LF	\$6.00	\$960.00	\$8.00	\$1,280.00	\$7.00	\$1,120.00	\$10.00	\$1,600.00
26	TOPSOIL BORROW (LY)	2520	CY	\$6.00	\$15,120.00	\$8.00	\$20,160.00	\$8.00	\$20,160.00	\$10.00	\$25,200.00
27	SEEDING INCLUDES (FERTILIZER AND EROSION CONTROL MAT)	17450	SF	\$0.60	\$10,470.00	\$0.40	\$6,980.00	\$0.40	\$6,980.00	\$0.60	\$10,470.00
28	STREET SWEEPER WITH PICKUP BROOM WITH OPERATOR	40	HR	\$120.00	\$4,800.00	\$100.00	\$4,000.00	\$80.00	\$3,200.00	\$125.00	\$5,000.00
29	4" SOLID LINE, WHITE EPOXY	14300	LF	\$0.25	\$3,575.00	\$0.28	\$4,004.00	\$0.20	\$2,860.00	\$0.19	\$2,717.00
30	4" DOUBLE SOLID LINE, YELLOW EPOXY	7870	LF	\$0.40	\$3,148.00	\$0.40	\$3,148.00	\$0.40	\$3,148.00	\$0.38	\$2,990.60
31	24" SOLID LINE, WHITE EPOXY	13	LF	\$8.00	\$104.00	\$10.00	\$130.00	\$10.00	\$130.00	\$8.00	\$104.00
TOTAL ALTERNATE NO. 1 BID:					\$747,978.25		\$745,838.50		\$879,638.00		\$1,092,593.95

**CITY OF HUDSON
ISSUE SHEET**

Submitted to: COMMON COUNCIL	Date: 5-8-2016
Submitted by: TOM ZEULI, DIRECTOR	
Regarding: DISCUSSION AND POSSIBLE ACTION ON THE BID AWARD FOR THE FURNISH AND INSTALLATION OF TREES FOR THE VINE STREET PROJECT	

Bids for the Furnish and Installation of trees for the Vine Street project were opened on Wednesday, May 11, 2016 per the City procurement policy.

The bid price is based on contractor furnishing several species of trees, 2 ½"-3" minimum balled and burlap trees, and planting on Vine Street per the location identified in the bid documents. Total number of trees is 96.

The following is a bid summary:

CONTRACTOR	BID
1. Willow River Tree Company	\$31,545.00
2. Hoffman McNamara	\$48,895.00

FUNDING SOURCE: Vine Street Reconstruction Project

STAFF RECOMMENDATION: To recommend awarding the contract for the Furnish and Installation of trees to Willow River Tree Company in the amount of \$31,545.00.

CITY OF HUDSON ISSUE SHEET

Submitted to: COMMON COUNCIL	Date: 5-12-2016
Submitted by: PARK BOARD	
Regarding: DISCUSSION AND ACTION ON THE REQUEST FROM CHEERS PABLO TO HOLD PAINTING CLASSES IN VARIOUS CITY PARKS	

Attached is the request from Cheer Pablo to hold painting classes in the city parks throughout the summer.

At the Park Board meeting held on Tuesday, May 3, 2016, the Park Board discussed the request by Cheers Pablo to hold up to six classes in the city parks throughout the summer months and suggested a possible fee be charged for use of the space. The fee for the space was not determined and the only fees that could/would apply is if a shelter would be reserved at the current rates charged for 2016.

The Board suggested the Sales in Parks ordinance be reviewed at a future meeting.

FUNDING SOURCE – N/A

COMMITTEE/BOARD RECOMMENDATION: MOTION by Weiler, second by Braatsch to consider allowing Cheers Pablo to hold up to six painting classes in the city parks and to determine a fee for use of the park space for a one year trial basis. MOTION CARRIED.

TO: Director of Park and Park Board Members

FROM: Catherine Munkittrick, City Attorney 

RE: Request of Cheers Pablo to conduct painting classes/events in Lakefront Park and Birkmose Park

DATE: April 28, 2016

This is coming to the Park Board because Cheers Pablo is asking to use the public park space to conduct its private for-profit business. Thus, it seems a little different from other requests to use city parks.

Cheers Pablo, the wine and sip studio in Hudson, would like to begin holding some of their painting classes at Lakefront Park and Birkmose Park on Saturday and Sunday 11 a.m. to 1 p.m. during the months of May through September. These would be similar to the painting classes they hold at their studio. Cheers Pablo would provide the tables, chairs, and supplies necessary for the class.

Persons interested would register and pay for the class online. Classes are open to the public, but only people who have registered in advance and paid online would be allowed to participate. Class size would range from 20 to 80 painters. They would also like to do a children's class once a month on a weekday afternoon. Again, only paid registrants are allowed to participate.

Cheers Pablo's liquor license applies only at their studio premises, so there could be no alcohol beverages served during these classes. Amanda Botha of Cheers Pablo told me that Cheers Pablo would not serve alcohol beverages during any painting classes they may be allowed to hold in the City parks.

This type of issue has come up in different ways in the past. Several years ago (2009?), the St. Croix Sailing School asked to lease a small portion of Lakefront Park to store their sailboats during the sailing season. The Council did not approve this request because it had concerns about allowing private use of public park space. A concern was also raised that this might open the door to other private entities asking to use public park space. (See documents attached). Also, a few years ago, the Council determined that it was not appropriate to allow private property owners to put private docks on the city-owned public St. Croix Riverwalk trail which is part of the City park system.

Cheers Pablo is not asking to lease park space. However, it is asking for permission to use city park space on a regular basis during the summer to conduct its private business.

It is my understanding that in the last few years some private organizations have used city park property for private purposes. The YMCA has conducted a weekly fitness class in Prospect Park during the summer from 8:15 a.m. to 9:00 a.m. I don't know if this is open to the public without charge or whether it is open only to YMCA members. Also Riverfront Athletic, a private for-profit business, has held exercise classes in Lakefront Park. I don't know whether it charges for the class or whether it is open to anyone without charge.

Moms on the Run, a membership/franchise organization, also uses Lakefront Park for its runs and other types of fitness classes. I don't know if it does so on a regular basis. Based on information available on the Moms on the Run website, it appears that the organization charges a fee to participate in the fitness classes it offers.

Another local business, Health Quotient, offers a free fitness class in the Lakefront Park bandshell every Tuesday during the summer. The Lakefront Park Bandshell policy requires all uses of the bandshell to be open to the public, free of charge. Participants or sponsors may not seek donations, pass a collection plate, or solicit from the audience. Health Quotient's use of the bandshell is consistent with that requirement.

Other than Health Quotient, I don't know if the above organizations reserve space in the park for their activities or whether they simply go to the park and conduct the classes without reservations. Hudson City Code Section 181-5 B states that reservations for group activities shall be arranged through the office of the Director of Parks and Recreation. Groups having reservations shall have the right to use space reserved to the exclusion of unauthorized persons.

The City has adopted a wedding policy for Birkmose Park. Among other things, no sales of any items are allowed, and no alcoholic beverages are permitted. I am not aware of any private business type uses of Birkmose Park.

If the Park Board has any questions about this, please feel free to contact me at 715-425-7281.



Deb Andrews <dandrews@ci.hudson.wi.us>

Cheers Pablo inquiry regarding holding painting events in city parks

1 message

Cathy Munkittrick <cathy@rodlibeskar.com>

Tue, Apr 19, 2016 at 10:38 AM

To: "cphudsonwi@gmail.com" <cphudsonwi@gmail.com>

Cc: "tomzeuli@ci.hudson.wi.us" <tomzeuli@ci.hudson.wi.us>, Deb Andrews <dandrews@ci.hudson.wi.us>

Hi Amanda,

The Hudson Park Board will discuss the above matter at its meeting on May 2, 2016 at 5:30 p.m. held in the Council Chambers in City Hall. You are welcome to attend the meeting.

If you have any questions about the meeting, you may contact either Deb Andrews ([715.386.4767 Ext. 113](tel:715.386.4767)) or Public Works and Parks Director, Tom Zeuli ([715.386.4767 ext. 114](tel:715.386.4767)).

Thank you.

Respectfully,

Catherine R. Munkittrick
Rodli, Beskar, Neuhaus, Murray & Pletcher, S.C.
219 N. Main Street, PO Box 138
River Falls, WI 54022
[715-425-7281](tel:715-425-7281) Fax: [715-425-7586](tel:715-425-7586)

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Tom Zeuli <tomzeuli@ci.hudson.wi.us>

FW: Cheers Pablo Paint Event

2 messages

Cathy Munkittrick <cathy@rodlibeskar.com>

Mon, Mar 28, 2016 at 2:22 PM

To: Tom Zeuli <tomzeuli@ci.hudson.wi.us>, Deb Andrews <dandrews@ci.hudson.wi.us>

Cc: LeAnne Addy <cityclerk@ci.hudson.wi.us>

Tom and Debbie,

Here is the e-mail I received from LeAnne with the e-mail from Amanda Botha of Cheers Pablo asking about conducting painting classes in Lakefront and Birkmose Parks this summer. Please review Hudson City Code Section 181-5 (General Park Rules, 181-6 (Sales in Parks), and any Park Board policies, or rules and then call me to discuss this Cheers Pablo request.

Thank you.

Catherine R. Munkittrick
Rodli, Beskar, Neuhaus, Murray & Pletcher, S.C.
219 N. Main Street, PO Box 138
River Falls, WI 54022
[715-425-7281](tel:715-425-7281) Fax: [715-425-7586](tel:715-425-7586)

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From: LeAnne Addy [mailto:cityclerk@ci.hudson.wi.us]

Sent: Thursday, March 24, 2016 12:37 PM

To: Cathy Munkittrick <cathy@rodlibeskar.com>

Subject: Fwd: Cheers Pablo Paint Event

Cathy,

How do we want to handle this request?

I talked with Tom Zeuli and he said that the painting wouldn't be a problem but she talked about having wine and beer also.

Thoughts?

LeAnne Addy

City Clerk

City of Hudson

505 Third Street

Hudson, WI 54016

Phone: (715) 386-4765, Ext. 140

Email: cityclerk@ci.hudson.wi.us

Website: www.ci.hudson.wi.us

----- Forwarded message -----

From: <cphudsonwi@gmail.com>

Date: Thu, Mar 24, 2016 at 12:12 PM

Subject: Cheers Pablo Paint Event

To: cityclerk@ci.hudson.wi.us

Hi Leann,

Cheers Pablo would like to begin having paint classes at Lakefront Park and Birkmose Park this summer starting in May through September. We provide all supplies and clean up. Our artist will teach a two hour canvas, painting class. The class sizes would range from 20 to 80 painters. Registration and payment will be handled through www.cheerspablo.com/Hudson.

We are interested in Saturday and Sunday afternoons paint class for all ages. Petite Picasso's class for children once a month during the weekday in the afternoon. All classes are open to the public.

Cheers Pablo is a paint and sip, arts and entertainment business. Please advise park rules and regulations regarding the use of this space. This is Cheers Pablo's second summer in Hudson and we are looking forward to being involved with the community!

Cheers,

Amanda Botha

[715-808-0336](tel:715-808-0336)

Manager, Cheers Pablo Hudson

Amanda Botha

[715-808-0336](tel:715-808-0336)

Manager, Cheers Pablo Hudson

Deb Andrews <dandrews@ci.hudson.wi.us>

To: Cathy Munkittrick <cathy@rodlibeskar.com>

Cc: Tom Zeuli <tomzeuli@ci.hudson.wi.us>, LeAnne Addy <cityclerk@ci.hudson.wi.us>

Mon, Mar 28, 2016 at 3:11 PM

Hi Cathy,

I was speaking to Tom about this and we are both in agreement that this does not seem like something we want to tie up our parks with while they are conducting private business.

We can have a conference call if you'd like but Tom has left for the day.

Thanks!

Deb

Deb Andrews
Administrative Assistant
City of Hudson Public Works & Park Departments
505 Third Street, Hudson, WI 54016
Phone: [715-386-4767](tel:715-386-4767) or [715-386-4774](tel:715-386-4774), ext 113
Fax: [715-386-3385](tel:715-386-3385)
Email: dandrews@ci.hudson.wi.us

[Quoted text hidden]

 **SALES IN PARKS PERMIT APPLICATION.pdf**
1095K

CITY OF HUDSON
505 3RD STREET
HUDSON WI 54016-1694
(715)386-4774

**CITY OF HUDSON
SALES IN PARKS
PERMIT APPLICATION**

Vendor's Name

Telephone/Fax

Mailing Address

Applicant's Name

Telephone/Fax

Mailing Address

Location(s) of Sales

Days/Hours of Operation

Item(s) for Sale

In area below, list any other salespeople (with addresses) that are involved:

The owner/applicant agrees to comply with § 181-6, Chapter 124 and all other Municipal Code requirements as applicable; understands that the issuance of the permit creates no legal liability on the City and certifies that all of the submitted information is accurate.

SIGNATURE OF APPLICANT _____ DATE _____

Reviewed by Park Board (if applicable) _____

Approved ___ Not Approved ___ Effective _____

Conditions of Approval _____

By _____
Parks SuperIntendent

§ 181-6. Sales in parks. [Amended by Ord. No. 7-84]

No person shall sell or offer for sale any item or article in any park or street adjacent to any park area, except as provided herein.

- A. Each vendor shall hold a valid seller's permit issued by the City under Chapter 124, Direct Sellers and Solicitors, of this Municipal Code. [Amended 5-1-2000 by Ord. No. 9-00]
- B. Any van or other motor vehicle or trailer used by the vendor for preparation or storage of food items shall be subject to inspection and approval by the Director of Parks and Recreation.
- C. The Director of Parks and Recreation, on application forms provided by the Parks Department, shall approve the sales location and hours of operation of each vendor. [Amended 5-1-2000 by Ord. No. 9-00]
- D. Each vendor shall fully comply with all City ordinances and other regulations administered by the Director of Parks and Recreation. Violation of City ordinances or other regulations shall be grounds for revocation of the seller's permit. The Common Council, upon recommendation by the Park Board, shall establish a written policy for vendors conducting sales under this section. [Amended 5-1-2000 by Ord. No. 9-00]

Chapter 124, DIRECT SELLERS, TRANSIENT MERCHANTS AND SOLICITORS

[HISTORY: Adopted by the Common Council of the City of Hudson 5-5-2003 by Ord. No. 3-03. (This ordinance also repealed former Ch. 124, Direct Sellers and Solicitors, adopted by Ord. No. 26-84, as amended.) Amendments noted where applicable.]

GENERAL REFERENCES

Pawnbrokers and secondhand dealers -- See Ch. 184.

§ 124-1. Registration required.

It shall be unlawful for any direct seller, transient merchant or solicitor to engage in sales within the City of Hudson without being registered for that purpose as provided in this chapter.

§ 124-2. Sales prohibited on public streets and public parking lots.

Except as provided in this chapter for community events approved by the Common Council and seasonal farmers market, no direct or transient sales or solicitation shall be allowed on any public street or public parking lot.

§ 124-3. Sales in City parks.

- A. Direct sellers wishing to sell in City parks shall be subject to this chapter and to the requirements of Hudson City Code Chapter 181 and any other applicable City code sections.
- B. Transient sellers and solicitors are prohibited in City parks, except as approved in conjunction with a special event.

§ 124-4. Definitions.

As used in this chapter, the following terms shall have the meanings indicated:

APPLICANT -- Each individual applying for registration and licensing as a direct seller, transient merchant or solicitor.

CHARITABLE ORGANIZATION -- Any benevolent, philanthropic, patriotic or eleemosynary person, partnership, association or corporation for whom or which there is provided proof of tax-exempt status pursuant to Section 501(c)(3) or (4) of the United States Internal Revenue

Code.

CLERK -- The Clerk of the City of Hudson.

DIRECT SELLER -- Any person who, individually or for a partnership, association or corporation, sells goods or services or takes sales orders for later delivery of goods or services at any location other than the permanent business place or residence of the individual, partnership, association or corporation. The sale of goods and services includes donations requested or required by the direct seller for the retention of goods or services by a donor or prospective customer.

GOODS -- Includes personal property of any kind and shall include merchandise, materials, and goods provided incidental to services offered or sold. The sale of goods includes donations required by the seller for the retention of goods or services by a donor or prospective customer.

PERMANENT MERCHANT -- A direct seller or one representing a merchant who, for at least six months prior to the submission of an application pursuant to this chapter, has continuously operated an established place of business in this City or has continuously resided in this City and now does business from his/her residence.

REGISTRANT -- Each individual registered by the Clerk.

SOLICITOR -- Any individual who, for him/herself or any other person, organization, society, association or corporation, personally solicits money, property or financial assistance of any kind from persons other than members of such organization, society, association or corporation.

TRANSIENT MERCHANT -- Any individual who engages in the retail sale of goods at any place in this state temporarily and who does not intend to become and does not become a permanent merchant of such place. For purposes of this chapter, sale of merchandise includes a sale in which the personal services rendered upon or in connection with the merchandise constitutes the greatest part of value for the price received, but does not include a farm auction sale of personal property used on the farm or the sale of produce or other perishable products at retail or wholesale by a resident of this state.

§ 124-5. Exemptions.

The following shall be exempt from all provisions of this chapter:

- A. Any person delivering newspapers, fuel, dairy products or bakery goods to regular customers on established routes.
- B. Any person selling goods at wholesale to dealers in such goods.
- C. Any person, farmer or gardener selling agricultural products of the farm, orchard or garden occupied or cultivated by such person, except as provided in § 124-7.

- D. Any permanent merchant or employee thereof who takes orders away from the established place of business for goods regularly offered for sale by such merchant within this City and who delivers such goods in his regular course of business.
- E. Any person who has an established place of business where the goods being sold are offered for sale on a regular basis and in which the buyer has initiated contact with and specifically requested a home visit by the person.
- F. Any person who has had, or who represents a company which has had, a prior business transaction, such as a prior sale or credit arrangement, with a prospective customer.
- G. Any person holding a sale required by statute or order of any court and any person conducting a bona fide auction sale pursuant to law.
- H. Any employee, officer, or agent of a charitable organization who engages in direct sales or solicitations for or on behalf of said organization, provided that there is submitted to the Clerk proof that such charitable organization is registered under Wis. Stats. § 440.41. Any charitable organization engaging in the sale of merchandise and not registered under § 440.41 or which is exempt from that statute's registration requirements shall be required to register under this chapter.
- I. Any person selling any goods, services or merchandise at any community event or celebration approved by the Common Council and who has registered or been approved by the City in connection with approval of the special event.
- J. Any veteran who holds a special state license pursuant to Wis. Stats. § 440.51 shall be exempt from the provisions of § 124-4, provided that such veteran provides the Clerk with the following information. The Clerk shall then forward such information to the Chief of Police for investigation.
 - (1) The veteran's name and permanent address.
 - (2) The nature of the sales or solicitations.
 - (3) Proposed dates and times of sales or solicitations.

§ 124-6. Registration procedure.

- A. Applicants for registration must complete and return to the Clerk a registration form furnished by the Clerk which shall require the following information:
 - (1) Name, permanent address, telephone number and temporary address, if any, of each transient merchant, direct seller or solicitor.
 - (2) Age, height, weight and color of hair and eyes.

- (3) Name, address and telephone number of the person, firm, association or corporation that the direct seller, transient merchant, or solicitor represents or is employed by or whose merchandise is being sold.
 - (4) Temporary address and telephone number from which sales or solicitations will be conducted, if any.
 - (5) Nature of sales or solicitations to be conducted and a brief description of the goods and/or services offered.
 - (6) Proposed dates and times of sales or solicitations.
 - (7) Proposed methods of delivery of goods, if applicable.
 - (8) Make, model and license number of any vehicle to be used by the applicant in the conduct of sales or solicitations.
 - (9) Last three cities, villages or towns where the applicant conducted similar sales or solicitations, if applicable.
 - (10) For transient merchants, an address and phone number where the applicant can be contacted for at least seven days after leaving this City.
 - (11) Statement as to whether the applicant has been convicted of any crime or ordinance violation related to the applicant's sales or solicitation or other transient merchant activities within the last five years, the nature of the offense and the place of conviction.
- B. Applicants shall present the following items to the Clerk for examination:
- (1) A driver's license or some other proof of identity as may be reasonably required.
 - (2) Current sellers permit issued by the Wisconsin Department of Revenue.
 - (3) Proof of liability insurance satisfactory to the City if the sales activity occurs on City-owned property.
 - (4) If the sales activity occurs on private property such as a stand in a private parking lot or other private property, the applicant shall provide written permission from the property owner for the applicant to conduct sales as described in the application.
 - (5) Wisconsin certificate of examination and approval from the sealer of weights and measures where the applicant's business requires use of weighing and measuring devices approved by state authorities, if applicable.
 - (6) Health inspection certifications, if applicable.
- C. No registration shall be processed until the application and investigation fees have been paid to the Clerk to cover the cost of investigating and processing the application. The application

fee shall be \$15, and the investigation fee shall be \$15.

- D. No registration shall be processed until the applicant signs a statement appointing the Clerk his/her agent to accept service of process in any civil action brought against the applicant arising out of any sale, service performed or solicitation activities of the applicant in the event that the applicant cannot, after reasonable effort, be served personally.

§ 124-7. Farmers market on City property.

- A. Transient or direct sellers of produce and related items, such as vegetables, fruits, dried flowers, cut flowers, plants, jams, jellies, preserves, bread, herbs, honey, maple syrup, meat and other perishable products, on City property designated for that purpose under this chapter shall register with the City Clerk before commencing sales. The Clerk shall obtain all information and fees required under this chapter. [Amended 7-21-2003 by Ord. No. 6-03]
- B. Location. The Common Council may designate a City-owned parking lot or portion thereof to be used as a farmers market for the months May through October. The parking lot currently used for the farmers market is located at the "North Parking Lot" at the corner of Second Street and Vine Street. The Common Council may, by resolution, change the location of the farmers market as needed.
- C. Farmers market operation. [Amended 7-21-2003 by Ord. No. 6-03]
 - (1) Stalls shall be available on a daily first-come, first-served basis.
 - (2) Market hours shall be Thursdays from 7:00 a.m. to 12:30 p.m. The Common Council may, by resolution, determine different hours of operation.
 - (3) Each vendor shall be responsible for his/her area and shall keep the area free of litter and debris. Vendors shall remove all equipment, displays and sale items from the market at the close of the day.
- D. General parking will not be allowed in the west half of the parking lot (North Parking Lot) during farmers market hours. The Common Council may, by resolution, change the parking regulations of the farmers market lot as needed. [Added 7-21-2003 by Ord. No. 6-03]

§ 124-8. Investigation; denial of registration.

- A. Upon receipt of a completed registration application, the Clerk shall immediately refer it to the Chief of Police to conduct an investigation. To the extent possible, within five working days the Chief of Police shall return the application to the Clerk with his endorsement approving or disapproving the application.
- B. The Clerk shall refuse to register the applicant if the investigation shows any of the

following:

- (1) The application contains any material omission or materially inaccurate statement.
 - (2) Complaints of a material nature have been received against the applicant by authorities in any of the last three cities, villages or towns in which the applicant conducted similar business.
 - (3) The applicant was convicted of a crime, statutory violation or ordinance violation within the last five years, the nature of which is directly related to the applicant's fitness to engage in direct selling or solicitation.
 - (4) The applicant failed to comply with any applicable provision of this chapter.
- C. Appeal. Any person denied application for registration may appeal such action by filing with the Common Council, within 14 days after written notice of the denial, a written statement requesting a hearing and setting forth the grounds for the appeal. The Common Council shall set a time and place for the hearing. Written notice of the time and place of the hearing shall be given to the applicant at least 72 hours prior to the time set for the hearing.

§ 124-9. Registration.

- A. Upon compliance with the foregoing requirements, investigation, and payment of the fees as set forth herein, the Clerk shall register the applicant as a direct seller, transient merchant or solicitor. The applicant shall sign and date the application form, acknowledging receipt of a copy of this chapter of the Hudson Municipal Code.
- B. Such registration shall contain the signature of the Clerk, the name and address of the direct seller, transient merchant or solicitor, the type of goods or services being sold or the nature of the solicitation, and the license number of any vehicles used for sales or solicitation.
- C. Registrants shall exhibit their registration:
 - (1) On any stand, cart, or other similar device used for sales; and
 - (2) At each residence; and
 - (3) To any police officer who requests it.
- D. All registration shall expire on December 31. There shall be no prorating of the registration and investigation fee.

§ 124-10. Prohibited acts; disclosure requirements.

A. Prohibited practices.

- (1) A direct seller, transient merchant or solicitor shall be prohibited from:
 - (a) Calling at any dwelling or other place between the hours of 8:00 p.m. and 9:00 a.m., except by appointment.
 - (b) Calling at any dwelling or other place where a sign is displayed bearing the word "No Peddlers," "No Solicitors" or words of similar meaning.
 - (c) Calling at the rear door of any dwelling place.
- (2) A direct seller, transient merchant or solicitor shall not misrepresent or make false, deceptive or misleading statements concerning the quality, quantity or character of any goods or services offered for sale, the purpose of his/her visit, his/her identity or the identity of the organization he/she represents. A direct seller or transient merchant representing a charitable or religious organization shall specifically disclose what portion of the sale price of goods being offered will actually be used for the charitable or religious purpose for which the individual is soliciting. The portion shall be expressed as a percentage of the sales price of the goods or services.
- (3) No direct seller, transient merchant or solicitor shall impede the free use of sidewalks and streets by pedestrians and vehicles. No sales shall occur on public sidewalks or streets except as approved by Common Council in conjunction with community events. Direct or transient sellers for sales in parks are required to register under this section and also comply with Hudson City Code Chapter 181 and any other applicable sections of the Hudson City Code.
- (4) No direct seller, transient merchant or solicitor shall make any loud noises or use any sound-amplifying device to attract customers or donors if the noise produced is capable of being plainly heard outside a one-hundred-foot radius of the source.
- (5) No direct seller, transient merchant or solicitor shall allow rubbish or litter to accumulate in or around the area in which he/she is conducting business or making sales or solicitations.

B. Disclosure requirements.

- (1) After the initial greeting and before any other statement is made to a prospective customer or donor, a direct seller, transient merchant or solicitor shall expressly disclose his/her name, the name of the company or organization he/she is affiliated with, if any, and identify the goods or services he/she offers to sell and shall show the registration issued by the City to the prospective customer or donor.
- (2) If the direct seller, transient merchant or solicitor takes a sales order for the later delivery of goods, he/she shall, at the time the order is taken, provide the buyer with a written

statement containing the terms of the agreement, the amount paid in advance, whether full, partial or no advance payment is made, the name, address and telephone number of the seller, the delivery or performance date and whether a guaranty or warranty is provided and, if so, the terms thereof.

- (3) If any sale of goods is made by a direct seller, transient merchant, or solicitor or any offer for the later delivery of merchandise is taken by the seller, the buyer shall have the right to cancel said transaction if it involves the extension of credit or is a cash transaction of more than \$25.00 in accordance with the procedure set forth in Wis. Stats. ch. 423. The seller shall give the buyer two copies of a typed or printed notice of that fact. Such notice shall conform to the requirements of ch. 423, Wis. Stats.

§ 124-11. Record of violations.

The Chief of Police shall report to the Clerk all convictions for violations of this chapter, and the Clerk shall note any such violation on the record of the registrant convicted. The Clerk shall note any complaint or report of an alleged violation made by a resident of this City or a police officer.

§ 124-12. Revocation of registration permit.

- A. Registration may be revoked by the Common Council after notice and hearing under the following circumstances:
 - (1) The registrant made any material omission or materially inaccurate statement in the application for registration;
 - (2) The registrant made any fraudulent, false, deceptive or misleading statement or representation in the course of engaging in transient or direct sales or solicitation;
 - (3) The registrant violates any provision of Hudson City Code related to sales;
 - (4) The registrant was convicted of any crime or ordinance or statutory violation which is directly related to the registrant's fitness to engage in direct selling or solicitations;
 - (5) Any other conduct by the registrant which the Council finds to jeopardize the public health, safety, and welfare.
- B. Written notice of the hearing shall be served personally on the registrant at least 72 hours prior to the time set for the hearing. Such notice shall contain the time and place of hearing and a statement of the acts or omissions upon which the hearing will be based.

§ 124-13. Violations and penalties.

In addition to any other remedy provided by law, any person who shall violate any provision of this chapter shall be subject to a penalty as provided in Chapter 1, § 1-18, of this Municipal Code. Each day of violation shall be a separate offense.

§ 124-14. Severability clause.

If any section, subsection, paragraph, word, or phrase of this chapter is found by a court of competent jurisdiction to be invalid, unenforceable, or unconstitutional, the validity of the remaining sections shall not be affected thereby.

§ 124-15. Inclusion in Code.

It is the intention of the Common Council and it is hereby provided that the provisions of this chapter shall be made part of the Code of the City of Hudson, and that the sections of this chapter be renumbered or relettered to accomplish such intention; and that the word "ordinance" may be changed to "section," "article," or other appropriate designation.

§ 124-16. When effective.

This chapter shall be effective upon adoption and publication as provided by law.

**CITY OF HUDSON
Council/Committee Issues**

**ITEM
New Business**

Common Council – May 16, 2106

Submitted to: **Common Council**

Date: **May 11, 2016**

Submitted by: **Dennis Darnold, CDD**

Regarding: **Requests for rezoning, 1000 12th Street and 916 12th Street from R-1, One-family Residential District to PUB – Public or Quasi-Public District – Friedlander and Cook**

ISSUE: The school district is considering the purchase of two properties located east of 12th Street currently owned by William and Sally Friedlander (1000 12th Street) and Jon and Breann Cook (916 12th Street) to expand the high school site. The intended use of property, if purchased, is for ancillary space such as green / open space, stormwater management and / or property access.

STAFF RECOMMENDATION: Set public hearing date for Monday, June 20, 6:50 p.m. (alternative date would be Tuesday, July 5) and refer the application to the plan commission and city staff for review and recommendation.

COMMITTEE RECOMMENDATION: N/A

CITY OF HUDSON

COPY

APPLICATION TO REZONE PROPERTY

DATE May 5, 2016

I (We), the undersigned, do hereby respectfully request that the Common Council see fit to rezone the property located at:

1000 12th St, Hudson, WI

and legally described as:

East Hudson All of Block D except that part of Lots 7 & 8

deeded to the City of Hudson

Parcel Identification No(s): 236-0413-00-000

FROM:

TO:

- | | |
|--|--|
| <input type="checkbox"/> AR Agriculture Residential | <input type="checkbox"/> AR Agriculture Residential |
| <input type="checkbox"/> C-1 Conservation | <input type="checkbox"/> C-1 Conservation |
| <input type="checkbox"/> C-2 Conservation Recreational Lands | <input type="checkbox"/> C-2 Conservation Recreational Lands |
| <input checked="" type="checkbox"/> R-1 One-Family Residential | <input type="checkbox"/> R-1 One-Family Residential |
| <input type="checkbox"/> R-2 Two-Family Residential | <input type="checkbox"/> R-2 Two-Family Residential |
| <input type="checkbox"/> RT Transitional Two-Family | <input type="checkbox"/> RT Transitional Two-Family |
| <input type="checkbox"/> RM-1 Multiple Family | <input type="checkbox"/> RM-1 Multiple Family |
| <input type="checkbox"/> RM-2 Multiple Family | <input type="checkbox"/> RM-2 Multiple Family |
| <input type="checkbox"/> RM-3 Multiple Family | <input type="checkbox"/> RM-3 Multiple Family |
| <input type="checkbox"/> RM-4 Multiple Family | <input type="checkbox"/> RM-4 Multiple Family |
| <input type="checkbox"/> B-1 Local Business | <input type="checkbox"/> B-1 Local Business |
| <input type="checkbox"/> B-2 General Business | <input type="checkbox"/> B-2 General Business |
| <input type="checkbox"/> B-3 Central Business | <input type="checkbox"/> B-3 Central Business |
| <input type="checkbox"/> I-1 Light Industrial | <input type="checkbox"/> I-1 Light Industrial |
| <input type="checkbox"/> I-2 General Industrial | <input type="checkbox"/> I-2 General Industrial |
| <input type="checkbox"/> OFC Office | <input type="checkbox"/> OFC Office |
| <input type="checkbox"/> PUB Public or Quasi-public | <input checked="" type="checkbox"/> PUB Public or Quasi-public |
| <input type="checkbox"/> PS Planned Study | <input type="checkbox"/> PS Planned Study |
| <input type="checkbox"/> PRD Planned Residential District | <input type="checkbox"/> PRD Planned Residential District |
| <input type="checkbox"/> PCD Planned Commercial District | <input type="checkbox"/> PCD Planned Commercial District |
| <input type="checkbox"/> PID Planned Industrial District | <input type="checkbox"/> PID Planned Industrial District |

Map of area to be included with application.

APPLICATION TO REZONE PROPERTY

Page 2

Reason(s) for request: _____

Expand school property for necessary ancillary space such as
required green space, storm water retention and/or property access.

I (We) certify that the **\$200.00** nonreimbursable filing fee and the **\$250.00** review deposit has been paid.

William A Friedlander
Property Owner (Signature)

Sally Friedlander
Property Owner (Signature)

William Friedlander
Property Owner (Written)

Sally Friedlander
Property Owner (Written)

1015 12th St
Street Address

1015 12th St
Street Address

Hudson, WI 54016
City/State/Zip

Hudson, WI 54016
City/State/Zip

715-386-5944
Phone No./Fax No./e-mail

715-386-5944
Phone No./Fax No./e-mail

Contact person if other than property owner: Tim Erickson

644 Brakke Drive
Street Address

Hudson, WI 54016
City/State/Zip

715-377-3704
Phone No./Fax No./e-mail

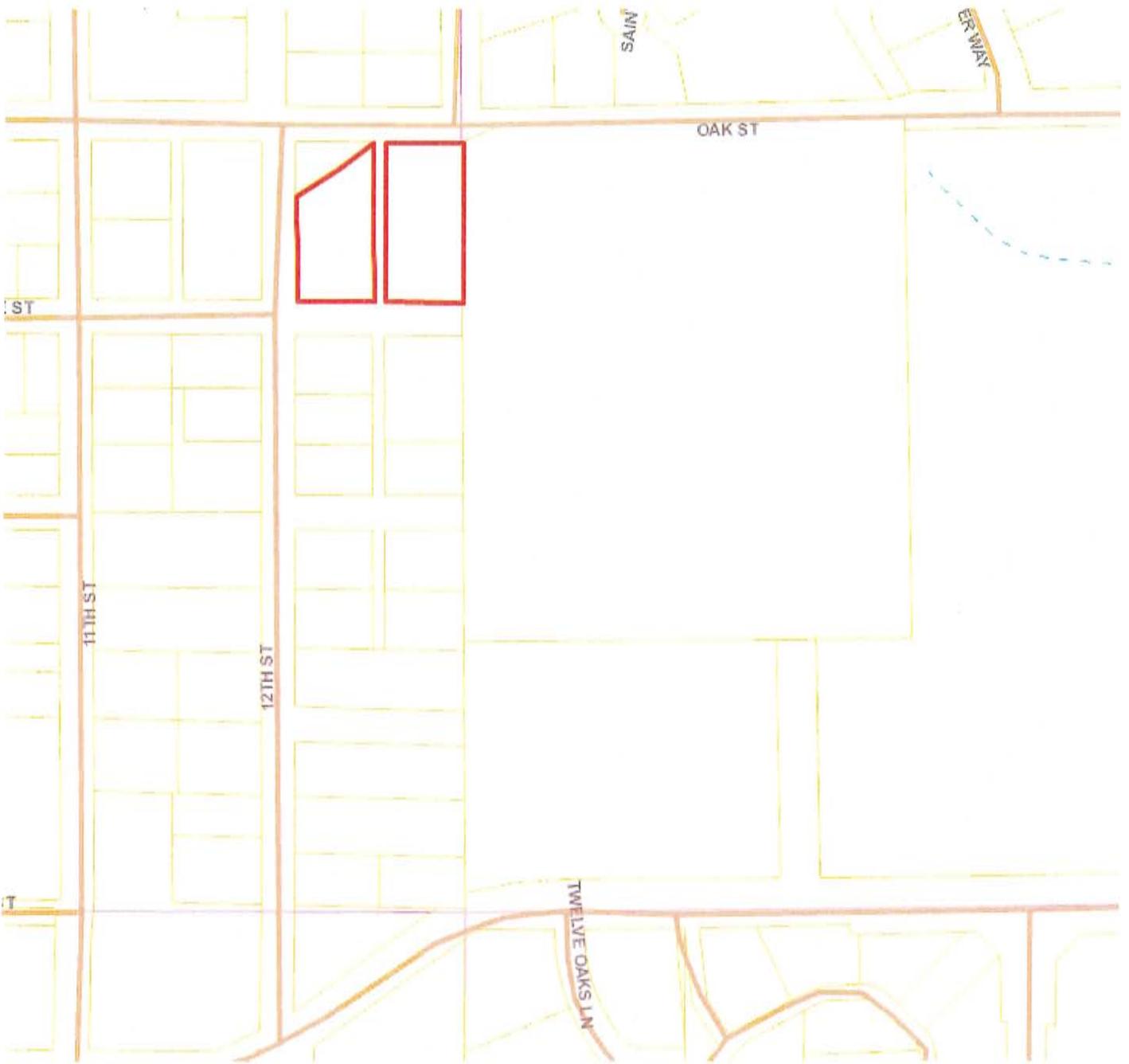
Fax 715-377-3726

Please note that all zoning amendments require a public hearing. The Common Council will set the public hearing date that can take place after notice of such hearing is published twice in the *Star-Observer*, and the Plan Commission has made a recommendation.

Public hearings normally take place before a regular meeting of the Common Council 4 to 5 weeks after the meeting when the initial application was submitted. You and surrounding property owners as required will receive a notice of the public hearing in the mail. If the Common Council reacts favorably to this request, the ordinance becomes effective the day after publication.

Receipt No. 55171

Dated: 5-10-16



1000 12th St
Hudson, WI 54016

APPLICATION TO REZONE PROPERTY

DATE May 5, 2016

I (We), the undersigned, do hereby respectfully request that the Common Council see fit to rezone the property located at:

916 12th St, Hudson, WI

and legally described as:

East Hudson Lots 3, 4, 5, 6, 7, 8 & N 10 feet of Lot 9 Block H

Parcel Identification No(s): 236-0433-00-000

FROM:

TO:

- | | |
|--|--|
| <input type="checkbox"/> AR Agriculture Residential | <input type="checkbox"/> AR Agriculture Residential |
| <input type="checkbox"/> C-1 Conservation | <input type="checkbox"/> C-1 Conservation |
| <input type="checkbox"/> C-2 Conservation Recreational Lands | <input type="checkbox"/> C-2 Conservation Recreational Lands |
| <input checked="" type="checkbox"/> R-1 One-Family Residential | <input type="checkbox"/> R-1 One-Family Residential |
| <input type="checkbox"/> R-2 Two-Family Residential | <input type="checkbox"/> R-2 Two-Family Residential |
| <input type="checkbox"/> RT Transitional Two-Family | <input type="checkbox"/> RT Transitional Two-Family |
| <input type="checkbox"/> RM-1 Multiple Family | <input type="checkbox"/> RM-1 Multiple Family |
| <input type="checkbox"/> RM-2 Multiple Family | <input type="checkbox"/> RM-2 Multiple Family |
| <input type="checkbox"/> RM-3 Multiple Family | <input type="checkbox"/> RM-3 Multiple Family |
| <input type="checkbox"/> RM-4 Multiple Family | <input type="checkbox"/> RM-4 Multiple Family |
| <input type="checkbox"/> B-1 Local Business | <input type="checkbox"/> B-1 Local Business |
| <input type="checkbox"/> B-2 General Business | <input type="checkbox"/> B-2 General Business |
| <input type="checkbox"/> B-3 Central Business | <input type="checkbox"/> B-3 Central Business |
| <input type="checkbox"/> I-1 Light Industrial | <input type="checkbox"/> I-1 Light Industrial |
| <input type="checkbox"/> I-2 General Industrial | <input type="checkbox"/> I-2 General Industrial |
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| <input type="checkbox"/> PS Planned Study | <input type="checkbox"/> PS Planned Study |
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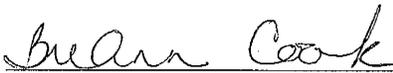
Property Owner (Signature)

Jon J. Cook
Property Owner (Written)

916 12th St
Street Address

Hudson, WI 54016
City/State/Zip

715-222-7693
Phone No./Fax No./e-mail



Property Owner (Signature)

Breann Cook
Property Owner (Written)

916 12th St
Street Address

Hudson, WI 54016
City/State/Zip

715-222-7693
Phone No./Fax No./e-mail

Contact person if other than property owner: Tim Erickson

644 Brakke Drive
Street Address

Hudson, WI 54016
City/State/Zip

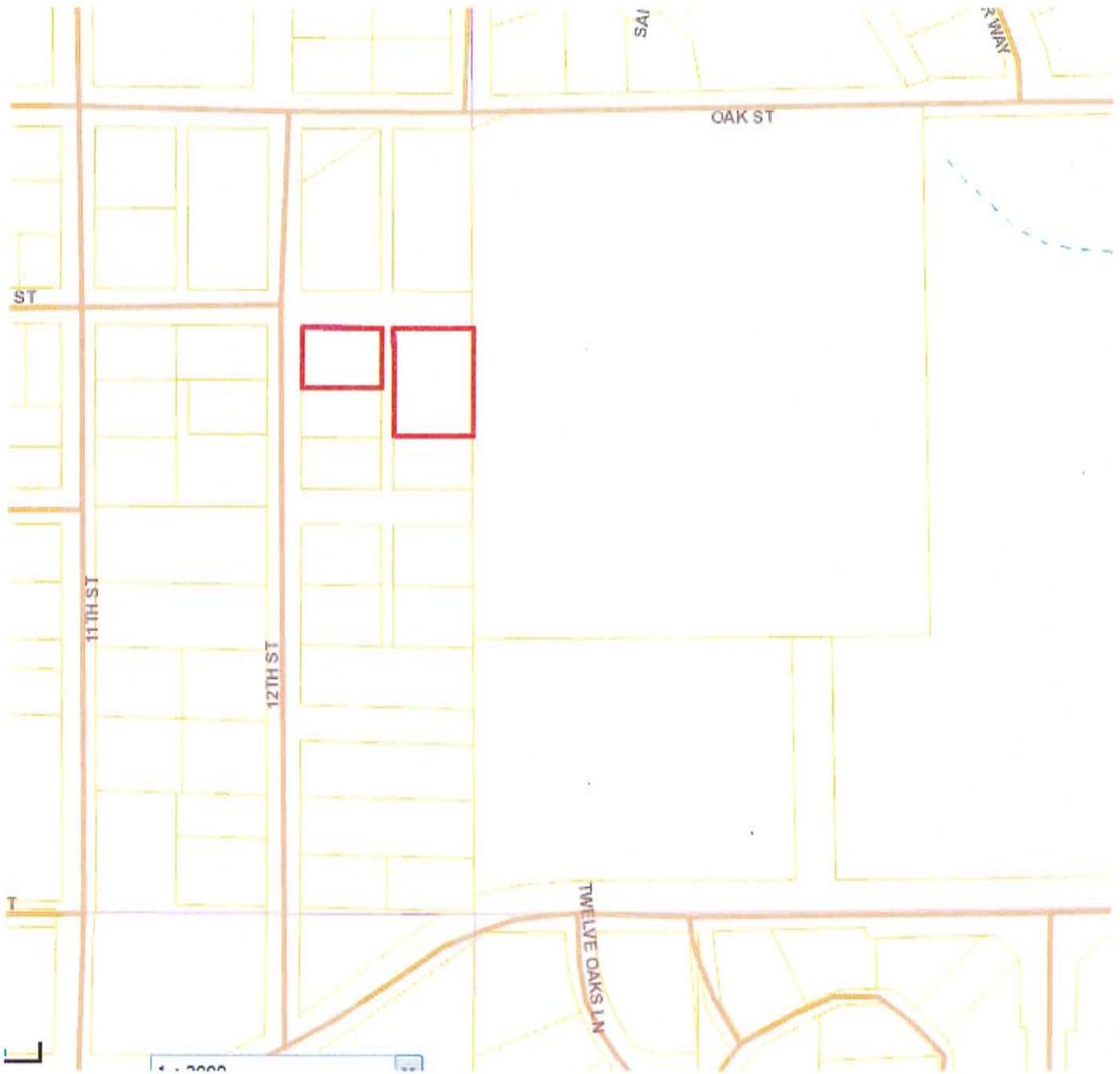
715-377-3704
Phone No./Fax No./e-mail

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Receipt No. 55171

Dated: 5-10-16



916 12th St
Hudson, WI 54016

COUNCIL/COMMITTEE ISSUE SHEET

SUBMITTED TO: Common Council

DATE: May 12, 2016

SUBMITTED BY: Devin Willi on behalf of the Facility Needs Ad Hoc Committee

REGARDING: Ward Avenue Buildings

The Facility Needs Ad Hoc Committee has toured the Ward Avenue buildings purchased in late 2015 and the Excel Energy facility on Livingstone Drive.

The Committee met on Tuesday, May 10, with EMS Director Brandon Lyksett, Fire Chief Scott St. Martin and Utility Director Kip Peters regarding potential facility needs in each of their respective departments. Public Works and Parks Director Tom Zeuli was unable to attend, but provided documentation regarding Public Works facility needs. The department heads and committee members discussed both short-term and long-term needs and possible solutions to space and facility needs identified.

The Committee's initial recommendation, based on discussions with those present, is to begin the process of relocating St. Croix EMS from City Hall and the Fire Hall to the larger (westerly) building on the Ward Avenue property.

The committee would request authorization from the Common Council to have city staff seek quotes from architectural firms who would then prepare design plans and specifications to remodel and reconfigure this building to meet the needs of St. Croix EMS.

COUNCIL/COMMITTEE ISSUE SHEET

SUBMITTED TO: Common Council

DATE: May 13, 2016

SUBMITTED BY: Mayor Rich O'Connor

REGARDING: Citizen Appointments to Zoning Board of Appeals

I am recommending that the following individuals be appointed to the following positions on the Zoning Board of Appeals:

First Alternate - Breanne Berning, 2300 Rosemary Curve

Second Alternate – Carah Koch, 2525 Burl Oak Curve



City of Hudson
505 Third Street
Hudson, WI 54016-1694
PHONE: (715) 386-4765 ext. 140
FAX: (715) 386-0804

LeAnne Addy
City Clerk

Emergency Medical Services Week

Proclamation

Whereas, emergency medical service is a crucial public service providing lifesaving care to those in need 24 hours a day, 7 days a week; and

Whereas, the members of St. Croix Emergency Medical Service, with a roster of 40 EMTs and 10 Rescue Divers, of which 15 are at the EMT Paramedic level, responded to 1,896 calls during 2015; and

Whereas, access to quality emergency care dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and

Whereas, the members of emergency medical services, whether career or part-time, engage in thousands of hours of specialized training and continuing education to enhance their lifesaving skills; and

Whereas, the 2016 theme: "**CALLED TO CARE**" was chosen as it honors the multitude of EMS practitioners serving our communities across the nation. It is a powerful and timely reminder of how committed they are to the work they do, how they have chosen to answer the call of a career that demands passion, purpose and heart from all those who wear the uniform, day in and day out.

Now therefore I, Rich O'Connor, call upon all citizens of Hudson and all patriotic, civic and educational organizations to observe the week of May 15 through 21, 2016 as

Emergency Medical Services Week

and call upon all citizens of Hudson to observe this week with appropriate programs, ceremonies and activities regarding health education and safety issues.

In Witness Hereof, I hereunto set my hand and cause the seal of the City of Hudson to be affixed. Done in the Council Chambers of the City of Hudson this sixteenth day of May in the year two thousand and sixteen.

Rich O'Connor, Mayor