

**Agenda for a Regular Meeting of the
Finance Committee of the Common Council of the City of Hudson
Monday, March 27, 2017**

6:15 p.m.

**Council Chambers of City Hall, 505 Third Street
(Note Time)**

(Click on agenda items highlighted in blue to access documents related to that item)

1. Call to Order
2. Discussion and Possible Action on Minutes of Regular Meeting of March 13, 2017 and the Special Meeting of March 22, 2017
3. Discussion and Possible Action on Claims
4. Discussion and Possible Action on Operators Licenses
5. Presentation by Sean Lentz of Ehlers and Associates on Tax Increment Financing
6. Items for Future Agendas
7. ~~Discussion and Possible Action on reconvening in Open Session~~
8. Adjournment

Rich O'Connor, Mayor

Posted in City Hall lobbies and emailed to Hudson Star Observer on 3-24-17

Some agenda items may be taken up earlier in the meeting, or in a different order than listed. Upon reasonable notice, an interpreter or other auxiliary aids will be provided at the meeting to accommodate the needs of the public. Please contact the City Clerk at 715-386-4765, ext. 140.

Notice is hereby given that a majority of the Common Council of the City of Hudson, Wisconsin, may be present at the foregoing meeting. This may constitute a meeting of the Common Council pursuant to **State ex. Rel. Badke v. Greendale Village Board**, 174 Wis.2d 553, 494 N.W.2d 408 (1993), although the Council will not take any formal action at this meeting.

FINANCE COMMITTEE MEETING OF THE COMMON COUNCIL
CITY OF HUDSON, WISCONSIN
MONDAY, MARCH 13, 2017

UNAPPROVED

Meeting called to order by Mayor O'Connor at 6:35 p.m.

PRESENT: Alderpersons John Hoggatt, Tom McCormick, and Randy Morrisette II.

ABSENT: None

OTHERS PRESENT: Bill Alms, Joyce Hall, Jim Webber, Cathy Munkittrick, Devin Willi, Marty Jensen, Scott St. Martin, Tom Zeuli, Denny Darnold, Mike Krueger, Bryan Watson, and others.

MINUTES: MOTION by McCormick, second by Hoggatt, to approve the Regular Meeting Minutes of February 27, 2017. Ayes (4). MOTION CARRIED.

CLAIMS: MOTION by Hoggatt, second by McCormick, to recommend the payment of the following claims:

	Fund	A/P Amounts	P/R Amounts	Totals
100	General	108,616.84	145,211.19	253,828.03
220	Stormwater - MS4	0.00	321.40	321.40
225	Impact Collection	0.00	0.00	0.00
280	Park Dedication Fees	500.00	0.00	500.00
290	Police Donations	496.08	0.00	496.08
310	Debt Service	0.00	0.00	0.00
450	Capital Projects	45,322.24	0.00	45,322.24
620	Parking	24,742.32	1,482.06	26,224.38
640	Storm Sewer	193.39	178.22	371.61
630	Ambulance	6,046.46	8,980.13	15,026.59
	Totals	\$ 185,917.33	\$ 156,173.00	\$ 342,090.33

Ayes (4). MOTION CARRIED.

OPERATOR'S LICENSE: MOTION by McCormick, second by Hoggatt to recommend approval of 5 Regular Operator Licenses contingent on payment of any outstanding debt owed to the City and successful completion of the background check for the period of March 14, 2017 to June 30, 2018 to: Sarah Berglund, Riley Larson, Marcus Dalton, Aaron Stanaway and Haley Love. Ayes (4). MOTION CARRIED.

SKID UNIT: Fire Chief St. Martin explained that Jefferson Fire did not meet the bid requirements including items regarding the pump and tailgate. MOTION by Morrisette, second by Hoggatt to recommend approving the skid unit bid from Foreman Fire Service and Repair in the amount of 17,178.56. Ayes (4). MOTION CARRIED.

TELEPHONE SERVICE: Technology Director Watson reviewed the estimated costs savings of \$17,000 if the City changed telephone service. It would provide better service with more features. Motion by Hoggatt, second by Morrisette to move the desk telephone service from AT&T to Comcast except where local equipment requires analog service. Ayes (4). MOTION CARRIED.

FINANCE COMMITTEE MEETING OF THE COMMON COUNCIL
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COMMUNITY SUBSIDIES BUDGET: City Administrator Willi reviewed the Community Subsidies budget. There are two one-time expenditures for new flower baskets in the downtown area and new holiday banners in the downtown area. Motion by Morrissette, second by McCormick to recommend approval of the Mayor's proposed Community Subsidies budget. Ayes (4). MOTION CARRIED.

WATER AND PARKING BUDGET CARRYFORWARD: Malinowski reviewed the proposed budget carryforward for the water and parking utility budgets. The Water Fund carryforward (\$3,700,000) is for Well #10 that was not started in 2016. The Parking Fund carryforward (\$26,800) is for the parking study that was not completed in 2016. Motion by McCormick, second by Hoggatt to approve budget carryforwards for the Water Utility and Parking Fund Utility.

ITEMS FOR FUTURE AGENDAS: None.

Discussion and Possible Action on entering closed session pursuant to Wis. Stats. 19.85(1)(c) TO REVIEW APPLICATIONS RECEIVED FOR COMMUNITY DEVELOPMENT DIRECTOR POSITION: Motion by McCormick, second by Hoggatt to convene into Closed session pursuant to Wisconsin Statutes 19.85(1)(c) at 6:45 p.m. Roll call vote, all ayes (4). MOTION CARRIED.

RECONVENE INTO OPEN SESSION: MOTION BY Hoggatt, second by McCormick to reconvene into open session at 6:57 p.m. Ayes (4). MOTION CARRIED.

ADJOURNMENT: MOTION by Hoggatt, second by Morrissette, to adjourn at 6:59 p.m. Ayes (4). MOTION CARRIED.

Brenda L Malinowski
Finance Officer

FINANCE COMMITTEE MEETING OF THE COMMON COUNCIL
CITY OF HUDSON, WISCONSIN
WEDNESDAY, MARCH 22, 2017

UNAPPROVED

Meeting called to order by Mayor O'Connor at 1:00 p.m.

PRESENT: Mayor O'Connor, Alderpersons John Hoggatt, Tom McCormick, and Randy Morrissette II.

ABSENT: None

Discussion and Possible Action on entering closed session pursuant to Wis. Stats. 19.85(1)(c) to conduct preliminary interviews for the Community Development Director position: Motion by Hoggatt, second by Morrissette, to convene into Closed session pursuant to Wisconsin Statutes 19.85(1)(c) at 1:01 p.m. Roll call vote, all ayes (4). MOTION CARRIED.

RECONVENE INTO OPEN SESSION: MOTION BY Hoggatt, second by McCormick to reconvene into open session at 5:27 p.m. Ayes (4). MOTION CARRIED.

There was no report from closed session.

ADJOURNMENT: The meeting adjourned at 5:27 p.m.

Devin Willi
City Administrator

COUNCIL CLAIMS - MARCH 27, 2017

Fund		A/P Amounts	P/R Amounts	Totals
100	General	146,789.76	150,253.19	297,042.95
220	Stormwater - MS4	5,165.83	64.26	5,230.09
290	Police Donations	9,076.75	0.00	9,076.75
310	Debt Service	202,862.47	0.00	202,862.47
450	Capital Projects	28,377.94	0.00	28,377.94
620	Parking	5,546.87	1,337.58	6,884.45
640	Storm Sewer	1,202.96	593.30	1,796.26
630	Ambulance	5,856.38	9,040.95	14,897.33
	Totals	\$ 404,878.96	\$ 161,289.28	\$ 566,168.24

**CITY OF HUDSON
COUNCIL/COMMITTEE ISSUES**

SUBMITTED TO: FINANCE/COMMON COUNCIL

DATE: 03/27/2017

SUBMITTED BY: KAREN DUCHOW, DEPUTY CLERK

REGARDING: APPLICATION(S) FOR OPERATOR'S LICENSES

ISSUE: Applications for Operator's Licenses are on file in the Clerk's office and are available upon request. If approved by Council, the licenses will be issued after successful completion of the background check and any outstanding debt owed to the City has been paid.

STAFF RECOMMENDATION: Contingent on payment of any outstanding debt owed to the City and successful completion of the background check, approve the issuance of 6 Regular Operator Licenses for the period of March 28, 2017 to June 30, 2018 to: Kathryn Rugg, Chantell Hendrix, David Korte, Jamie Pagels, Becky O'Keefe, Matthew Vice.