

**Agenda for a Regular Meeting of the
Common Council of the City of Hudson
Council Chambers of City Hall, 505 Third Street
7:00 p.m. January 25, 2016**

(Click on agenda items highlighted in blue to access documents related to that item)

1. Call to Order
2. Pledge of Allegiance
3. Clerk's Roll Call
4. Swearing in of Police Lieutenant
5. Comments and Suggestions from Citizens Present
Comments are limited to five (5) minutes; must address items not listed on the agenda; are limited to issues that have an impact of the City of Hudson, and that the Common Council may address at a future meeting, and must not include endorsements of any candidates or other electioneering. An exception to the five (5) minute limit may be made at the discretion of the Mayor.
6. Discussion and Possible Action on Consent Agenda Items
A motion, second and majority roll call vote of the Council will approve all of the following items listed. Any item may be pulled from the list and handled separately.
 - A. [Minutes from the Regular Meeting of January 11, 2016](#)
 - B. [Claims](#)
 - C. [Operator's Licenses](#)
 - D. [2016 Boat Mooring Policy & Fees](#)
 - E. [2016 Park User Fees, Policies & Reservations](#)
 - F. [Hudson Softball Association 2016 Concessions Agreement](#)
 - G. [Recommendation to increase the 2016 Boat Launch daily and seasonal fees](#)
 - H. [Les Berg Memorial 5K Run/Walk](#)
 - I. [Conditional Use Permit \(CUP\) continuation, outdoor sales area, 1301 Gateway Circle – Offerman Enterprises, LLC/Larry Offerman](#)
 - J. [Approval of Unaffiliated Election Inspectors for 2016-2017](#)
 - K. [Approval for change of agent to John Kromer at Sprit Seller, Ltd. d/b/a Spirit Sellers for the license year ending June 30, 2016](#)
 - L. [Second Hand Jewelry Dealers License – Inlow Design Jewelers](#)
7. Finance Committee
 - A. [Discussion and Possible Action on the Request from Tyrell & Jennifer Gaffer to acquire park property between 236 Coulee Road and 202 Coulee Road](#)
 - B. [Discussion and Possible Action on the application of Sapporo, Inc. d/b/a Sapporo for a Class "B" fermented malt beverage and Class "B" liquor license at 1028 Pearson Drive and request for an extension of the timely start of business until May 31, 2016](#)
 - C. [Discussion and Possible Action on the Truck Body/Crane Bid for the Wastewater Department](#)
 - D. [Discussion and Possible Action on the written request to amend the premises description for Pier Five Hundred for a one-time event on February 13, 2016](#)

8. Public Safety Committee
 - A. Ordinance 1-16: Creation of Article 2 of Section 207 of the Municipal Code regarding Composting
 - B. Ordinance 2-16: Amendment to Section 212-9 of the Municipal Code regarding snow and ice removal from sidewalks
9. Communications and Recommendations of the Mayor
10. Communications and Items for Future Agendas – Common Council Members
11. Communications and Items for Future Agendas – City Attorney and/or City Staff
12. Adjournment

Alan D. Burchill, Mayor

Posted in City Hall lobbies and emailed to Hudson Star-Observer on January 22, 2016

Some agenda items may be taken up earlier in the meeting, or in a different order than listed. Upon reasonable notice, an interpreter or other auxiliary aids will be provided at the meeting to accommodate the needs of the public. Please contact the City Clerk at 715-386-4765, ext. 140 or at cityclerk@ci.hudson.wi.us

REGULAR MEETING OF THE COMMON COUNCIL
CITY OF HUDSON
January 11, 2016

DRAFT/UNAPPROVED

The Common Council meeting was called to order by Tom McCormick in the Council Chambers of City Hall at 7:03 p.m.; he led those present in the Pledge of Allegiance.

PRESENT: Council President Tom McCormick and Alderpersons Randy Morrissette, Bill Alms, John Hoggatt, Jim Webber, and Joyce Hall.

ABSENT/EXCUSED: Alan Burchill.

OTHERS PRESENT: Catherine Munkittrick, Devin Willi, LeAnne Addy, Marty Jensen, Kip Peters, Scott St. Martin, Randy Hanson, and others.

Comments and Suggestions from Citizens Present: Marcus Vickery of 816 Vine Street suggested that when the Vine Street construction takes place to look at the safety of the pedestrians and the possibility of burying the power lines and eliminate some of the power poles. Pat Colten of 804 Vine Street suggested widening Vine Street to allow parking on one side of the street. Todd Stone of 800 Vine Street stated that safety was a huge concern when looking at the Vine Street construction. He suggested slowing the traffic down and reducing the run off.

Consent Agenda items: MOTION by Morrissette, second by Webber to approve the following consent agenda items:

Minutes from Past Meetings: Approve the Regular meeting minutes of December 21, 2015.

Claims:

COUNCIL CLAIMS - JANUARY 11, 2016

Fund		A/P Amounts	P/R Amounts	Totals
100	General	594,113.05	171,317.76	765,430.81
225	Impact Collection	0.00	0.00	0.00
232	2013 Storm/Dike Rd	0.00	0.00	0.00
290	Police Donations	0.00	0.00	0.00
310	Debt Service	0.00	0.00	0.00
450	Capital Projects	204,901.07	0.00	204,901.07
490	Biosolids	0.00	0.00	0.00
610	Sewer	33,917.24	11,502.95	45,420.19
620	Parking	1,901.07	1,283.37	3,184.44
640	Storm Sewer	4,438.81	352.81	4,791.62
630	Ambulance	110,301.97	26,228.18	136,530.15
860	Tax Agency	3,637,013.13	0.00	3,637,013.13
Totals		\$ 4,586,586.34	\$ 210,685.07	\$ 4,797,271.41

REGULAR MEETING OF THE COMMON COUNCIL
CITY OF HUDSON
January 11, 2016

DRAFT/UNAPPROVED

Temporary Class "B" Beer License and Temporary Class "B" Wine License for February 12, 2016, February 26, 2016, and March 18, 2016 - Knights of Columbus - Fish Fry at St. Patrick's Church: To approve the Temporary Class "B" Beer License and Temporary Class "B" Wine License for February 12, 2016, February 26, 2016, and March 18, 2016 - Knights of Columbus - Fish Fry at St. Patrick's Church.

Temporary Class "B" Beer License and a Temporary Class "B" Wine License for Hudson Hockey Association: To approve the Temporary Class "B" Beer License and a Temporary Class "B" Wine License for Hudson Hockey Association.

Second Hand Jewelry Dealers License - JR Haubrich Jewelers: To approve the application for a Secondhand Jewelry Dealer License for Roy and Julie Leek DBA JR Haubrich located at 210 Locust for the period January 12, 2016 through December 31, 2016 contingent on payment of any outstanding debt owed to the City.

Class "B" Beer and Class "C" Wine License for Chen DP INC: Approve the Class "B" (beer) and "Class C" (wine) licenses for Chen DP INC. contingent on receipt of a copy of the restaurant license, receipt of a copy of the Wisconsin Seller's Permit, and surrender of the previous owner's alcohol license.

Approval of Unaffiliated Election Inspectors for 2016/2017: To approve Lori Bernard, Carol Hardin, Phillip Bourget, Krissy Shilts, Karen Duchow, Devin Willi and Suzy Korum who have expressed interest in being appointed as an Election Inspector. If approved by Council, their term would be effective from January 12, 2016 through December 31, 2017, with the additional consideration that they may also serve as Special Registration Deputies or Special Voting Deputies, as needed, for election related duties at the qualifying Community Based Residential Facilities after training has been successfully completed.

Roll Call vote taken, all ayes (5) MOTION CARRIED.

Discussion and Possible Action on Emergency Siren Replacement: MOTION by Morrisette, second by Hall to approve the Emergency Siren Replacement in an amount not to exceed \$25,700. All ayes (5) MOTION CARRIED.

Discussion and Possible Action on Creation of Chief Operator positions in the Water and Wastewater Departments: Mr. Peters suggested that the current two individuals that are in the positions currently be placed in the position with the pay in line with the lead of the Public Works Department. MOTION by Hoggatt, second by Alms to approve creating the Chief Operator positions in the Water and Wastewater Departments. All ayes (5) MOTION CARRIED.

REGULAR MEETING OF THE COMMON COUNCIL
CITY OF HUDSON
January 11, 2016

DRAFT/UNAPPROVED

Discussion and Possible Action on Advertising for Bids for Cross Connection Survey and the related Meter and Software Purchase: McCormick asked that this be brought back to Council with a better understanding of where the funds will be coming from. MOTION by Morrissette, second by Hoggatt to approve Mr. Peters to advertise for bids and cross connection survey and for the software purchase. All ayes (5) MOTION CARRIED.

Discussion and Possible Action on Bids Received for Wastewater Treatment Plant Roof Replacement: MOTION by Hoggatt, second by Morrissette to award using Award Scenario 4. All ayes (5) MOTION CARRIED.

Discussion and Possible Action on Special Assessment Policy: This item was postponed.

Discussion on Update of Mallory's Project: Jason Johnson from Dream Structure DesignBuild discussed the current updates on Mallory's Project. He anticipated an opening date of May 2016.

Discussion and Possible Action on Resolution 1-18 Banking Resolution: MOTION by Morrissette, second by Hoggatt to suspend the rules of adoption of the Resolution. Roll call vote taken, all ayes (5) MOTION CARRIED. MOTION by Hoggatt, second by Webber to approve Resolution 1-16 Banking Resolution. All ayes (5) MOTION CARRIED.

Discussion and Possible Action on Conflict of Interest Waiver for Rodl, Beskar, Neuhaus, Murray and Pletcher, S.C., related to the Tower Road Reconstruction Agreement between the City of Hudson and the Town of Troy: MOTION by Morrissette, second by Webber to approve the Conflict of Interest Waiver for Rodl, Beskar, Neuhaus, Murray and Pletcher, S.C., related to the Tower Road Reconstruction Agreement between the City of Hudson and the Town of Troy contingent upon the Town of Troy. All ayes(5) MOTION CARRIED.

Discussion and Possible Action on Intergovernmental Agreement between the City of Hudson and the Town of Troy for the Tower Road Project and Authorization for the preparation of plans and specifications: MOTION by Morrissette, second by Hoggatt to approve the Intergovernmental Agreement between the City of Hudson and the Town of Troy for the Tower Road Project and Authorization for the preparation of plans and specifications contingent upon the Town of Troy. All ayes (5) MOTION CARRIED.

Communications and Recommendations of the Mayor: None.

Communications and Items for Future Agendas - Common Council Members: None.

Communications and Items for Future Agendas - City Attorney and/or City Staff: Mr. Willi stated that the Room Tax Allocations will be on the 1st meeting in February.

REGULAR MEETING OF THE COMMON COUNCIL
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DRAFT/UNAPPROVED

Adjournment: MOTION by Hoggatt, second by Hall to adjourn the meeting.
All ayes (5) MOTION CARRIED at 7:58 p.m.

LeAnne Addy, City Clerk

I hereby certify that the City Clerk has submitted the foregoing minutes to me, and I hereby by my signature approve said minutes and all acts of the Common Council as set forth therein.

Tom McCormick, Council President

Date approved by Council

COUNCIL CLAIMS - JANUARY 25, 2016

Fund		A/P Amounts	P/R Amounts	Totals
100	General	320,282.23	148,533.30	468,815.53
225	Impact Collection	0.00	0.00	0.00
232	2013 Storm/Dike Rd	0.00	0.00	0.00
290	Police Donations	0.00	0.00	0.00
310	Debt Service	0.00	0.00	0.00
450	Capital Projects	53,934.24	553.31	54,487.55
490	Biosolids	0.00	0.00	0.00
610	Sewer	70,231.80	11,002.90	81,234.70
620	Parking	4,234.13	1,087.35	5,321.48
640	Storm Sewer	7,787.07	165.75	7,952.82
630	Ambulance	58,076.14	8,021.62	66,097.76
860	Tax Agency	4.89	0.00	4.89
	Totals	\$ 514,550.50	\$ 169,364.23	\$ 683,914.73

**CITY OF HUDSON
COUNCIL/COMMITTEE ISSUES**

SUBMITTED TO: FINANCE/COMMON COUNCIL

DATE: 1/20/2016

SUBMITTED BY: LEANNE ADDY, CITY CLERK

REGARDING: APPLICATION(S) FOR OPERATOR'S LICENSES

ISSUE: Applications for Operator's Licenses are on file in the Clerk's office and are available upon request. If approved by Council, the licenses will be issued after approval successful completion of the background check and any outstanding debt owed to the City has been paid.

STAFF RECOMMENDATION: Contingent on payment of any outstanding debt owed to the City and successful completion of the background check, approve the issuance of 4 Regular Operator License for the period January 26, 2016 to June 30, 2017 to: Shelton Davis, Martin Hoffsten, Payton Bouchard, and Nickolas Pilarski.

CITY OF HUDSON ISSUE SHEET

Submitted to: Common Council	Date: 1-15-2016
Submitted by: Park Board	
Regarding: 2016 Boat Mooring Fees & Policy	

The Park Board reviewed the 2016 Mooring Policy and fee. The overall recommendation was to continue the \$560 annual fee and no changes to the policy.

FUNDING SOURCE: N/A

STAFF RECOMMENDATION: To recommend approval of the 2016 Boat Mooring fee of \$560/annual fee and no changes to the policy.

COMMITTEE RECOMMENDATION: MOTION by Erickson, second by Hall to recommend approval of the \$560 annual boat mooring fee and to approve the 2016 Mooring policy. MOTION CARRIED.

FOR OFFICE PURPOSES ONLY

PERMIT NO. ISSUED:

INSURANCE EXPIRATION:

OWNERSHIP EXPIRATION:

FEE PAID/RECEIPT NO./DATE:

**CITY OF HUDSON
SAILBOAT MOORING PERMIT APPLICATION
2016**

DATE: _____

DATE RECEIVED: _____

NAME - DESIGNATED MANAGING OWNER (for mailing purposes): _____

EMAIL: _____

STREET ADDRESS _____

CITY _____

STATE _____

ZIP CODE _____

HOME PHONE _____

WORK PHONE _____

CELL PHONE _____

COUNTY YOU RESIDE IN _____

SCHOOL DISTRICT YOU RESIDE IN _____

CO-OWNER NAME (if applicable): _____

EMAIL: _____

STREET ADDRESS _____

CITY _____

STATE _____

ZIP CODE _____

HOME PHONE _____

WORK PHONE _____

CELL PHONE _____

COUNTY YOU RESIDE IN _____

SCHOOL DISTRICT YOU RESIDE IN _____

SAILBOAT INFORMATION:Dinghy Y or N

YEAR _____

MAKE _____

MODEL _____

YEAR/MAKE/MODEL _____

LENGTH _____

COLOR _____

NAME _____

STATE OF REGISTRATION _____

REGISTRATION NUMBER _____

EXPIRATION DATE _____

INSURANCE INFORMATION:

COMPANY NAME _____

CITY/STATE _____

POLICY NUMBER _____

EXPIRATION DATE _____

If a renewal application, do you want to be considered for a different position? Yes NoI (We) have read Section 181-14 of Chapter 181 of the City of Hudson Municipal Code AND Mooring Policy and understand the procedures that apply to the sailboat mooring area. Owner Co-owner(s)I (We) have read and signed the Waiver and Release of Liability, Assumption of Risk and Indemnity Agreement that applies to the sailboat mooring and dinghy storage area. Owner Co-owner(s)

MANAGING OWNER SIGNATURE _____

CO-OWNER SIGNATURE _____

ALL APPLICATIONS TURNED IN OR POSTMARKED LATER THAN March 1, 2016 WILL NOT BE ACCEPTED.

CITY OF HUDSON - PARKS & RECREATION DEPARTMENT
505 THIRD STREET
HUDSON WI 54016-1694
(715)386-4774 EXT. 110
(715)386-3385 FAX

**HUDSON PUBLIC WORKS AND PARKS DEPARTMENT
BOAT MOORING PERMIT 2016
WAIVER AND RELEASE OF LIABILITY,
ASSUMPTION OF RISK AND INDEMNITY AGREEMENT**

I, the undersigned, acknowledge that storing my dinghy on the bank of the Dike Road involves procedures which may test a person's physical capabilities and carries with it the potential for serious injury and property loss. The risks include, but are not limited to, those caused by the steep and rocky nature of the dinghy storage area facilities on the bank of the Dike Road, my own physical condition, actions of other people, including but not limited to, other mooring permit holders. I HEREBY ASSUME ALL OF THE RISKS OF STORING MY DINGHY ON THE DIKE ROAD AND ALL OTHER RISKS ARISING OUT OF MOORING MY BOAT IN THE CITY BOAT MOORING AREA. I realize that liability may potentially arise from any negligence or carelessness of the person or entities being released, from dangerous or defective equipment or property owned, maintained or controlled by the persons/entities being released, or because of possible liability without any negligence of the persons/entities released.

I certify that I am physically fit, am fully capable of climbing/walking on the rip-rap bank of the Dike Road and to do all things relating to use and storage of my dinghy on the Dike Road in connection with use of my boat moored in the Hudson boat mooring area, and that I have not been advised otherwise by a qualified medical person. I hereby assume full responsibility for any risk of bodily injury, death or property damage arising out of or related to the Hudson Boat Mooring Area, whether caused by the negligence of Releasees or otherwise. I acknowledge that this Accident Waiver and Release of Liability form will be used by the City of Hudson and that it will govern my actions and responsibilities as a boat mooring permit holder.

In consideration of my application and the City allowing me to moor my boat at the Hudson Boat Mooring Area and store my dinghy on the banks of the Dike Road, I hereby take action for myself, my guests, my executors, administrators, heirs, next of kin, successors and assigns as follows:

- (A) I WAIVE, RELEASE, AND DISCHARGE FROM ANY AND ALL LIABILITY FOR MY DEATH, DISABILITY, PERSONAL INJURY, PROPERTY DAMAGE, PROPERTY THEFT OR ACTIONS OF ANY KIND WHICH MAY HEREAFTER OCCUR TO ME ARISING OUT OF MOORING MY BOAT IN THE BOAT MOORING AREA AND STORING MY DINGHY ON THE DIKE ROAD. THE FOLLOWING ENTITIES OR PERSONS:

City of Hudson, City Public Works and Parks Department, City officers, employees, volunteers, representatives, and agents, (Released Persons/Entities).

(B) I INDEMNIFY AND HOLD HARMLESS THE RELEASED PERSONS/ ENTITIES STATED ABOVE FROM ANY AND ALL LIABILITY OR CLAIMS MADE AS A RESULT OF MOORING MY BOAT IN THE HUDSON BOAT MOORING AREA INCLUDING STORING MY DINGHY ON THE DIKE ROAD, WHETHER CAUSED BY THE NEGLIGENCE OF RELEASED PERSONS/ENTITIES OR OTHERWISE.

I hereby consent to receive medical treatment that may be deemed advisable in the event of injury, accident and/or illness during this course.

The Accident Waiver and Release of Liability, Assumption of Risk and Indemnity Agreement shall be construed broadly to provide a release and waiver to the maximum extent permissible under applicable law.

I hereby certify that I have read this document; and, I understand its content.

Print Participant's Name Age

Signature (if under 18 years old, Parent or Guardian may also sign) Date

**PARENT/GUARDIAN WAIVER FOR MINORS
(UNDER 18 YEARS OLD)**

The undersigned parent and natural guardian does hereby represent that he/she is, in fact, acting in such capacity and agrees to save and hold harmless and indemnify the Released Persons/Entities referred to above from liability, loss, cost, claim or damage whatsoever which may be imposed upon said parties because of any damages, injuries or losses caused by negligence, carelessness or otherwise and release said parties on behalf of the minor and the parents or legal guardian.

Print Participant's Name Age

Signature of Parent or Guardian Date

CITY OF HUDSON MUNICIPAL CODE

§ 181-14. Boat mooring.

A. Definitions. The following words have the designated meanings, unless a different meaning is expressly provided or the context clearly indicates a different meaning:

DINGHY -- A small boat used solely by mooring permit holders to access their sailboat moored in the City of Hudson sailboat mooring area.

LOADING DOCK -- A dock attached to the shore for loading or unloading boats.

MOORING -- A device for anchoring a sailboat or power boat when not in use.

POWER BOAT -- Any boat propelled exclusively by an internal combustion engine.

SAILBOAT -- Any boat intended to be propelled primarily by the wind. It may be equipped with a motor for auxiliary use.

B. Area designated. The boat mooring area shall be designated on the official City of Hudson Park Map and shall be 300 feet in width and 1,300 feet along the shore of Dike Road.

C. Jurisdiction. The boat mooring area shall be under the jurisdiction of the Park Board. [Amended 5-1-2000 by Ord. No. 9-00]

D. Rules. The following are the rules of operation in the boat mooring area:

- (1) Season. The annual mooring season shall be from April 15 to November 15 of each year. Written application for a mooring permit shall be made to the Director of Parks & Public Works no later than March 1 of each year. Drawing for available permits will be conducted by the Director of Parks & Public Works under the guidelines established by the Park Board. [Amended 5-1-2000 by Ord. No. 9-00]
- (2) Priority. Boat mooring permits shall first be granted to anyone who held a permit during the preceding mooring season. Any mooring permit not renewed shall be considered terminated and the mooring shall be vacated.
- (3) Fee schedule. The fee schedule shall be determined by the Common Council, and payment thereof shall be due to the City Clerk within 10 days after the applicant has been notified by the Parks Department of the granting of the permit.
- (4) Removal required. All boats and dinghies shall be removed from the water or dinghy storage area as applicable by November 15 of each year or they shall be towed in and stored at the owner's expense.
- (5) Removal during July fireworks. All boats and dinghies shall be removed from the mooring area and the dinghy storage area by 4:00 p.m. on the day of the July fireworks. If not moved, the boat will be towed from the area or the dinghy removed from the dinghy storage area at the owner's expense. (NOTE: This is effective starting with the 2002 season by order of the U.S. Coast Guard.)
- (6) Unloading dock. A boat shall not be left tied to the unloading dock longer than a reasonable time for loading and unloading.

CITY OF HUDSON MUNICIPAL CODE

- (7) Liability. The City shall not be liable for any damages to boats or injury to owners, operators or guests caused by theft, failure of the mooring device system, vandalism, accidents, storms, flood, fire or fireworks, or any cause whatsoever.
- (8) Moorings. There shall be only one boat to a mooring.
- (9) Maximum number of boats. The maximum number of boats in the boat mooring area shall not exceed 50 boats.
- (10) Moorings for personal use only. All moorings will be for personal use, not commercial use.
- (11) Additional Policies/Rules. The Park Board may adopt more detailed policies/rules for the boat mooring area as needed, subject to Common Council approval.

4/23/13

Boat Mooring Area Rules, Policies, and Procedures 2016

Boat Mooring Policies established by the Park Board are as follows:

1. Board Mooring Permit Application. The mooring application must list and be signed by all owners of the boat intended to be moored. The application shall include evidence of ownership of the boat. When more than one owner is involved, the application must designate one managing owner to receive all official communications. In the event the insurance policy or evidence of ownership lists names other than those designated on the application, the application may be rejected.

Applications must also include a signed Waiver and Release of Liability, Assumption of Risk and Indemnity Agreement.

Alternates will be ranked in the priority according to the address for the designated managing owner provided on the application.

All moorings will be for personal use, not commercial use.

2. Proof of Insurance. Each application shall include proof that liability insurance is in effect for the full boat mooring season. Copy of policy to be submitted with the application and shall include the names of all owners. If insurance information submitted at the time of application changes, the boat mooring permit holder shall provide updated insurance information within 10 days of the change.

3. Boat Registration. Each application shall also provide a copy of the appropriate state registration or U.S. Coast Guard Certificate of Federal Documentation. If registration information changes during the boat mooring season, the permit holder shall provide updated registration information within 10 days of the change in registration. Consequences for non-submission of required insurance and registration: Failure to timely provide current and correct insurance and boat registration information may result in loss of the boat mooring permit.

4. Priority for Drawing for Available Mooring Spots. Guidelines for drawing with priority as follows: (1) City of Hudson residents, (2) Hudson school district, (3) St. Croix County, (4) Washington County and (5) others; when filling openings. Any renewed alternate applications maintain their position on the alternate list under each category of the priority system.

5. Mooring Assignments. The mooring assignments will be available to the public as long as the craft does not endanger boats in adjacent mooring positions. Complaints are to be filed with the Director of Parks and Public Works

Grandfather clause allows the one long boat that has been moored for years to be moored at the east end of our mooring area with written application to be made no later than March 1 of each year.

6. Vacated Mooring during Mooring Season. A mooring that is vacated can be reassigned. If vacated before July 15, permit holder will receive a refund of one-half of the mooring fee for the season. New applicant will pay one-half of the mooring fee for the season plus \$15.00 administrative costs.

7. Boat Owner Responsible for Setting and Maintaining Anchor System. Each boat owner will be responsible for setting and maintaining his anchor system; the assigned position as approved by the Parks Department. Each boat owner is responsible for removal of his mooring anchor system upon vacating his mooring position.

Boat Mooring Area Rules, Policies, and Procedures 2016

8. Buoys. Marking buoys are the property of the individual moorers. The type of buoy shall be as specified by the City and must be numbered as assigned with decals to be provided by the City. The buoy to be used must be a U.S. Coast Guard approved buoy that is white with a 3" reflective blue band with white vinyl bumper.

9. Boat Requirements. All sailboats are to have a self-bailing cockpit or an automatic bilge pump. Sailboats shall be limited to 30 feet in length unless approved by the Parks and Public Works Director before approval of the mooring application.

10. Dinghy Storage and Specifications.

Dinghy Storage: Each mooring holder will be allowed one dinghy that can be stored along the Dike Road during the mooring season. The City shall designate five areas along the Dike Road bank. A tie down area will be provided by the City, and mooring holders can secure their dinghies with a chain and lock.

Dinghy Specifications: The dinghy shall be no more than 60 inches in width and no longer than 10 feet in length. The dinghy must meet the U.S. Coast Guard safety standards and shall be cream or white in color. Canoes, kayaks, or any other types of watercraft not specified will not be allowed.

Any mooring holder that does not comply with the dinghy storage requirements and/or specifications will be notified of the non-compliance and be ordered to correct the issue immediately. The mooring holder will be responsible for any and all costs incurred by the City to remedy the non-compliance.

11. Mooring Area. The City will provide and maintain U.S. Coast Guard approved marking buoys around the mooring area.

12. Removal during July fireworks. All boats and dinghies shall be removed from the mooring area and the dinghy storage area by 4:00 p.m. on the day of the July fireworks. If not moved, the boat will be towed from the area or the dinghy removed from the dinghy storage area at the owner's expense. (Note: This is effective starting with the 2002 season by order of the U.S. Coast Guard.)

13. Vacant Mooring. If mooring is not in use/or to be used by June 1, written explanation shall be given by the mooring permit holder to the Director of Parks & Public Works. Usage of the moorings will be checked periodically by the Parks Department. If the Parks Department observes a mooring is vacant for more than two (2) consecutive weeks after June 1, and the permit holder has not provided the Director of Parks & Public Works with a written explanation of the absence, the permit holder shall be notified by e-mail or certified mail that their permit is null and void unless the mooring is put into use by the designated permit holder within five (5) days of receipt of the letter.

14. Boat Decals. All moorings, boats and dinghies shall be marked appropriately with decals as provided by the City.

15. Improper Mooring. If it is determined that any sailboats are moored improperly, the City may correct such placement at owner's expense, having given reasonable notification.

CITY OF HUDSON ISSUE SHEET

Submitted to: Common Council	Date: 1-15-2016
Submitted by: Park Board	
Regarding: 2016 Park User Fees	

Attached are the proposed 2016 Park User fees.

The Park Board met on January 12, 2016 and recommended no changes to the fees for reserving the park pavilions, bandshell, fields and light usage.

FUNDING SOURCE: N/A

STAFF RECOMMENDATION: To recommend approval of the 2016 Park User Fees.

COMMITTEE RECOMMENDATION: MOTION by Hall, second by O'Keefe to recommend approval of the proposed 2016 Park User Fees. MOTION CARRIED.

CITY OF HUDSON PARKS RECREATION DEPARTMENT
-2016 GENERAL PARK FEE INFORMATION-

BURTON FIELD:		
Daily Diamond Fee:	Resident	\$15.00
	Non-Resident	\$15.00
GRANDVIEW PARK:		
Adult Softball	Per day/night field use per field	\$30.00
School District	Per day use per field	\$30.00
Hudson Boosters	(Youth Programs) Per day/night per field	\$30.00
Light use per field		\$46.50
Field prep per field		\$25.00
Line marker		City Cost - Billed Back
Tournament Fees:	Non-local groups, for profit	
All City per day/night field		\$101.50
Non-City Resident per field 4+ hours		\$108.00
LAKEFRONT PARK BANDHSELL:		
Hudson non-profit	Fee	\$150.00
	Deposit	\$150.00
Hudson for profit	1/2 Day Fee (1-3 Hours)	\$250.00
	Daily Fee	\$450.00
	Mult Day Fee	\$650.00
	Security Deposit	\$375.00
City Events (Boosters/Chamber/Etc)	(same as "Hudson for profit" & deposit)	
Volleyball Court		\$10.00
ALL SMALL PAVILIONS		
	City Resident	\$25.00
	Non-City Resident	\$35.00
	Additonal Tables (each plus "Special Service Charge")	\$10.00
PROSPECT PARK		
Large Pavilion	City Resident	\$100.00
	Non-City Resident	\$225.00
	Security Deposit	\$100.00
Small Pavilion	(See "All Small Pavilions")	
Both Pavilions	City Resident	\$110.00
	Non-City Resident	\$250.00
	Security Deposit	\$100.00

CITY OF HUDSON PARKS RECREATION DEPARTMENT
-2016 GENERAL PARK FEE INFORMATION-

<u>WEITKAMP PARK</u>		
Large Pavilion	City Resident	\$125.00
	Non-City Resident	\$250.00
	Security Deposit	\$200.00
Small Pavilion	(See "All Small Pavilions")	
Both Pavilions	City Resident	\$135.00
	Non-City Resident	\$275.00
	Security Deposit	\$200.00
<u>BIRKMOSE PARK & PROSPECT PARK OVERLOOK WEDDINGS</u>		
	City Resident	\$75.00
	Non-City Resident	\$125.00
	Security Deposit	\$200.00
	Rehearsal Fee (per hour)	\$35.00
<u>LAKEFRONT PARK BANDSHELL WEDDINGS</u>		
	City Resident	\$200.00
	Non-City Resident	\$400.00
	Security Deposit	\$350.00
	Rehearsal Fee (per hour)	\$50.00
<u>OTHER FEES</u>		
Cancellation Fees	(large pavilion & wedding areas only)	\$40.00
Special Service Charge	Extra cost for additional tables, cans, locates, etc.	\$25.00

CITY OF HUDSON ISSUE SHEET

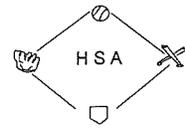
Submitted to: Common Council	Date: 1-15-2016
Submitted by: Park Board	
Regarding: 2016 Grandview Park Concessions Agreement	

A request from Hudson Softball Association (HSA) was received requesting renewal of the Grandview Park Concessions for 2016. Noted the Agreement stated that HSA will provide monthly financial sales of 6% as payment to the City.

FUNDING SOURCE: N/A

STAFF RECOMMENDATION: To recommend approval of the 2016 Grandview Park Concessions Agreement with the Hudson Softball Association.

COMMITTEE RECOMMENDATION: MOTION by Hall, second by Erickson to recommend approval of the 2016 Grandview Park Concessions agreement with the Hudson Softball Association and to recommend 6% of all monthly sales be submitted to the City as stated in the Agreement. MOTION CARRIED.



Hudson Softball Association, Inc.
www.Hudsonsoftball.com

December 14, 2015

To: Whom it Concerns,

The Hudson Softball Association would like to renew our contract for the concession stand at the Hudson Grandview Softball Field complex for the 2016 Season.

Thanks,

HSA Commissioners

Bill Kotz,
Tom Demma,
Derek Rasmussen,
Anthony Powell

2016 GRANDVIEW PARK CONCESSION AGREEMENT

This Concession Agreement entered into this ___ day of _____, between the City of Hudson with its offices at 505 Third Street, Hudson, Wisconsin 54016, herein designated "CITY," and Hudson Softball Association Inc., a non-profit corporation, hereinafter designated "CONCESSIONAIRE." For and in consideration of the mutual covenants and conditions hereafter set forth, the City does hereby grant unto the Concessionaire the right and privilege to operate the concession stand building in Grandview Park for the 2016 concession year, upon the terms, conditions and covenants herein contained.

1. DESCRIPTION OF PREMISES. For purposes of this concession agreement, the concession stand to be occupied by the Concessionaire and used for the purposes as provided for in this agreement is set forth on the building drawing attached hereto and incorporated herein by reference as Exhibit "A".

2. TERM. The term of this agreement shall be for the period commencing May 1, 2016 to October 31, 2016. In the event that the Concessionaire desires to extend this agreement for an additional term, the Concessionaire shall request such an extension on or before March 1, 2017. Thereafter, the parties shall negotiate the terms of any renewal agreement. The City may, but is not obligated to, grant an extension or renewal of this agreement.

3. HOURS OF OPERATION. The concession stand may be open during any organized play at Grandview Park. The sale of fermented malt beverages may occur only when an adult league activity is occurring at the park. Sales may commence fifteen (15) minutes before the start of the adult activity and thirty minutes after the completion of the adult activity, or at the park closing time of 11:00 p.m., whichever shall occur first.

4. PAYMENT. For and in consideration of the privileges granted herein, Concessionaire shall pay to the City 6 % of the gross revenues of all sales including the sale of canned, fermented malt beverages. A monthly financial sales report and payment shall be provided to the City within five (5) days after the end of the months of May, June, July, August, and September. Failure to provide monthly sales reports shall be considered a breach of the agreement and subject to termination as outlined in paragraph 26 of this agreement. A final payment and report shall be due on October 31, 2016. Payments under this paragraph shall be exclusive of the user fees paid to the City by the Hudson Softball Association for use of the Grandview Park facility. The City shall bill the Hudson Softball Association separately the user fees and any other services.

The City's share of concession revenues received under this section shall be placed in a non-lapsing account designated for Grandview Park maintenance and improvements.

5. PERFORMANCE BOND. Prior to commencement of any sales, the Concessionaire shall deposit with the City the sum of \$250.00, to be held as a security deposit. The

Concessionaire shall be returned the security deposit providing there are no other charges due and owing from the Concessionaire to the City.

6. INDEMNIFICATION. The Concessionaire agrees to indemnify and save harmless the City against any cause of action, claim, damage, costs or expense, including reasonable attorney fees, arising out of its management and operation of the concession stand or from any breach or default by the Concessionaire in the performance of this agreement or from any other negligence of the Concessionaire in its operation of the premises.

7. INSURANCE. Concessionaire agrees that it will place and keep in effect during the terms of this agreement a comprehensive general liability policy covering the premises and providing insurance coverage with minimum limits of liability for bodily injury to one person in the amount of \$500,000.00 and bodily injury to any group of persons as a result of one accident in the amount of \$1,000,000.00. The Concessionaire agrees that the City shall be named as an additional insured without cost or expense to the City. Concessionaire agrees that it will place and keep in effect during the term hereof a liability policy providing insurance coverage for damage to property in the amount of \$100,000.00.

All insurance requirements set forth in the preceding paragraph shall be placed with responsible insurance companies approved by the City, which approval shall not be unreasonably withheld, and authorized to do business in the State of Wisconsin, and shall be in a form approved by the City. All such policies or certificates of insurance evidenced in such coverage shall be deposited with the City and maintained during the term of this lease. Said insurance shall not be subject to cancellation except for thirty (30) days prior written notice to the City. The concession stand may not operate until city has been provided with certificate of insurance.

8. UTILITIES. The City shall provide and pay for all electrical, water and sanitary sewer charges and expenses for the building.

9. NO PARTNERSHIP. Any intention to create a joint venture, partnership or agency relationship between the City and Concessionaire is hereby expressly disclaimed.

10. INDEPENDENT CONTRACTOR. The status of the Concessionaire is that of independent contractor. The Concessionaire further agrees that Concessionaire shall not:

- A. Create any lien or security interest on any property owned by the City.
- B. Make any agreement or bill any work, product or services to the City.
- C. Represent Concessionaire as a representative, agent or employee of the City.

11. WORKER COMPENSATION INSURANCE. If required by Wisconsin law, the Concessionaire shall provide Worker Compensation insurance for its employees or members exercising employee functions under the terms of this agreement and if wages are provided such individuals. Concessionaire shall comply with all federal and state rules regarding social security and withholding of income taxes.

12. NONDISCRIMINATION. The Concessionaire agrees not to discriminate against any employee, applicant for employment, or patron because of age, race, religion, color, handicap, sex, physical condition, developmental disability, sexual orientation or national origin.

13. PERSONAL PROPERTY. The Concessionaire shall furnish all personal property necessary for the operation of the concession-stand. The Concessionaire may remove this property at any time during the lease, and upon termination of the lease within a reasonable time as required by the City. The Concessionaire shall not at any time remove any fixture or property of the City. Any personal property or other fixture installed by the Concessionaire on the premises which the City determines cannot be removed without damage to the premises shall not be removed and shall become the property of the City at no cost to the City. The Concessionaire shall notify the City ten (10) days prior to any such planned removal. All sink, window fixtures, receptacles, lights or other attached fixtures installed by the City shall remain on the premises.

14. CLEANING AND MAINTENANCE. The Concessionaire will be responsible for the cleaning of the concession stand building including the concession area and storage area. The following items would be included in this section:

- A. The concession area shall be cleaned and sanitized by the Concessionaire when sales have stopped and prior to leaving for the day such that they are cleaned and sanitized for the next day's usage. Tasks included in this item, but not limited to, cleaning and rinsing of floors, sanitizing of counters, and floor sweeping.
- B. The building interior and immediate area around the concession building shall be kept free of refuse and litter by the Concessionaire. This includes refuse and litter in dugout or player areas. Concessionaire will also be responsible for emptying trash receptacles in this area each day after activity is complete and placing bags in dumpsters within park boundaries. All refuse will be bagged. City will provide refuse receptacles and recycling receptacles. In the event refuse and litter is not picked up, trash receptacles not emptied, and/or recycling receptacles not emptied, and/or not transported to the parks dumpsters the Concessionaire shall be billed for the cleanup work at the City's of Hudson's annual service charge rates. Payment for cleanup work shall be paid within 14 days of billing. Failure to pay such billings will constitute a breach of the agreement and remedies will be sought as outlined in paragraph 26.

C. The City shall supply the following items and services for maintenance of the concession stand and building restrooms:

1. Hand soap dispensers, soap, towels, toilet paper, urinal blocks and all other restroom facility supplies
2. Light bulbs for building/restroom lights
3. Mop, pail, bucket for floor cleaning

D. At the end of Hudson Softball Association or Concessionaire activity each day, the Concessionaire will be responsible for locking and securing the park building and restrooms. The rest rooms shall be opened daily by City for park activities.

15. SIGNAGE AND ADVERTISING. The erection of signs and advertising or display material will be prohibited on the building exterior or park grounds unless approved by the City. All signs, advertising, and display materials shall be restricted to the interior of the concession stand.

16. ALTERATIONS. The Concessionaire shall not make any alterations, improvements, additions or changes to the premises without the express written consent of the City. Repairs to City owned items in the concession stand area shall be done by the City within a reasonable period of time.

17. GRANDVIEW PARK COMPLEX. The development, management, and administration of Grandview Park shall remain exclusively under the jurisdiction of the City, and the Concessionaire shall manage only the premises designated for the concession stand, and operation of league play and tournaments occurring at Grandview Park.

18. RIGHT OF ENTRY. The City shall have the right to enter the premises at any reasonable time, upon reasonable notice, and for the purpose of inspection or making repairs or improvements, which the City deems necessary.

In the event of emergency, the City may order the closing of the concession stand on a temporary basis.

19. USE BY OTHERS. The City retains the right to allow the Hudson Boosters to operate the concession stand for four (4) weekend tournaments during the season. Other tournaments by other than the HSA may also be allowed if the facility is available. The Concessionaire shall cooperate with the Hudson Boosters on the operation of the concession stand and building for these events.

In the event that the Hudson Boosters operate the concession stand as provided above, a concession representative licensed by the City as an "operator" shall be present at all times that the sale of fermented malt beverages is occurring. This shall apply to any other events at which fermented malt beverages are sold.

20. DESTRUCTION OF PREMISES. In the event that Grandview Park, or a part thereof, is damaged or destroyed by fire, wind, flood, or other unavoidable casualty so as to render it wholly unfit for operation, this agreement shall terminate; and the City shall refund any prepaid fees paid hereunder. The City shall not have any obligation to replace, restore, rebuild, or substantially repair the damaged premises.

21. NO WASTE OR NUISANCE. The Concessionaire shall not cause or allow any waste or nuisance upon the premises. No refuse shall be left in the building overnight. The Concessionaire shall not permit any disorderly conduct or behavior in the immediate area of the concession stand or playing fields. Any radio, stereo, or public address system played in the concession stand or playing field area shall be at a reasonable level of volume. The City may order the use of any of these devices to be discontinued if it creates a nuisance for the surrounding area.

The Concessionaire shall maintain all properties that are subject to this agreement in their present condition; ordinary wear and tear accepted, and shall maintain high standards of cleanliness and sanitation. Garbage must be placed in specific receptacles and shall not be allowed to collect in the facility.

The City and Concessionaire encourage recycling of refuse materials. All recyclable materials generated by concession stand operations shall be properly sorted and deposited in the recycling dumpster which shall be located on park grounds. Park visitors and users will be encouraged to recycle through signage and placement of labeled refuse containers for recyclable materials. The Concessionaire has first right to recyclable materials provided they are removed from park premises on a daily basis. The City will furnish a minimum of two (2) containers for aluminum cans at the concession stand.

22. FIRE EXTINGUISHER. The City shall provide one (1) fire extinguisher for the premises, which will be located in the concession area. The extinguisher will remain the property of the City, and all service work and refilling of the extinguisher shall be done by the City, unless the extinguisher is used in an improper manner by the Concessionaire or person involved in Hudson Softball Association activities.

23. CONCESSION SALES.

A. The following items MAY NOT be sold by the Concessionaire:

1. Any type of fireworks

2. Any other item dangerous, offensive, or inappropriate to a proper and safe park environment
 3. Any food items which require the use and installation of an overhead exhaust fan system
- B. All other food and concession items shall be allowed.
- C. A list of items and purchase prices shall be submitted to the City (Parks Director) for approval before the start of operation. Prices shall be similar to those charged at other retail establishments in the area.
- D. **SALE OF ALCOHOLIC BEVERAGES:** The Hudson Softball Association shall obtain a Class B Beer license and be allowed to sell fermented malt beverages (beer) with the following regulations:
1. Beer may be sold beginning fifteen (15) minutes before the start of an adult league activity. Sales will end thirty (30) minutes after the completion of adult activity, or the park closing time of 11:00 p.m., whichever comes first.
 2. Beer will be sold in twelve (12) ounce, single cans only. It will **NOT** be sold in cups, pitchers, 6 packs, 12 packs, cases, or larger quantities. Beer will be sold at a price in line with those at area establishments, and there will not be special promotions such as "two for one, or happy hours." The only signs allowed for the sale of beer will be informational (price and product for sale).
 3. "Carry In" of alcoholic beverages will be prohibited through a policy regulated by the Concessionaire. This policy shall be aggressively enforced. Failure to do so may be considered a breach of the agreement.
 4. Consumption of alcoholic beverages purchased at the concession stand will be restricted to the immediate area of the playing fields.
 5. When other than adult activity is occurring on all fields, beer may not be sold.
 6. When Hudson High School play is occurring on any field, beer shall not be sold. **Sales shall not commence until all playing fields have been vacated by high school**

players, and players have vacated the dugouts and immediate playing area.

24. PLAYING FIELD AND PARK MAINTENANCE RESPONSIBILITIES:

A. The City shall:

1. Cut the grass, provide weed control and trimming.
2. Fertilize the outfields a minimum of two (2) times per year, and roll them one (1) time.
3. Water the grass when necessary.
4. Provide and apply infield dirt when necessary.

B. The Concessionaire shall:

1. Remove refuse from dugouts (player areas) and infields after Concessionaire activity.

It is the intention of the Concessionaire and Hudson Parks Department and that a cooperative attitude exists between the parties with the common goal of providing an aesthetic and well maintained facility.

25. SIGNAGE. All regulatory signage will be provided and placed by the City. Banners and other signs announcing tournament registration and information must be in compliance with the City Sign Ordinance shall be allowed on the property.

26. REMEDIES OF CITY. In the event during the term of this agreement:

- A. Concessionaire has failed to pay a fee installment, with such breach having continued after five (5) day written notice, or,
- B. Concessionaire has failed to comply with any other provision of this agreement and shall not have cured such failure within five (5) days after City, by written notice, has informed Concessionaire of such non-compliance; or,
- C. Concessionaire ceases to conduct its normal business operations in the concession area or has vacated or abandoned the premises; or,
- D. Concessionaire does or permits to be done anything which creates a lien upon the premises of the City.

- E. Violates any provision of the Hudson Municipal Code or Chapter 125 of Wisconsin Statutes.
- F. Fails to provide monthly sales reports, as outlined in paragraph 4, shall be considered a breach, with the agreement being subject to cancellation.

The City, upon five (5) days written notice to Concessionaire, may elect to cancel and terminate this agreement. The Concessionaire shall forfeit Concessionaire's security deposit and performance bond and the City may re-enter into possession and may operate the concession stand itself or enter a new agreement with another party for the remainder of the term.

No right or remedy herein conferred upon or reserved to the City is intended to be exclusive of any other right or remedy given herein or now or hereafter existing at law or in equity or by statute.

27. PARK BOARD. The Concessionaire shall meet with the Park Board to discuss the concession stand operation and this agreement on an annual basis.

28. SURRENDER. Within one (1) week of the end of operations herein defined, the Concessionaire shall peaceably surrender the premises and shall remove all of Concessionaire's property; and the City shall conduct a final inspection and shall provide Concessionaire with a written report for any deductions from the security deposit and performance bond, and the balance thereof shall be returned to the Concessionaire with such written report.

29. AMENDMENTS. Any amendment to this agreement shall be in writing and shall be signed by both parties.

IN WITNESS THEREOF, the said parties have executed this agreement this ___ day of _____, 2016.

CITY OF HUDSON

**CONCESSIONAIRE/REPRESENTATIVE
Hudson Softball Association**

Al Burchill, Mayor

Name- Contact Person

Devin Willi, City Administrator

Signatures authenticated this _____ day of _____, 2016

CONCESSIONAIRE/REPRESENTATIVE – CONTACT INFORMATION

1. CONTACT PERSON NAME/PHONE

2. CONTACT PERSON NAME/PHONE

CITY OF HUDSON ISSUE SHEET

Submitted to: Common Council	Date: January 15, 2016
Submitted by: Park Board	
Regarding: 2016 Boat Launch Fees	

The Park Board met on 1-12-2016 to discuss the following:

The Current 2015 fees are as follows – these were changed in 2012 in accordance with WI DNR NR 1.91:

BOAT LAUNCH PARKING	(Fees regulated by Wisconsin DNR – NR 1.91)	
Daily Fee:	City Resident	\$7.00
	Non-City Resident	\$10.50
Season Pass:	City Resident	\$70.00
	Non-City Resident	\$105.00

The fees are governed under section NR 1.91(11) of the Wisconsin Administrative Code that allows a base fee equal to the daily state park entrance fee for residents (currently \$7.00) and up to 150% of the base fee for non-city residents. All launch fees include parking, and a separate fee for parking cannot be imposed. If a daily launch fee is charged, a season pass shall be provided for both residents and non-residents.

Below are the current WI State Parks rates for 2016:

Vehicle admission sticker fees	Daily
Vehicle with WI license plates	\$8
Vehicle with out-of-state plates	\$11

NR.191(11) BOAT LAUNCHING FEES. The department encourages free boat launching. A reasonable launch fee may be charged under authority of s. [30.77](#), Stats., for the purpose of operating and maintaining a boat access site owned or operated by municipalities, lake management districts and other access providers meeting the provisions of sub. [\(7\)](#). Charging excessive, unjustified or unreasonable boat launching fees restricts or prohibits public boating access and use of navigable waters in the state. A reasonable launch fee for the purposes of s. [30.77](#), Stats., is one that does not exceed the maximum allowable amount under the following criteria:

- (a) *Base fee.* A base is that fee that is charged a state resident vehicle for entrance to the state parks.
- (b) *Public boating access surcharges.* Municipalities, lake management districts and other public boating access providers that maintain any of the following services may add to the base fee not more than the following surcharges for vehicles with trailers. No more than the base fee may be charged for non-motorized or non-trailer boats.
 1. Attendant when on duty .20 X Base
 2. On-site toilet facilities .20 X Base

- 3. Great Lakes sites .30 X Base
- 4. Boats 20 ft. in length or more but less than 26 ft. .30 X Base
- 5. Boats 26 ft. or greater in length .60 X Base
- (c) *Daily launch fee.* The total of base fee and all applicable surcharges, rounded to the nearest quarter of a dollar, shall constitute the daily launch fee. A daily launch fee that is paid shall be valid for all boat access facilities provided by the issuing authority for that day. If different fees are charged by the issuing authority for different access sites, the higher fee shall be allowed for use of all the sites.
- (d) *Season pass.* If a launch fee is charged, a season pass at a fee not to exceed 10 times the daily launch fee shall be provided for both residents and non-residents. A mechanism to obtain a season pass shall be provided by the public access provider at the launch site.
- (e) *Prior approval required.* Each public boating access provider charging a launch fee in excess of the resident state park daily entrance fee shall provide its fee schedule to the department for approval prior to its adoption. The fee schedule shall be submitted on department forms available from [the] department's central office. Department approval shall be based solely on demonstration that the provider maintains the facilities or services described in par. (b) that justify charges in excess of the resident state park daily entrance fee and that a season pass is available.

Note: A missing word is shown in brackets.

Note: The department's mailing address is: Department of Natural Resources, P.O. Box 7921, Madison, WI 53707.

- (f) *Existing approved fee structures.* Reasonable fees under pars. (a) to (e), do not apply to access sites which the department has determined in a written decision to have a reasonable fee prior to the effective date of this rule.
- (g) *Differential fee based on residency.* Local units of government, including lake management districts, which maintain and operate public boating access sites, may charge differential fees on the basis of residency within the unit of government maintaining or operating the access. If a fee is charged, the fees for a nonresident may not exceed 150% of the fee charged a resident and nonresident fees may not exceed the maximum allowable amounts except when par. (b) 4. or 5. are applicable.

Note: For example, with a daily resident entrance fee of \$4.00 for state parks, at an access site on an inland lake with an attendant on duty and toilet facilities, a launch fee for an 18 foot boat may be as high as \$5.50 (4 + 0.2 (4) + 0.2 (4), rounded to nearest 0.25) for both residents and non-residents, and for a 26 foot boat as high as \$8.00 (4 + 0.2 (4) + 0.2 (4) + 0.6 (4), rounded to nearest 0.25) for residents and \$12.00 (8 x 1.5, rounded to nearest 0.25) for non-residents.

History: Cr. [Register, October, 1977, No. 262](#), eff. 11-1-77; r. and recr. [Register, March, 1994, No. 459](#), eff. 4-1-94; am. (2) (d), [Register, June, 1995](#), eff. 7-1-95; correction in (6) (a) and (8) (intro.) made under s. 13.93 (2m) (b) 7., Stats., [Register, September, 1999, No. 525](#); correction in (8) made under s. 13.93 (2m) (b) 7., Stats., [Register September 2004 No. 585](#); correction in (8) made under s. 13.92 (4) (b) 7., Stats., [Register February 2012 No. 674](#).

STAFF RECOMMENDATION: To discuss whether to increase the 2016 Boat Launch fees for city residents and non-city residents.

COMMITTEE RECOMMENDATION: MOTION by Hall, second by Erickson to recommend an increase to the daily boat launch fees and season passes as follows, contingent on approval by the DNR:

Daily Passes - City Resident	\$ 8.00	Non-City Resident	\$12.00
Season Pass	\$80.00	Non-City Resident	\$120.00

MOTION CARRIED.

**CITY OF HUDSON
COUNCIL/COMMITTEE ISSUES**

Submitted to: Public Safety Committee

Date: 01/27/2015

Submitted by: Chief Marty Jensen

Regarding: Les Berg Memorial 5k Run/Walk

ISSUE: Operation Help/The Source is asking permission to hold the fifth annual "Les Berg Memorial 5k Walk/Run." This event would be held on Wednesday night May 25th 2016 starting at 6 pm. Attached to this issue sheet is a letter from Marian Webber outlining the race. The anticipated number of participants is approximately 100 and will be held in Lakefront Park.

- **Legal aspects:** None
- **Budget Impact:** None
- **Past History:** None
- **Other Pertinent Data:** None

STAFF RECOMMENDATION: Approve event.

COMMITTEE RECOMMENDATION: MOTION by Hall, SECOND by Alms to recommend approval of the event as presented. MOTION CARRIED.

OperationHELP
PO B0x 1134
Hudson, WI 54016

Marian Webber
604 Grandview Dr.
Hudson, WI 54016

Attention: Hudson Public Safety Committee

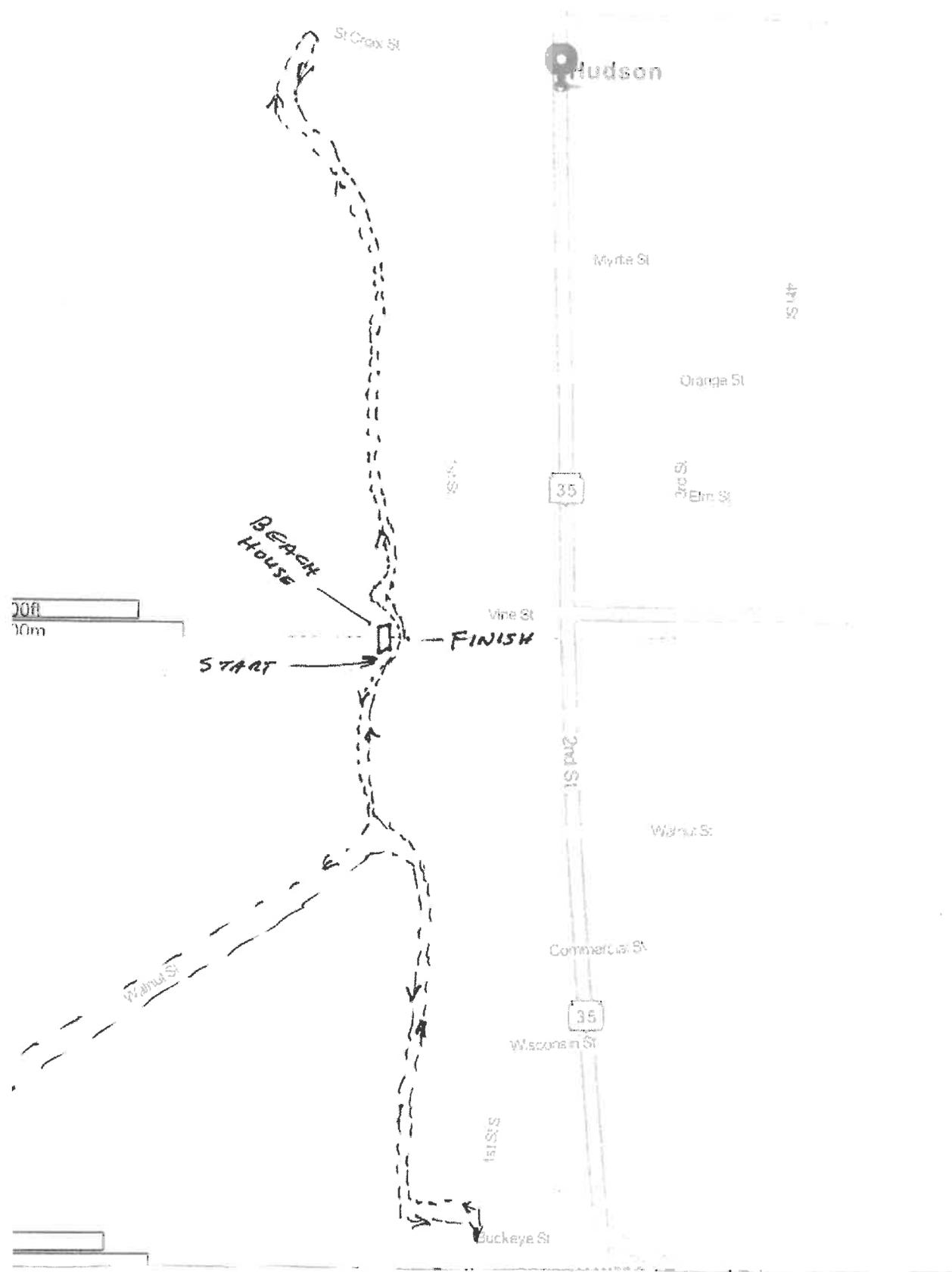
I am on the Board of the Les Berg Walk/Run, which is a fundraiser for OperationHELP, a non-profit here in Hudson. We would like to have the event this year on Wednesday, May 25 at 6PM – beginning at Lake Front Park and running/walking along the beautiful St. /Croix River (map provided in separate document). The route is the same from year-to-year.

Beginning at the beach house, proceeding down the dyke road, going south and around the city garage and proceeding past the beach house along the path to St. Croix St., and returning to the beach house.

We are on the Public Safety Committee agenda on Thursday, January 14, 2016. We request committee approval to hold the Les Berg Walk/Run event again this year.

Thank you for your consideration, and please contact me if you have any questions.

Marian Webber
Operations Committee
OperationHELP



CITY OF HUDSON
Council/Committee Issues

ITEM
CONSENT AGENDA

Submitted to: **Common Council**

Date: **January 20, 2016**

Submitted by: **Dennis Darnold, CDD**

Regarding: **Continuation of a conditional use permit (CUP) to allow an outdoor sales area at 1301 Gateway Circle – Offerman Enterprises, LLC / Larry Offerman**

ISSUE: Offerman Enterprises, LLC doing business locally as Rustic Roads Sales is an on-line auction house located at 1301 Gateway Circle. They requested a conditional use permit in late 2014 to allow some of their larger sale items to be displayed outdoors in their parking lot (up to 10 spaces on the north side of the building). The plan commission conducted a public hearing and recommended approval of the Offerman Enterprises' request with the conditions that sale items may not be displayed outdoors for more than three (3) weeks and with the conditional use permit to be reviewed in one year. The Common Council approved the plan commission's recommendation in December 2014.

Please refer to the attachments.

STAFF RECOMMENDATION: Recommends continuation of the conditional use permit for an outdoor sales area at 1301 Gateway Circle to Offerman Enterprises, LLC with the condition that the sales items may not be displayed outdoors for more than three (3) weeks.

CONSENT AGENDA

COMMITTEE RECOMMENDATION: Plan commission recommends that the conditional use permit for an outside sales area with the condition that auction sales items may not be displayed outdoors for more than three (3) weeks and that this conditional use permit will be reviewed in three years – January, 2019.

CITY OF HUDSON

CONDITIONAL USE PERMIT APPROVAL/DENIAL
Section 255-76

Date of Application: October 24, 2014 No. 14-005CUP

APPLICANT: Larry Offerman - Offerman Enterprises LLC

ADDRESS: 3097 96th Ave

Glenwood City WI 54013

PHONE NO: (715)265-7920

SITE LOCATION 1301 Gateway Circle

SCOPE OF PERMIT: Outdoor sales area for up to ten parking stalls
on the north side of the parking lot

CONDITIONS OF APPROVAL: _____

- Sales items shall not be displayed outdoors for more than three (3) weeks

- The permit will be subject to review in one year (December 2015)

PERMIT CONSIDERATION:

Plan Commission X Approved 11-20-2014 Date

Common Council X Approved 12-01-2014 Date

CONDITIONAL USE PERMIT
OFFERMAN ENTERPRISES LLC
LARRY OFFERMAN
1301 GATEWAY CIRCLE

November 20, 2014 Plan Commission:

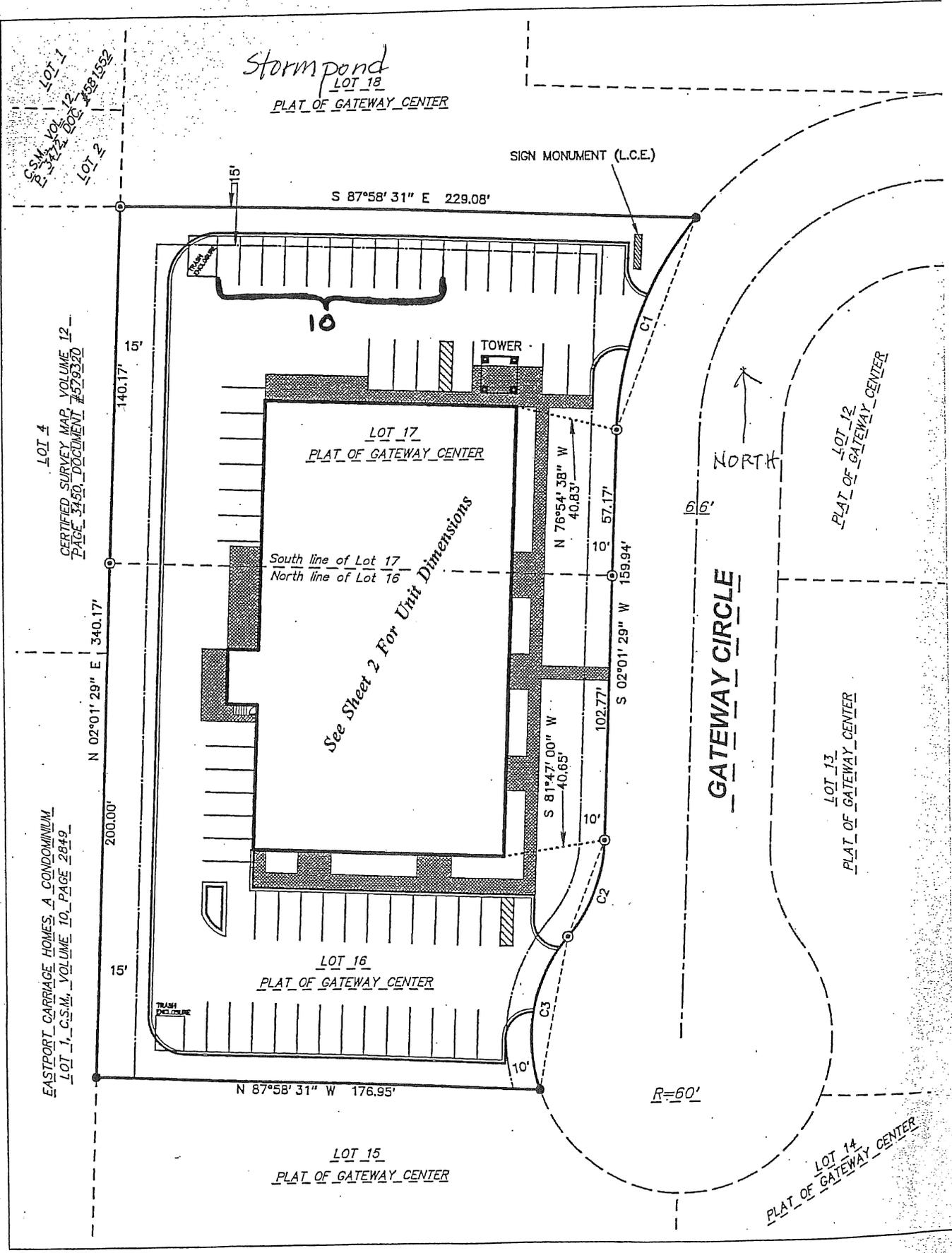
PUBLIC HEARING AND CONSIDERATION OF AN APPLICATION FOR A CONDITIONAL USE PERMIT BY OFFERMAN ENTERPRISES, LLC FOR A CONDITIONAL USE PERMIT FOR OUTSIDE SALES AREA, 1301 GATEWAY CIRCLE - LARRY OFFERMAN. Burchill reviewed the public hearing notice, called the public hearing to order and asked for comments. Mr. Larry Offerman (applicant) explained that he has opened an online auction house at 1301 Gateway Circle and will on occasion have sale items that will need to be displayed outdoors. He is requesting to be able to display the sale items utilizing ten parking stalls located on the north side of the site. He added that the items should not be on display for more than two weeks. No other comments were received. A motion was made by Yacoub-Raad, seconded by Potter to close the public hearing. **Motion carried.**

Yoerg asked if the area will be fenced and gated. Offerman responded no, but there will be video security. Yoerg asked if adequate customer / employee off-street parking will be available. Offerman explained that additional off-street parking is available on the south, north and west side of the building and that should not be an issue (there are 60 stalls on site). Darnold asked if any outdoor speakers will be utilized. Offerman stated no. Darnold asked Offerman whether it would be a concern if the city placed a condition of approval that the sale items cannot be placed outdoors for more than three (3) weeks. Darnold recommended approval of the conditional use permit for Offerman Enterprises, LLC for an outdoor sales area with the condition that sale items may not be displayed for more than three weeks and that the conditional use permit be reviewed in one year.

A motion was made by Yacoub-Raad, seconded by Yoerg to recommend to the Common Council to approve a conditional use permit for up to ten off-street parking stalls located on the north side of the parking lot for an outdoor sales area at 1301 Gateway Circle with the following conditions:

- Sales items may not be displayed for more than three (3) weeks.
- The conditional use permit will be reviewed in one year (December, 2015)

Motion carried. (Council approved December 1, 2014.)



Storm pond
 LOT 18
 PLAT OF GATEWAY CENTER

LOT 1
 LOT 2
 LOT 12
 LOT 13
 LOT 14
 LOT 15
 LOT 16
 LOT 17
 LOT 18

LOT 4
 CERTIFIED SURVEY MAP, VOLUME 12
 PAGE 3450, DOCUMENT #579320

EASTPORT CARRIAGE HOMES, A CONDOMINIUM
 LOT 1, C.S.M., VOLUME 10, PAGE 2849

See Sheet 2 For Unit Dimensions

South line of Lot 17
 North line of Lot 16

GATEWAY CIRCLE

R=60'

S 87°58' 31" E 229.08'

N 02°01' 29" E 340.17'

140.17'

200.00'

15'

N 87°58' 31" W 176.95'

SIGN MONUMENT (L.C.E.)

LOT 17
 PLAT OF GATEWAY CENTER

LOT 16
 PLAT OF GATEWAY CENTER

LOT 15
 PLAT OF GATEWAY CENTER

LOT 13
 PLAT OF GATEWAY CENTER

LOT 12
 PLAT OF GATEWAY CENTER

LOT 14
 PLAT OF GATEWAY CENTER

NORTH

66'

57.17'

S 02°01' 29" W 159.94'

102.77'

10'

C2

C3

S 81°47' 00" W 40.65'

10'

C2

C3

10'

C3

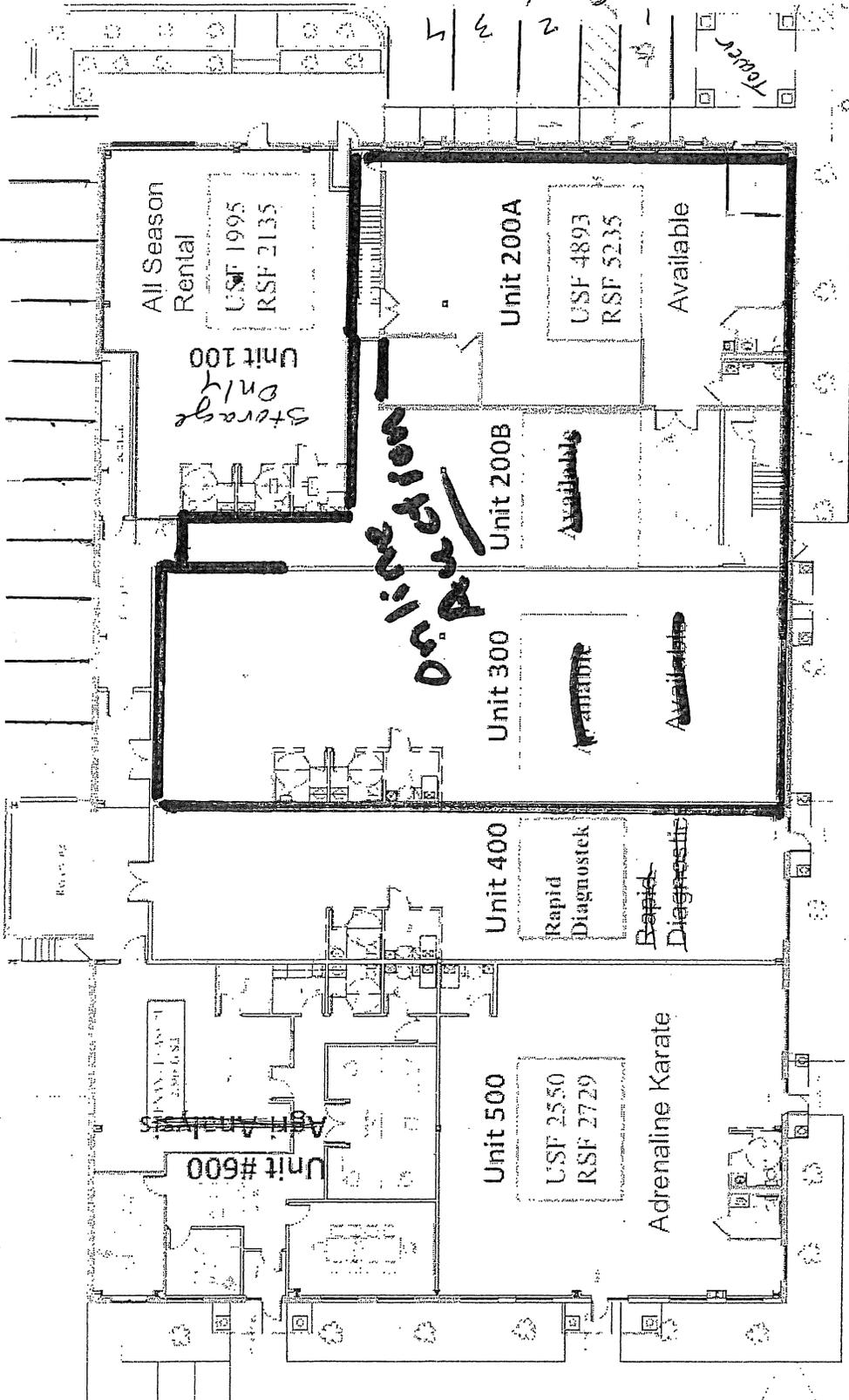
Gardens Area

10
19 of 19 sales spaces
outside display

Customer Parking

Customer Parking

More parking



1301 Gateway Circle
Hudson WI 54016

North

EXHIBIT A
FLOOR PLAN
Parking

COUNCIL/COMMITTEE ISSUES

SUBMITTED TO: COMMON COUNCIL **DATE:** 01/15/2016

SUBMITTED BY: LEANNE ADDY, CITY CLERK

REGARDING: APPOINTMENT OF UNMAFFILIATED ELECTION INSPECTOR FOR THE
2016-2017 TERM

ISSUE: Election Inspectors are appointed to work at the City of Hudson polling places and the governing body confirms the appointment of the inspectors, the governing body confirms appointment of the inspectors for a two year term.

RECOMMENDATION: Colleen Peterson and Julie Kaul have expressed interest in being appointed as an Election Inspector. If approved by Council, their term would be effective from January 12, 2016 through December 31, 2017, with the additional consideration that they may also serve as Special Registration Deputies or Special Voting Deputies, as needed, for election related duties at the qualifying Community Based Residential Facilities after training has been successfully completed.

COUNCIL/COMMITTEE ISSUES

SUBMITTED TO: Finance Committee/Common Council

DATE: 1/14/2016

SUBMITTED BY: LeAnne Addy, City Clerk

REGARDING: Change of agent request

ISSUE: A request for change of agent has been received from Spirit Seller, Ltd. DBA Spirit Sellers. The required documents and payment have been received and the background check was approved. An amended liquor license will be created to replace the current license at the establishment.

RECOMMENDATION: Approve the request for an agent change to John Kromer at Spirit Seller, Ltd. DBA Spirit Sellers for the license year ending June 30, 2016, contingent on payment of any outstanding debt owed to the City, and surrender of the current liquor license.

COUNCIL/COMMITTEE ISSUES

SUBMITTED TO: COMMON COUNCIL **DATE:** 01/20/2016

SUBMITTED BY: CITY CLERK LEANNE ADDY

REGARDING: SECONDHAND JEWELRY DEALER

ISSUE: An application has been received for Secondhand Jewelry Dealer's License for the period 1/26/16 through 12/31/16.

The application is on file in the Clerk's office and has been approved for the standard background check.

BUDGET IMPACT: None

FUNDING SOURCE: None

RECOMMENDATION: Approve the application for a Secondhand Jewelry Dealer License for David Inlow, Richard Jewelers Inc. DBA Inlow Design Jewelers located at 523 2nd Street for the period January 26, 2016 through December 31, 2016 contingent on payment of any outstanding debt owed to the City.

CITY OF HUDSON ISSUE SHEET

Submitted to: Finance/Common Council	Date: 1-21-2016
Submitted by: Park Board	
Regarding: Discussion and possible action on the Request from Tyrell & Jennifer Gaffer to acquire park property between 236 Coulee Road and 202 Coulee Road	

The Park Board met on January 12, 2016. The request from Tyrell & Jennifer Gaffer to acquire park property between 236 Coulee Road and 202 Coulee Road was discussed.

The Park Board referred to Resolution 1-86 (copy attached) and recommended initiating the process to dispose park property and to consider the following:

- Set up public hearing date/publish notices
- Establish area (depth – to toe of slope?) width generally established
- Survey (could be described by metes and bounds)
- Appraisal (does Council want appraisal)
- Costs paid by Gaffer/Casanova Liquor

COMMITTEE RECOMMENDATION: MOTION by O'Keefe, second by Erickson to consider the transfer or sale of park property on Coulee Road as requested by Gaffers. The Board recommended all legal costs, survey costs, etc. be the responsibility of the Gaffers. MOTION CARRIED.

DEC 10 2015
By _____

Attn: Denny Darnold

Denny,

This letter is to state Tyrrell and Jennifer Gaffer's interest to acquire the property in between The Nova's western property line (236 Coulee Rd) and the Rose residence's eastern property line (202 Coulee Rd). Currently this property belongs to the City of Hudson and is a part of Birkmose Park.

For the last 50+ years the Rose's have maintained a portion of this land as their yard and for the last 20+ years Casanova Liquor/The Nova has used part of this land as their parking lot. The Gaffer's and Casanova Liquors/The Nova have maintained this area for the last 12 years with mowing the lawn, snow removal, tree removal and trimming, building a retaining wall and just over all cleaned up the space. We feel this space has very little value to the city of Hudson and if we were to acquire the approximately .15 of an acre lot we would be able to continue with the growth of downtown Hudson and it's unique and growing atmosphere.

Tyrrell and Jennifer Gaffer and Toasted Barrel LLC. would like to acquire this property from the city and would like to move forward with what options might be available.

Thank You

Tyrrell Gaffer

tyrrell@thenovaofhudson.com

715-377-3221 – Cell

715-386-2545 – Work Casanova Liquor



12-8-15

Historic Casanova Liquor/The Nova/ Toasted Barrel LLC.

REGULAR MEETING OF THE COMMON COUNCIL
CITY OF HUDSON
JANUARY 6, 1986

CITY SALARY PLAN - FREEZING STEPS. Moved by Alderman Johnson and seconded by Alderman Waalen to freeze steps A and B of the City's salary plan for new hirees during 1986, except the foregoing will not apply to the Receptionist/Account Clerk and Water Utility Worker I who were recently hired, as recommended by the Finance Committee. Motion carried.

ADVERTISING FOR PLANNER/ZONING ADMINISTRATOR POSITION. Moved by Alderman Johnson and seconded by Alderman Berg to postpone this matter for two weeks. Motion carried.

→ RESOLUTION RECEIVED VIA PETITION REGARDING ADVERTISING AND HOLDING OF HEARING FOR ANY PROPOSAL TO SELL OR DISPOSE OF PARK LAND. Clerk noted that he had received Petition I from Catherine B. Heiting and Alvin A. Weitkamp on December 4, 1985. Stated that he examined same and found it to contain the necessary signatures; 368 were received, while 312 were required. Also noted that said petition was in proper form.

Moved by Alderman Johnson and seconded by Alderman Berg to suspend the rules to consider the resolution as included in Petition I, pursuant to Section 2.19 of the Municipal Code. Motion carried.

Moved by Alderman Johnson and seconded by Alderman Berg to adopt the following resolution, which was included in Petition I, as submitted by Catherine Heiting and Alvin Weitkamp, and reads as follows:

Res 1-86

RESOLVED, THAT THE CITIZENS OF HUDSON SHALL BE NOTIFIED OF ANY PROPOSED SALE OR OTHER DISPOSAL OF PUBLIC PARK LAND BY MEANS OF A CLASS 2 NOTICE (UNDER WIS. STATS. 985) AND GIVEN AN OPPORTUNITY TO VOICE THEIR OBJECTIONS AT A PUBLIC HEARING.

Motion carried: Ayes-Aldermen Berg, Gilbertson, Johnson, Redner, Klatt-5; Noes-Alderman Waalen-1.

1985 BUILDING PERMIT REPORT. Mike Wallace submitted the 1985 building permit report to the Common Council on Friday. Noted that it was a record year. Was noted that building permits were in the amount of \$15,036,500. Institutional equalled \$4,612,000; new commercial - \$4,684,000; new industrial - \$2,405,000; commercial alterations and additions - \$484,300; one-family additions and alterations - \$316,215; new single family dwellings - \$2,236,500.

AUTHORIZATION FOR MAYOR AND CLERK TO EXECUTE ENGINEERING PAYMENT PROCESS FOR SECOND STREET WITH DEPARTMENT OF TRANSPORTATION. Moved by Alderman Johnson and seconded by Alderman Klatt that Mayor and Clerk be authorized to execute the following requests for engineering services from the Department of Transportation: (1) review and process documents and plans; (2) traffic projections; (3) review preliminary and final plans; (4) review environmental reports, for the Second Street project, I.D. 8080-07-00, with City's share of the \$52,370 to be 12-1/2%, \$6,546; plus 12-1/2% of \$4,000, which equals \$500, Hudson's share of unfunded costs. Motion carried.

PROPOSED MANDATORY TAVERN CLOSING HOURS. Alderman Johnson suggested that the legislature is considering mandatory tavern closing hours statewide at 3:30 a.m. William Radosevich, City Attorney, stated that the Excise Tax Committee is recommending that taverns be closed from 2:00 a.m. to 6:00 a.m.

Approximate area



Coulee Rd

SECOND ST / STH 35

BUCKEYE ST.



76813

76870

684

700

700

740

760

720

740

780

760

720

820

77004

77030

1	2
3	4

SHEET IN



**CITY OF HUDSON
COUNCIL/COMMITTEE ISSUES**

SUBMITTED TO: FINANCE COMMITTEE/COMMON COUNCIL

DATE: 1/19/2016

SUBMITTED BY: LEANNE ADDY, CITY CLERK

REGARDING: APPLICATION FOR RETAIL CLASS 'B' FERMENTED MALT
BEVERAGE AND RESERVE RETAIL "CLASS B" LIQUOR LICENSES
FROM SAPPORO INC.

ISSUE: An application has been submitted by Sapporo Inc., for a Class "B" fermented malt beverage and Reserve Retail "Class B" liquor license at 1028 Pearson Drive, Hudson WI doing business as Sapporo. The Police Department criminal history background check was completed and no outstanding debt owed to the City was found.

The need for timely start up and continuation of the business is required per City of Hudson Municipal Code, Chapter 145-12 F. A request asking for an extension until May 2016 is attached.

STAFF RECOMMENDATION: Consider approving the Class "B" (fermented malt beverage) and a Reserve "Class B" (liquor) license for Saporro Inc., d/b/a Saporro contingent on successful building and fire inspections, receipt of a copy of the Wisconsin Seller's Permit, payment of any outstanding debt owed to the City, and approval for an extension to the timely start-up ordinance requirement (until May of 2016).



LeAnne Addy <cityclerk@ci.hudson.wi.us>

License Application; Sapporo, Inc.

1 message

Ryan Cari <rcari@heywoodandcari.com>

Fri, Jan 8, 2016 at 3:22 PM

To: "cityclerk@ci.hudson.wi.us" <cityclerk@ci.hudson.wi.us>

Cc: Zhong Zheng <nickz168@yahoo.com>, Jennifer Gibson <jgibson@heywoodandcari.com>

Ms. Addy:

Thank you for meeting with me briefly this afternoon regarding the above application. The materials I submitted should constitute everything needed for the license application. The premises is under lease, and the strip center has been constructed. Tenant improvements will commence (after issuance of the proper permits) provided the licenses are issued as requested in the application.

I understand that there is a requirement under the code that the establishment open within 90 days of the licenses being granted. I also understand that the council can grant extensions with regard to that timeline. At the common council meeting on 1/25, we will be requesting a slight extension; we believe that the buildout will take approximately 120 days. As such, a 30-60 day extension will likely be requested. I am providing this information to you at your request, and supplementing the license application and attachments provided. Thank you for your time and attention to these matters.

Please contact me if you wish to discuss further.

Regards,

Ryan

Ryan C. Cari

Attorney at Law

rcari@heywoodandcari.com

816 Dominion Drive, Suite 100

PO Box 125

Hudson, WI 54016

P (715) 386-5551

ORIGINAL ALCOHOL BEVERAGE RETAIL LICENSE APPLICATION

Submit to municipal clerk.

For the license period beginning JANUARY 8 20 16
ending JUNE 30 20 16

TO THE GOVERNING BODY of the: Town of
 Village of } HUDSON
 City of }

County of ST. CROIX Aldermanic Dist. No. 4 (if required by ordinance)

1. The named INDIVIDUAL PARTNERSHIP LIMITED LIABILITY COMPANY
 CORPORATION/NONPROFIT ORGANIZATION

hereby makes application for the alcohol beverage license(s) checked above.

2. Name (individual/partners give last name, first, middle; corporations/limited liability companies give registered name): **▶**

SAPPORO, INC.

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the name, title, and place of residence of each person.

Title	Name	Home Address	Post Office & Zip Code
President/Member	ZHONG ZI ZHENG,	458 W. 84TH STREET,	BLOOMINGTON, MN 55420
Vice President/Member	ZHONG ZI ZHENG,	458 W. 84TH STREET,	BLOOMINGTON, MN 55420
Secretary/Member	ZHONG ZI ZHENG,	458 W. 84TH STREET,	BLOOMINGTON, MN 55420
Treasurer/Member	ZHONG ZI ZHENG,	458 W. 84TH STREET,	BLOOMINGTON, MN 55420
Agent ▶	DAVID ROBSON,	1274 HIGHWAY 35 NORTH,	HUDSON, WI 54016
Directors/Managers	ZHONG ZI ZHENG,	458 W. 84TH STREET,	BLOOMINGTON, MN 55420

3. Trade Name **▶** SAPPORO

Business Phone Number 952-380-8878

4. Address of Premises **▶** 1028 PEARSON DRIVE

Post Office & Zip Code **▶** 54016

5. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? Yes No
6. Is the applicant an employe or agent of, or acting on behalf of anyone except the named applicant? Yes No
7. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? Yes No
8. (a) **Corporate/limited liability company applicants only:** Insert state _____ and date _____ of registration.
- (b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? Yes No
- (c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? Yes No

(NOTE: All applicants explain fully on reverse side of this form every YES answer in sections 5, 6, 7 and 8 above.)

9. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) SEE ATTACHED Dining area, bar, patio, refrigerators, coolers, dry storage, kitchen, food preparation and storage rooms.

10. Legal description (omit if street address is given above): N/A

11. (a) Was this premises licensed for the sale of liquor or beer during the past license year? Yes No

(b) If yes, under what name was license issued?

12. Does the applicant understand they must file a Special Occupational Tax return (TTB form 5630.5) before beginning business? [phone 1-800-937-8864] Yes No

13. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776] Yes No

14. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? Yes No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signers. Signers agree to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants and each member of a partnership applicant must sign, corporate officer(s), members/managers of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

SUBSCRIBED AND SWORN TO BEFORE ME

this 8th day of January, 20 16

[Signature]
(Clerk/Notary Public)

[Signature]
(Officer of Corporation/Member/Manager of Limited Liability Company/Partner/Individual)

[Signature]
(Officer of Corporation/Member/Manager of Limited Liability Company/Partner)

My commission expires is permanent

(Additional Partner(s)/Member/Manager of Limited Liability Company if Any)

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk	Date reported to council/board	Date provisional license issued	Signature of Clerk / Deputy Clerk
Date license granted	Date license issued	License number issued	

CITY OF HUDSON ISSUE SHEET

DATE: 1/25/2016
SUBMITTED TO: City Council
SUBMITTED BY: KIP PETERS- UTILITY DIRECTOR
REGARDING: Approval of Bids for WW Truck Body F550

ISSUE:

1 bid was received for the Waste Water Departments truck body/crane for the Ford F550 truck. Bids were opened on 1/21/2016 at 10 A.M. and read aloud.

Truck Utilities Inc. 2370 English St. St. Paul, MN. 65109 was low bidder at \$59,563.00

FUNDING SOURCE:

Waste Water Account: 610.47.57320.811 (\$62,500 budgeted)

STAFF RECOMMENDATION: Recommend approval of Truck Utilities Inc. bid of \$59,563.00 for the purchase of the truck body/crane for the Waste Water Departments Ford F550.

COMMITTEE RECOMMENDATION:

CITY OF HUDSON UTILITIES
505 THIRD ST. HUDSON, WI. 54016
PHONE-715-386-4765
FAX- 715-386-3385

BID TABULATION

Project #: _____
Project Name: Truck Body Ford F550
Engineer: _____
Bid End Date: 21-Jan-16

Location: City Hall
Engineer Estimate: _____
Bid End Time: 10 A.M.

Bidder	Base Bid Amount	Bids for Additive or Deductive Alternatives					Total of Base Bid + / - Alts.	Subs Listed	Bidder's Bond Attached	Qualifications Verified
		(Description) Alt 1	(Description) Alt 2	(Description) Alt 3	(Description) Alt 4	(Description) Alt 5				
Truck Utilities Inc.	59,563.00						59,563.00		NA	Yes

I certify that this is a true tabulation of bids received.

Kip Peters
 (Signature)

Date: 1/21/2016



COUNCIL/COMMITTEE ISSUES

SUBMITTED TO: COMMON COUNCIL

DATE: 1/21/2016

SUBMITTED BY: LEANNE ADDY, CITY CLERK

REGARDING: REQUEST TO AMEND THE ALCOHOL PREMISES
DESCRIPTION AT PIER FIVE HUNDERED

ISSUE: Andrew Kron has filed a written request (see attached letter) to amend the premises description for the Class "B" liquor and Class "B" beer licenses for Pier Five Hundred located at 500 1st Street to include their parking lot for a one-time event on Saturday, February 13, 2016. According to the Municipal Licensing and Regulation of Alcohol Beverages Manual, it is within the discretion of the governing body to approve or disapprove the change. If the change is approved, the municipal official must amend the license temporarily and the license must be posted on the premises.

RECOMMENDATION: Consider approving the request to amend the alcohol premises description for Pier Five Hundred to include the parking lot for a one-time event on Saturday, February 13, 2016, contingent on approval by the Building Inspector, Fire Inspector, and Police Chief.



LeAnne Addy <cityclerk@ci.hudson.wi.us>

Cheers to 10 years tent concert.

1 message

Andrew Kron <akron@pierfivehundred.com>
To: cityclerk@ci.hudson.wi.us
Cc: Tom Hommes <thommes@pierfivehundred.com>

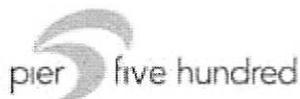
Fri, Jan 22, 2016 at 10:33 AM

Hi LeAnn,

Pier 500 is hosting a free concert to the public on Saturday February 13th to celebrate 10 years of doing business in Hudson. The event will take place at the Phipps parking lot next to Pier 500 under a heated temporary tent that is set up the morning of Feb 13th and removed Sunday Feb 14th. The concert will feature local talent GB Leighton starting at 9:00 pm in the enclosed tent while our guests enjoy beer and wine that will be for sale. The event will be selling drinks tickets that will be redeemable for beer or wine in the enclosed tent.

The event will be run and organized by the Pier 500 management staff , myself and a few outside the company professionals to help execute the event. We hope to extend the area that we are currently are allowed to sell alcohol to include the tent for that evening. I'm meeting with the tent rental company on Saturday to look at the best area for placement, after that meeting I'll be able to supply a sketch of how we envision the best set up area for the event.

Nice to meet you today and congratulations on your new position with the city of Hudson.



Andrew Kron

Owner/Proprietor

500 First Street

Hudson, WI 54016

p- 715-386-5504

akron@pierfivehundred.com

RECEIVED

APR 07 2015

court no tax ok
ut. 12
ORIGINAL
page 0

PD signed

RENEWAL ALCOHOL BEVERAGE LICENSE APPLICATION

Submit to Official Clerk Read instructions on reverse side.

For the license period beginning: 07/01/2015 ending: 06/30/2016
(MM DD YYYY) (MM DD YYYY)

TO THE GOVERNING BODY of the: Town of Village of City of } HUDSON

County of ST. CROIX Aldermanic Dist. No. _____ (if required by ordinance)

CHECK ONE Individual Partnership Limited Liability Company
 Corporation/Nonprofit Organization

Complete A or B. All must complete C.

A. Individual or Partnership:
Full Name(s) (Last, First and Middle Name) _____ Home Address _____
Post Office & Zip Code 603 49742

B. Full Name of Corporation/Nonprofit Organization/Limited Liability Company DOUBLE DIAMOND VENTURES
Address of Corporation/Limited Liability Company (if different from licensed premises) _____
All Officer(s) Director(s) and Agent of Corporation and Members/Managers and Agent of Limited Liability Company:

Title	Name (Inc. Middle Name)	Home Address	Post Office & Zip Code
President/Member	<u>ANDREW JAMES KRON</u>	<u>991 HIGHLANDER TRAIL</u>	<u>HUDSON, WI 54010</u>
Vice President/Member	_____	_____	_____
Secretary/Member	_____	_____	_____
Treasurer/Member	_____	_____	_____
Agent	<u>ANDREW JAMES KRON</u>	<u>991 HIGHLANDER TRAIL</u>	<u>HUDSON, WI 54010</u>
Directors/Managers	_____	_____	_____

C. 1. Trade Name TRIFIVE HUNDRED Business Phone Number 7153606504
2. Address of Premises 600 FIRST STREET Post Office & Zip Code 54010

- 3. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? Yes No
- 4. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) WALKIN COOLERS, PATIOBAR, PATIO, SMOKING AREA, DINING ROOM
- 5. Legal description (omit if street address is given above): STORAGE ROOM, SIDEWALK BENCHES, BAR, KITCHEN, GAME ROOM, OFF
- 6. a. Since filing of the last application, has the named licensee, any member of a partnership licensee, or any member, officer, director, manager or agent for either a limited liability company licensee, corporation licensee, or nonprofit organization licensee been convicted of any offenses (excluding traffic offenses not related to alcohol) for violation of any federal laws, any Wisconsin laws, any laws of other states, or ordinances of any county or municipality? If yes, complete reverse side Yes No
- b. Are charges for any offenses presently pending (excluding traffic offenses not related to alcohol) against the named licensee or any other persons affiliated with this license? If yes, explain fully on reverse side Yes No
- 7. Except for questions 6a and 6b, have there been any changes in the answers to the questions as submitted by you on your last application for this license? If yes, explain. Yes No
- 8. Was the profit or loss from the sale of alcohol beverages for the previous year reported on the Wisconsin Income or Franchise Tax return of the licensee? If not, explain. Yes No
- 9. Does the applicant understand a Wisconsin Seller's Permit must be applied for and issued in the same name as that shown under Section A or B above? [phone (608) 266-2776] Yes No
- 10. Does the applicant understand that alcohol beverage invoices must be kept at the licensed premises for 2 years from the date of invoice and made available for inspection by law enforcement? Yes No
- 11. Is the applicant indebted to any wholesaler beyond 15 days for beer or 30 days for liquor? Yes No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signers. Signers agree to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants and each member of a partnership applicant must sign; corporate officer(s), members/managers of Limited Liability Companies must sign.)

SUBSCRIBED AND SWORN TO BEFORE ME
this 7 day of April 2015
Karen L. Duchow
(Clerk/Notary Public)
My commission expires 4/11/2017



TO BE COMPLETED BY CLERK		
Date received and filed with municipal clerk <u>4/7/2015</u>	Date reported to council/board <u>5/4/15</u>	Date license granted <u>5/4/15</u>
License number issued <u>2015-16 #2</u>	Date license issued <u>6/19/15</u>	Signature of Clerk / Deputy Clerk <u>Nancy Korson</u>

**CITY OF HUDSON
COUNCIL/COMMITTEE ISSUES**

Submitted to: Public Safety Committee

Date: 09/08/2015

Submitted by: Chief Marty Jensen

Regarding: Review of City Code 175-3 **Ordinance 1-16**

ISSUE: The Public Works committee has sent a recommendation to the Public Safety committee to look at City Code 175-3. Specifically section C of the code regarding composting.

- **Legal aspects:** Change in Code
- **Budget Impact:** None
- **Past History:** None
- **Other Pertinent Data:** None

STAFF RECOMMENDATION: None at this time.

COMMITTEE RECOMMENDATION: MOTION by Hall, SECOND by Alms to recommend approval of the draft ordinance to the Council. MOTION CARRIED.

CITY OF HUDSON ORDINANCE NO. 1-16

WHEREAS, the Common Council finds the composting of residential yard wastes and certain residential kitchen waste is in the interest of the public health, safety, and welfare of the City of Hudson residents;

NOW THEREFORE, the Common Council hereby ordains as follows:

Chapter 207 of the Code of the City of Hudson shall be amended to create Article 2 as follows which allows and establishes regulations for composting within the City of Hudson:

- A. Existing Hudson City Code Section 207-1 through 207-11 shall be Article 1 of Chapter 207.
- B. The definition of "Garbage" in existing Hudson City Code Section 207-1 shall be amended as follows:

Garbage – All organic waste resulting from the handling, preparation, cooking service and consumption of food, excluding waste that is permitted as compost under Article 2, Section 207-12.

- C. Article 2 of Chapter 207 shall consist of a new Section 207-12 regarding Composting, as follows:

Section 207-12. Composting.

- A. **Purpose and Intent.** The purpose of 207- 12 is to promote the recycling of yard wastes and certain kitchen waste through composting and to establish minimum standards for proper compost maintenance.
- B. **Definitions.** "Composting" shall mean the controlled biological reduction of organic waste to humus. "Yard waste" shall mean the organic waste produced from the growing, trimming and removal of grass, branches (not exceeding 1" in diameter) bushes, shrubs, plants, leaves and garden debris. "Kitchen waste" shall be any uncooked plant matter not contaminated by or containing meat, fish and/or dairy products.
- C. **Maintenance.** All compost piles shall be maintained using approved composting procedures to comply with the following requirements.
 - (1) All compost piles shall be enclosed in a free standing compost bin. Each compost bin shall be no larger in volume than one hundred twenty-five (125) cubic feet, shall be no taller than forty-two (42) inches, and shall be securely covered to keep animals from accessing the compost pile.

- (2) Compost materials shall be layered, aerated, moistened, turned and managed to promote effective decomposition of the materials in a safe, secure and sanitary manner. Compost materials shall be covered with a layer of material such as leaves, straw, wood chips, or finished compost to reduce odor.
- (3) All compost bins shall be maintained in a way to prevent the attraction or harborage of rodents and pests. The presence of rodents in or near a compost bin shall be cause for the City to consider the compost bin a public nuisance and proceed under Hudson Code Chapter 175 to abate the nuisance.
- (4) All compost bins shall be maintained to prevent unpleasant odors.
- (5) No compost bin shall be allowed to deteriorate to such condition as to be a blighting influence on the surrounding property or neighborhood or City in general.
- (6) Location on Property. The compost containers shall not be located closer than three (3) feet from the rear property line and shall not be located in any required front or side yard as defined in the zoning code, nor closer than twenty (20) feet to any habitable building off of the subject property.
- (7) Those composting bins which existed prior to the adoption of this Section shall be given one (1) year to comply with the requirements set forth herein.

D. Ingredients.

- (1) No compost bin shall contain any of the following:
 - a. Lake or river weeds;
 - b. Cooked food scraps of any kind or type;
 - c. Fish, meat or other animal products;
 - d. Manures;
 - e. Large items that will impede the composting process.
- (2) Permitted ingredients in a compost bin shall include the following:
 - a. Yard waste as defined herein;
 - b. Coffee grounds and unused tea leaves;
 - c. Kitchen waste defined as uncooked plant matter not contaminated by or containing meat, fish and/or dairy products;
 - d. Commercial compost additives.

- E. **Owner Responsibility.** Every owner or operator shall be responsible for maintaining all property under his or her control in accordance with the requirements of this Section.
- F. **Abatement.** All compost containers and/or compost materials not in compliance with this section may be declared a public nuisance and may be subject to abatement as provided in Hudson City Code Chapter 175.

Article 3 Violations.

Section 207-13 Violations.

- A. Any person who shall violate any provision of this chapter shall be subject to the penalty provided by Chapter 1-18.
- B. Any violation of Article 2, Section 207-12 regarding composting shall also be subject to the remedies or penalties provided in Hudson City Code Chapter 175 regarding public nuisances.
- C. Nothing herein shall limit the City from pursuing any other penalties or remedies available under Wisconsin law for violations of this Chapter.

This ordinance shall become effective upon adoption by the Common Council and publication as required by law.

Adopted this ___ day of _____, 2016.

CITY OF HUDSON

By: _____
Alan D. Burchill, Mayor

Attest: _____
LeAnne Addy, Clerk

First Reading: _____

Adopted: _____

Published: _____

**CITY OF HUDSON
COUNCIL/COMMITTEE ISSUES**

Submitted to: Public Safety Committee

Date: 01/11/2016

Submitted by: Chief Marty Jensen

Regarding: Change to Chapter 212-9 A "Sidewalks" **Ordinance 2-16**

ISSUE: Attached to this issue sheet is an email from the city attorney regarding possible change to chapter 212-9 A of the municipal code. The request is being made by the city's prosecuting attorney regarding this chapter.

- **Legal aspects:** Just change the code
- **Budget Impact:** None
- **Past History:** None
- **Other Pertinent Data:** None

STAFF RECOMMENDATION: make changes to code.

COMMITTEE RECOMMENDATION: MOTION by Morrissette, SECOND by Hall to recommend approval of the change. MOTION CARRIED.

**CITY OF HUDSON
ORDINANCE NO. 2-16**

WHEREAS, the Common Council desires to clarify language in Section 212-9A of the Municipal Code regarding the sidewalk areas that are required to be cleared of ice and snow following a snowfall;

NOW THEREFORE, the Common Council hereby ordains as follows:

Section 212-9A of the Municipal Code is hereby repealed and recreated as follows:

9.A. Sidewalks to be kept clear. The owner or occupant of any lot or parcel shall, within 24 hours after cessation of each continuous period of snowfall, remove all snow and ice which may have fallen or accumulated upon the sidewalk(s) abutting such lot or parcel, provided that when ice or packed snow has so formed that it cannot be removed, the owner or occupant shall keep the same sprinkled with a nonskid material which will prevent the sidewalk from being dangerous to pedestrians.

This ordinance shall become effective upon adoption by the Common Council and publication as required by law.

Adopted this ____ day of _____, 2016.

CITY OF HUDSON

By: _____
Alan D. Burchill, Mayor

Attest: _____
LeAnne Addy, Clerk

First Reading: _____

Adopted: _____

Published: _____

From: Marty Jensen
Sent: Monday, January 11, 2016 2:32 PM
To: Melanie Herberg
Subject: FW: Amendment to Hudson City Code 212-9 A regarding sidewalks to be kept clear-
Attachments: Change to City Code 212-9 A.doc

Another Issue sheet for Thursday.

Chief Marty Jensen

Hudson Police Dept
101 Vine Street
Hudson, WI. 54016
715-386-4771
FBINA Session 242



From: Cathy Munkittrick [mailto:cathy@rodlibeskar.com]
Sent: Friday, January 08, 2016 2:19 PM
To: Marty Jensen
Cc: Dan Murray
Subject: Amendment to Hudson City Code 212-9 A regarding sidewalks to be kept clear-

Marty,

The City Prosecutor, Dan Murray, brought to my attention that there has been difficulty enforcing Hudson City Code 212-9 A in situations in which the sidewalk in question may not be considered "in front of" the property. It may be along the side of the property or along the rear of the property. To address these situations I suggest amending the first sentence in 212-9 A to read as:

"Sidewalks to be kept clear. The owner or occupant of any lot or parcel shall, within 24 hours after cessation of each continuous period of snowfall, remove all snow and ice which may have fallen or accumulated upon the sidewalk(s) abutting such lot or parcel, provided that when ice or packed snow has so formed that it cannot be removed, the owner or occupant shall keep the same sprinkled with a nonskid material which will prevent the sidewalk from being dangerous to pedestrians." (replacing "in front of" with "abutting" and making sidewalk singular or plural).

Would you please put this on the Public Safety Committee agenda for the Committee's consideration.

If you have any questions about this, please feel free to contact me.

Respectfully,

Catherine R. Munkittrick
Rodli, Beskar, Neuhaus, Murray & Pletcher, S.C.
219 N. Main Street, PO Box 138
River Falls, WI 54022
715-425-7281 Fax: 715-425-7586

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